

MEETING AGENDA



Mother Lode Workforce Development Board

Thursday, November 19, 2020 (12:00 pm)
Via Teleconference Only (No physical location)

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128 | Meeting ID: 606 757 3943

1. CALL TO ORDER

1.1. Roll call / Establish quorum

2. PUBLIC COMMENTS

2.1. *The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

3. CONSENT CALENDAR

3.1. *All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

3.2. Accept the August 20, 2020 meeting minutes

4. ACTION ITEMS

4.1. None

5. INFORMATION/DISCUSSION ITEMS

5.1. Operations Report (Amy Frost)

- a. Funding performance
- b. New funding opportunities

5.2. Director's Report (David Thoeny)

- a. COVID update
- b. 2020-2022 Negotiated performance metrics

6. 2021 MEETINGS (All 12:00 – 2:00 pm)

Feb. 18; May 20; Aug. 19; Nov. 18

7. ADJOURN



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1. CALL TO ORDER

1.1. Roll call / Establish quorum

Name	Present?	Absent?
Bill Petrone		X
Brian Saunders	X	
Cathy Parker	X	
Debra Rockwood	X	
Frank Leschinsky	X	
Kathryn Gallino	X	
Mahalia Gotico		X
Mark Luster	X	
Michelle Watkins		X
Mike Lemke	X	
JC Rieger	X	
LaChelle Adams		X
Scott Fiester		X
Scott Nanik	X	
Steve Woodward	X	
Tim Hildabrand (Vice Chair)	X	
Tyler Newton (Chair)	X	
Staff		
Dave Thoeny	X	
Amy Torres	X	
Lisa Edwards	X	
Lindsay Macon	X	
Kelly Smith		
Guests		
David Baquerizo, Propath Inc.	X	

1.2. Introduce guests

MLJT Project Analyst, Lindsay Macon

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

- 3.1. Accept the May 21, 2020 meeting minutes
Minutes accepted. (M) T. Hildabrand, (S) K. Gallino, ayes carried, 4 absent.

4. ACTION ITEMS

- 4.1. Approve CCAPP Academy and DLCAS as board-approved training providers for the Mother Lode Workforce Development Area for all grants including WIOA, retroactive to May 16, 2019.
Motion to make CCAPP Academy and DLCAS board-approved training providers for the Mother Lode Workforce Development Area for all grants including WIOA, retroactive to May 16, 2019 approved. (M) C. Parker, (S) T. Newton, ayes carried, 4 absent.

5. INFORMATION/DISCUSSION ITEMS

- 5.1. Executive Committee report out: *The Executive Committee met 7/79/20 to approve CCAPP Academy and DLCAS as board-approved training providers for the Mother Lode Workforce Development Area, retroactive to May 16, 2019. (m) T. Hildabrand (s) T. Newton; Ayes carried unanimously (2/3 present)*
- 5.2. Operations Report (Amy Torres)
Amy Torres addressed the board on this matter. She began her report by introducing new staff member Lindsay Macon, new Project Analyst. Amy then gave an overview of MLJT's Formula funds (3 grants): Adult, Dislocated Worker and Youth. She shared that MLJT has had a \$23,100 increase in funding for Dislocated Worker funds (\$1,074,085 for 2020 vs. \$1,050,985 in 2019). Next, Amy and Lisa shared the agency's business funds (2 grants): Rapid Response and Layoff aversion. Lisa shared that the funding for Rapid Response increased by double (\$606,805 for 2020 vs. \$307,286 in 2019). Lisa then notified the board of three new COVID Grants: COVID-19 Impacted Individuals, COVID Employment Recovery NDWG and COVID DW Rapid Response Additional Assistance (\$885,000).
- 5.3. COVID Response (Amy Torres and Lisa Edwards)
Amy and Lisa updated the board on MLJT's response to COVID-19. Service delivery with customers has been primarily remote. Remote services have allowed for more personalized assistance, such as video calls 1-on-1, phone appointments and e-mail. COVID has also helped to bring more self-guided services, such as online info and applications, digitization, and e-signatures. In addition, COVID has streamlined MLJT's outreach techniques with newsletters via email blasts, press releases, Facebook and Twitter. Amy updated the board on recent changes to staff and remote work. With 4 offices located across the Mother Lode, COVID has allowed for staff to telework and work together with innovative solutions. MLJT has utilized equipment for telework such as laptops, signature pads, headsets, videocams and smartphone apps. As a result, there has been an increase in the usage of digital software and tools such as Microsoft Teams, Zoom, SharePoint, and OneNote. The necessity to use these tools has increased the agency's capacity to serve (3,000-4,000 served annually. >15,000 served in Q4 alone, UI-related), distance learning and staff's skills during the transformation.
- 5.4. Directors Report (David Thoeny)
Dave announced that the lease for the Calaveras office has been signed and will be in effect for 6 years. He then shared that the goals for PY 2020 include focused outreach, operational impact and expanded capacity.

