

**MEETING MINUTES**



**Mother Lode Workforce Development Board**  
Thursday, May 18, 2023 (12:00pm)

**Teleconference (Non-voting Attendees):** **In-Person (Primary Location):**  
<https://us02web.zoom.us/j/6067573943> 197 Mono Way, Suite B  
Phone audio: (669) 900-9128 Sonora, CA 95370  
Meeting ID: 606 757 3943 (209) 588-1150

**In-Person (Amador Location):**  
1 Prosperity Court  
Sutter Creek, CA 95685  
(209) 267-5590

**In-Person (Calaveras Location):**  
7 Main Street  
San Andreas, CA 95249  
(209) 754-4242

**In-Person (Mariposa Location):**  
5362 Lemee Lane  
Mariposa, CA 95338  
(209) 966-3643

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>Name</b>	<b>Present?</b>	<b>Absent?</b>
Ardria Weston	X	
Bill Petrone		X
Bill Redford		X
Cory Thomas-Fisk		X
Debra Rockwood	X	
Frank Leschinsky		X
Jason Wood		X
John Alexander		X
Kathryn Gallino		X
LaChelle Adams		X
Mark Luster		X
Mike Lemke	X	
Stephen Kautz		X
Lena Tran		X
Tim Hildabrand (Vice Chair)		X
Tyler Newton (Chair)	X	
Vigi Austin		X
Zack Abernathy	X	

**Guests:** Taylor Martin (Tuolumne County Superintendent of Schools), Shayn Anderson (Dept. of Rehab)

**2. ORAL COMMUNICATION**

*None*

**3. CONSENT AGENDA**

The following Consent Agenda items are expected to be routine. They will be acted upon by the Board at one time. Any Board Member, staff member or interested person may request that any Consent items be removed for discussion.

3.1. Approval of Minutes of the February 16, 2023 Mother Lode Workforce Development Board Meeting  
*Item deferred to next meeting.*

**4. ACTION ITEMS**

- 4.1. Approve Plan Year 2021-22 Single Audit Report from Harshwal & Company LLP  
*Item deferred to next meeting.*

**5. INFORMATION/DISCUSSION ITEMS**

- 5.1. *Welcome new WDB members John Alexander (MACT) & Zach Abernathy (Tuolumne County Superintendent of Schools)*
- 5.2. *Local Area Subsequent Designation and Local Board Recertification application was submitted for approval*
- 5.3. *One-Stop Operator procurement (RFP) is underway. Thanks to ProPath for their prior service.*
- 5.4. *Form 700s are due*
- 5.5. *Directors' Report (Dave & Amy)- See attachment A*

**6. 2023 MEETINGS** (all 12:00pm)

August 17, November 16

**7. ADJOURN**

# DIRECTORS' REPORT

Mother Lode Workforce Development Board Meeting – May 18, 2023

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## FUNDING SUMMARY

As of  
3/31/2023

	Funding Source	Status	Start Date	End Date	Current Date	Funding Amount	% Expended	Funds Remaining
WIOA Formula Funds	Adult 21-22	●	7/1/21	6/30/23	88%	\$ 360,510	99.51%	\$ 1,782
	Adult 22-23 Round 1	●	7/1/22	6/30/24	37%	\$ 69,244	100.00%	\$ -
	Adult 22-23 Round 2	●	10/1/22	6/30/24	28%	\$ 309,440	67.61%	\$ 100,235
	Dislocated Worker 21-22	●	7/1/21	6/30/23	88%	\$ 343,222	99.94%	\$ 221
	Dislocated Worker 22-23 Round 1	●	7/1/22	6/30/24	37%	\$ 71,223	100.00%	\$ -
	Dislocated Worker 22-23 Round 2	●	10/1/22	6/30/24	28%	\$ 282,955	45.28%	\$ 154,835
	Youth (Out of School Youth >75% Req) 21-22	●	4/1/21	6/30/23	89%	\$ 306,035	99.20%	\$ 2,438
	Youth (Out of School Youth >75% Req) 22-23	●	4/1/22	6/30/24	44%	\$ 320,569	96.74%	\$ 10,456
	Rapid Response Round 1	●	7/1/22	6/30/23	75%	\$ 57,522	100.00%	\$ -
	Rapid Response Round 2	●	10/1/22	6/30/23	67%	\$ 228,524	87.98%	\$ 27,474
	RR Layoff Aversion Round 1	●	7/1/22	6/30/23	75%	\$ 16,922	100.00%	\$ -
	RR Layoff Aversion Round 2	●	10/1/22	6/30/23	67%	\$ 67,230	97.92%	\$ 1,399
	Discretionary Grants	D.E.A. Employment Accelerator for the Mother Lode	●	4/1/21	3/31/23	100%	\$ 350,000	100.00%
WAF 10		●	6/1/22	12/31/23	52%	\$ 250,000	64.85%	\$ 87,871
STEPS		▲	7/1/22	12/30/23	50%	\$ 140,000	26.01%	\$ 103,582
Pathway Home 3		●	7/1/22	12/31/25	21%	\$ 998,343	19.14%	\$ 807,282
QUEST NDWG Workforce Dev		●	9/30/22	9/30/24	25%	\$ 475,822	12.52%	\$ 416,230
QUEST NDWG Temp Job		●	9/30/22	9/30/24	25%	\$ 99,178	1.00%	\$ 98,185
AA Fire		●	8/1/22	12/31/23	47%	\$ 950,000	58.05%	\$ 398,567
RPI 5		●	1/1/23	6/30/24	16%	\$ 150,000	9.00%	\$ 136,500
RERP		●	1/1/23	10/31/25	9%	\$ 600,000	0.00%	\$ 600,000
P2E 2.0		●	4/1/23	12/31/25	0%	\$ 250,000	0.00%	\$ 250,000
P2E 2.0 TA	●	4/1/23	12/31/25	0%	\$ 325,578	0.00%	\$ 325,578	
Contracts	Calaveras HHS - ESEP 22-23	●	7/1/22	6/30/23	75%	\$ 55,643	96.51%	\$ 1,944
	Mariposa DHS - ESEP 22-23	●	7/1/22	6/30/23	75%	\$ 201,879	9.24%	\$ 183,230
	Mariposa DHS - Youth 22-23	●	7/1/22	6/1/23	81%	\$ 35,000	0.00%	\$ 35,000
	Mariposa DHS - CalWORKs 22-23	●	7/1/22	6/30/23	75%	\$ 30,000	67.10%	\$ 9,870
	Tuolumne Admin Contract	●	7/1/22	6/30/23	75%	\$ 40,000	0.00%	\$ 40,000
	Tuolumne DSS - CalWORKS 22-23	●	7/1/22	6/30/23	75%	\$ 63,010	80.02%	\$ 12,590
	CSEDD Admin	●	7/1/22	6/30/23	75%	\$ 14,000	0.00%	\$ 14,000
	Biomass Utilization Fund (BUF) - RCAC Task Order 2	●	7/1/22	6/30/25	25%	\$ 150,000	4.78%	\$ 142,829
	SB1 - Fresno	●	7/21/21	3/31/23	100%	\$ 67,000	94.81%	\$ 3,480
	Amador Probation - WAPP 22-23	●	5/9/22	5/8/23	90%	\$ 234,892	58.29%	\$ 97,979
	Amador Probation - WAPP 23-24	●	5/9/23	5/8/24	-11%	\$ 214,338	0.00%	\$ 214,338