6. NEXT WDB MEETING

- 6.1. 2020 Meeting Dates – Third Thursday of the 2nd month of the quarter:
Thursday, November 19, 2020 (12:00 pm)

7. ADJOURN

MOTHER LODE JOB TRAINING - FUNDING SUMMARY

Through 9/30/2020

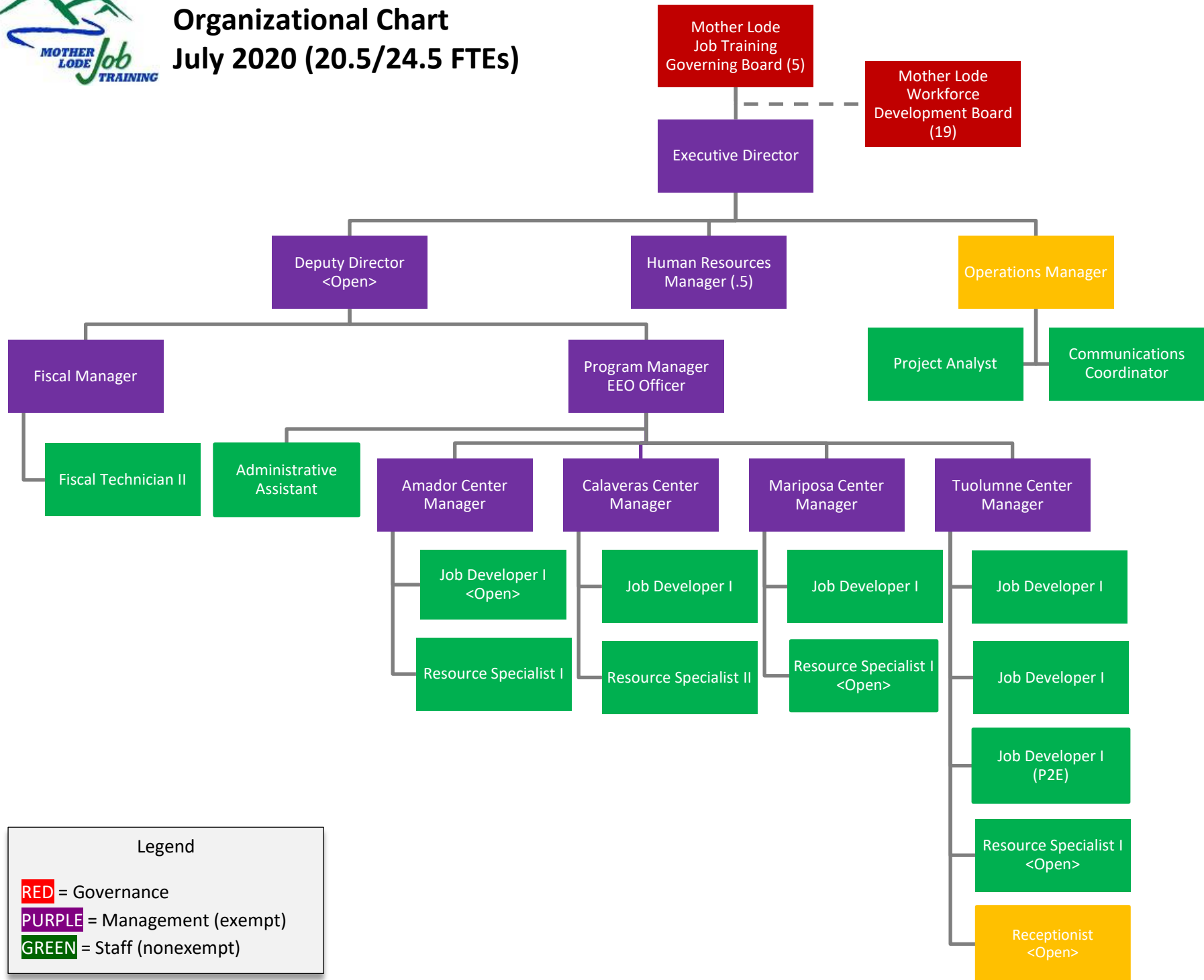
Key: Purple = Underexpended; Green = Overexpended

Funding Source		Status	Start Date	End Date	Current Date	Funding Amount	Funds Expended	Funds Remaining	On-Track Spending
WIOA Formula Funds	Adult	●	7/1/20	6/30/21	25%	\$ 403,650	\$ 37,311	\$ 366,339	\$ (63,602)
	Dislocated Worker	●	7/1/20	6/30/21	25%	\$ 321,732	\$ 30,221	\$ 291,511	\$ (50,212)
	Youth (Out of School Youth >75% Req)	●	4/1/20	6/30/21	40%	\$ 348,703	\$ 9,183	\$ 339,520	\$ (130,298)
	Rapid Response	●	7/1/20	6/30/21	25%	\$ 490,400	\$ 28,945	\$ 461,455	\$ (93,655)
	RR Layoff Aversion	●	7/1/20	6/30/21	25%	\$ 116,405	\$ 14,323	\$ 102,082	\$ (14,778)
Discretionary Grants	Regional Training Coord./Organizer	●	4/1/19	9/30/20	100%	\$ 157,300	\$ 157,300	\$ -	\$ -
	Regional Plan Implementation 2.0	●	4/1/19	3/31/21	75%	\$ 150,000	\$ 134,980	\$ 15,021	\$ 22,377
	Regional Plan Implementation 3.0	●	4/1/20	9/30/21	33%	\$ 245,000	\$ 17,352	\$ 227,648	\$ (64,165)
	Opioid Crisis - Nat. Dislocated Worker	▲	10/1/18	3/21/22	58%	\$ 512,500	\$ 225,312	\$ 287,188	\$ (69,972)
	Underserved COVID-19 Impacted Individuals	▲	3/1/20	12/31/20	70%	\$ 135,000	\$ 38,639	\$ 96,361	\$ (55,640)
	Employment Recovery - Dislocated Worker	●	4/10/20	3/31/22	24%	\$ 150,000	\$ 43,581	\$ 106,419	\$ 7,539
	COVID DW RR Additional Assistance	●	3/1/20	3/31/21	54%	\$ 600,000	\$ 495,636	\$ 104,364	\$ 172,092
	Prison to Employment IDS	●	10/1/19	3/31/22	40%	\$ 506,350	\$ 190,903	\$ 315,447	\$ (11,748)
	Prison to Employment SSEL	●	10/1/19	3/31/22	40%	\$ 796,073	\$ 304,027	\$ 492,046	\$ (14,576)
Contracts	Calaveras HHS - ESEP	●	7/1/20	6/30/21	25%	\$ 50,000	\$ -	\$ 50,000	\$ (12,500)
	Mariposa DHS - ESEP	●	7/1/20	6/30/21	25%	\$ 150,000	\$ 216	\$ 149,784	\$ (37,284)
	Mariposa DHS - CalWORKs	●	7/1/20	6/30/21	25%	\$ 30,000	\$ 427	\$ 29,573	\$ (7,073)
	Tuolumne DSS - CalFresh	▲	10/1/19	9/30/21	50%	\$ 177,631	\$ -	\$ 177,631	\$ (88,816)
	Tuolumne DSS - CalWORKs	●	7/1/20	6/30/21	25%	\$ 50,000	\$ -	\$ 50,000	\$ (12,500)
	Biomass Utilization Fund (BUF) - RCAC	●	7/10/20	6/30/22	11%	\$ 45,760	\$ -	\$ 45,760	\$ (5,212)
	Amador Probation - WAPP	▲	5/8/20	5/8/22	20%	\$ 451,206	\$ -	\$ 451,206	\$ (89,623)
						\$ 5,887,710	\$ 1,728,356	\$ 4,159,354	\$ (619,646)



Organizational Chart

July 2020 (20.5/24.5 FTEs)