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## NEW FUNDING







- **2023 Severe Winter Storms Disaster Recovery Grant**
  - \$1.8 million? (US Department of Labor)
  - Temp jobs to clean up public lands
  - Identify sites that need cleanup (public lands or private affecting health and safety of public at large)
  - Mariposa only county originally listed in FEMA declaration – Now all 4 Counties Represented

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## OPPORTUNITIES



## UPDATES



- **Heavy Equipment Operator (with Tuolumne Cty)**
  - \$4.7 Million (CAL FIRE); \$1.5 Million for MLJT
  - Partnership with Columbia College, Private Industry
- **Eastern Sierra K-16 Collaborative (Phase-1)**
  - \$250K to Columbia College (CA State Legislature)
  - Career development in two critical industries
  - Phase-2 - \$18 Million in implementation

- SBA at MLJT next 2 weeks: [disasterloanassistance.sba.gov](https://disasterloanassistance.sba.gov)
- New Phone System (RingCentral)
- Metrix learning system
  - Building regional capacity through skill advancement
- REACH

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## SKILLUP® POWERED BY METRIX LEARNING

- WIOA-centric platform
  - Career pathways
  - 6000+ courses
  - Industry certifications
  - Skill Assessments
  - Reporting
  - Customizable
  - Game-Based Learning Mobile App
  - CalJOBS Integration
- 127 National WDB on SkillUp®
- 90% customer satisfaction
- 70% entered employment rate in NY (10 years)
- SkillUp program expands Metrix Learning access to community partners

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## SKILLUP® PORTAL

### Jobseeker Tools

- Assessments
- 10 Industry Pathways
- SkillUp® Badges
- Industry Certifications
- Case Management Tools
- Integrated Job Search


### Our Partners

### Business Services

- Candidate Screening
- Assess New Hires
- Recruit Skilled Workers
- Employee Training
- SkillUp® Badges
- Industry Certifications


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## METRIX CONTENT & EXPANSION




**Information Technology**

- Cloud
- Data analytics
- Databases
- Information security
- Microsoft Office
- Networks
- Servers
- Web development




**Manufacturing & Trades**

- Construction\*
- Custodial maintenance\*
- Electrical
- HVAC/R\*
- Machining
- Pesticide\*
- Plumbing\*
- Safety
- Water/Wastewater\*
- Welding



**Healthcare**

- Anatomy & physiology
- Billing and coding
- Documentation
- EMT/paramedic\*
- HIPAA
- Nursing
- Patient care
- Pharmacy technician\*
- Surgical technologist\*



**Business/Other**

- Customer service
- Food service\*
- Human resources
- Insurance\*
- Notary\*
- Project management
- Real Estate\*
- Sales/marketing

\* = NEW

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## REACH OVERVIEW



**Network of Partners & Services**



**Low Touch**  
(for those that wish to remain anonymous)



**Partner Referrals**



**Enrollment**

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