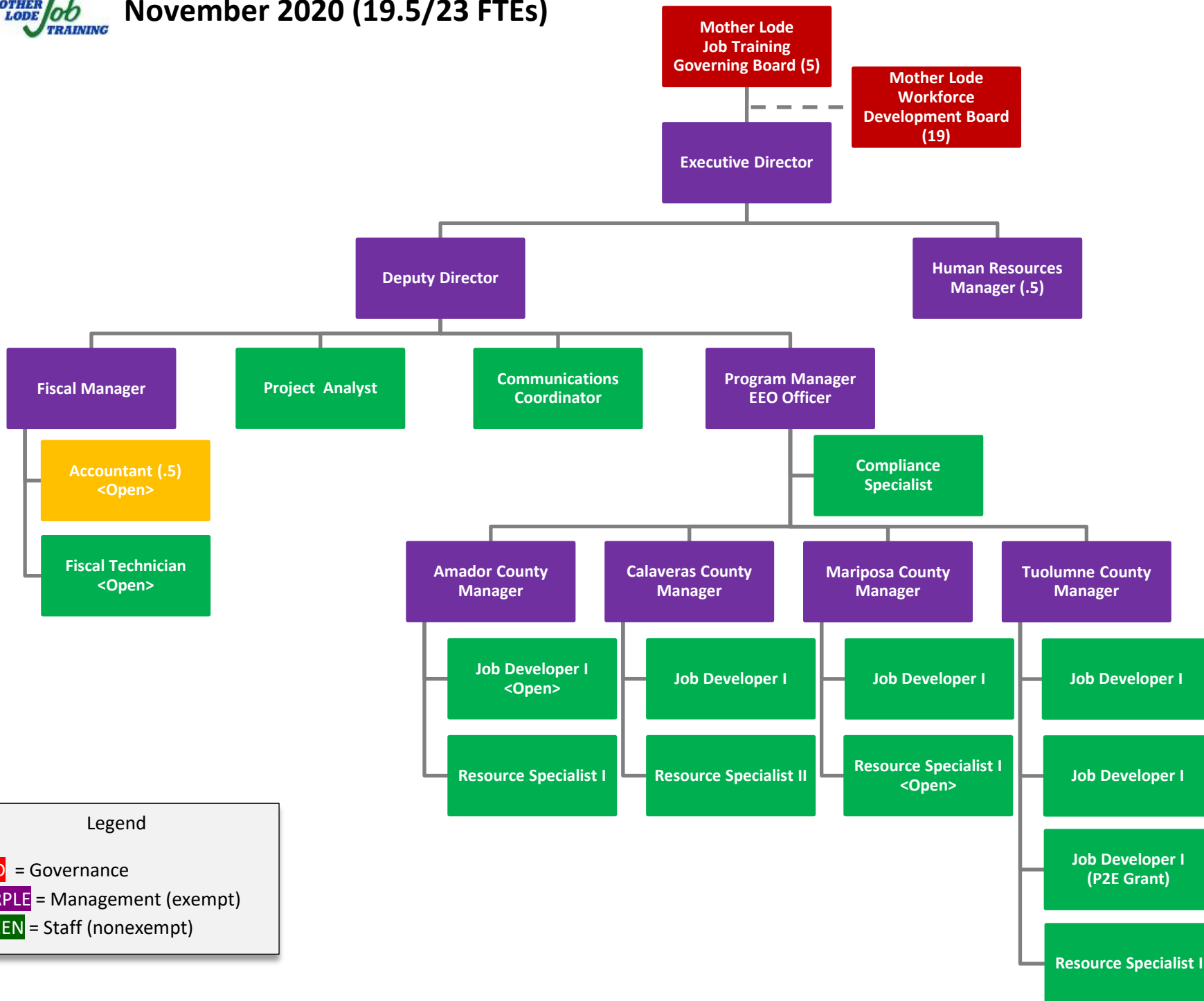
Legend

- RED** = Governance
- PURPLE** = Management (exempt)
- GREEN** = Staff (nonexempt)



Organizational Chart

November 2020 (19.5/23 FTEs)



Legend

- RED = Governance
- PURPLE = Management (exempt)
- GREEN = Staff (nonexempt)

MOTHER LODE CONSORTIUM

PY 2021 ACTUAL LEVELS OF PERFORMANCE

	ADULT	DW	YOUTH
Employment Rate (2nd Quarter After Exit)			
Employment Rate (4th Quarter After Exit)			
Median Earnings (2nd Quarter After Exit)			
Credential Attainment (4th Quarter After Exit)			
Measurable Skill Gains			

PY 2020 ACTUAL LEVELS OF PERFORMANCE

	ADULT	DW	YOUTH
Employment Rate (2nd Quarter After Exit)			
Employment Rate (4th Quarter After Exit)			
Median Earnings (2nd Quarter After Exit)			
Credential Attainment (4th Quarter After Exit)			
Measurable Skill Gains			

PY 2019 ACTUAL LEVELS OF PERFORMANCE

	ADULT	DW	YOUTH
Employment Rate (2nd Quarter After Exit)*	68.9%	63.5%	80.0%
Employment Rate (4th Quarter After Exit)*	62.0%	63.0%	72.3%
Median Earnings (2nd Quarter After Exit)*	\$ 6,697	\$ 7,240	\$ 4,488
Credential Attainment (4th Quarter After Exit)	69.6%	77.8%	32.1%
Measurable Skill Gains	31.4%	36.8%	29.2%
OVERALL PERCENT OF PY 2019 GOALS (90%=PASS):	116%	111%	99%

PY 2018 ACTUAL LEVELS OF PERFORMANCE

	ADULT	DW	YOUTH
Employment Rate (2nd Quarter After Exit)	72.1%	65.5%	64.3%
Employment Rate (4th Quarter After Exit)	70.2%	68.0%	67.9%
Median Earnings (2nd Quarter After Exit)	\$ 5,927	\$ 6,939	\$ 4,320
Credential Attainment (4th Quarter After Exit)	63.0%	75.0%	75.0%
Measurable Skill Gains	53.9%	52.6%	31.7%
OVERALL PERCENT OF PY 2018 GOALS (90%=PASS):	117%	114%	115%

PY 2017 ACTUAL LEVELS OF PERFORMANCE

	ADULT	DW	YOUTH
Employment Rate (2nd Quarter After Exit)	74.8%	79.0%	69.2%
Employment Rate (4th Quarter After Exit)	74.6%	61.5%	80.0%
Median Earnings (2nd Quarter After Exit)	\$ 5,814	\$ 6,840	\$ 3,952
Credential Attainment (4th Quarter After Exit)	84.6%	100.0%	66.7%
Measurable Skill Gains	58.5%	58.8%	26.2%
OVERALL PERCENT OF PY 2017 GOALS (90%=PASS):	122%	116%	113%

PERFORMANCE GOALS		
ADULT	DW	YOUTH
67.0%	66.0%	69.0%
64.5%	66.5%	69.0%
\$6,000	\$7,000	\$3,600
60.0%	60.0%	40.0%
50.0%	50.0%	45.0%

ADULT	DW	YOUTH
67.0%	66.0%	69.0%
64.5%	66.5%	69.0%
\$6,000	\$7,000	\$3,600
60.0%	60.0%	40.0%
50.0%	50.0%	45.0%

ADULT	DW	YOUTH
64.0%	68.0%	65.0%
63.5%	64.5%	62.0%
\$ 5,100	\$ 6,100	Baseline
54.0%	58.0%	57.0%
MSG = Baseline		

ADULT	DW	YOUTH
63.0%	67.0%	64.0%
62.5%	63.5%	61.0%
\$ 4,800	\$ 5,800	Baseline
53.0%	57.0%	56.0%
MSG = Baseline		

ADULT	DW	YOUTH
68.0%	71.0%	65.4%
65.5%	69.5%	67.2%
\$ 5,157	\$ 6,600	Base
55.9%	63.0%	57.7%
MSG = Baseline		



2021 Board Meetings

Primary Location
 MLJT Tuolumne Job Center
 197 Mono Way, Suite B
 Sonora, CA 95370
 Phone: (209) 533- 3396

Teleconference Location
 Zoom Conference Link
<https://us02web.zoom.us/j/6067573943>
 Phone: (669) 900-9128
 Meeting ID: 606 757 3943

Mother Lode Job Training Board of Directors (BOD)

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

BOD Meetings

Monday, January 25, 2021
10:00 am - 12:00 pm

Monday, April 19, 2021
10:00 am - 12:00 pm

Monday, July 19, 2021
10:00 am - 12:00 pm

Monday, October 18, 2021
10:00 am - 12:00 pm

WDB Meetings

Thursday, February 18, 2021
12:00 - 2:00 pm

Thursday, May 20, 2021
12:00 - 2:00 pm

Thursday, August 19, 2021
12:00 - 2:00 pm

Thursday, November 18, 2021
12:00 - 2:00 pm

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at (209) 533- CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA