

**MEETING AGENDA**



**Mother Lode Job Training Board of Directors**

Monday, October 19, 2020 (10:00am)

**Via Teleconference Only (No physical location)**

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128 | Meeting ID: 606 757 3943

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Anaiah Kirk	X	
Frank Axe ( <i>Vice Chair</i> )	X	
Ben Stopper		X
Marshall Long ( <i>BOD Chair</i> )	X	
Tyler Newton	X	
<b>Staff Members</b>		
Dave Thoeny	X	
Amy Torres	X	
Amy Thompson		
Kelly Smith	X	
Lisa Edwards	X	

**2. PUBLIC COMMENTS**

*Adam Medford, from Emile Cohl Art Academy (ECAA), shared that ECAA has multiple online apprenticeships available for people that are looking for employment in the Arts industry. Adam explained that ECAA is based in Los Angeles, but online apprenticeships are a great option for people all over that are looking for work during the COVID pandemic since they can be completed remotely. For more information and a list of available apprenticeships, visit: <https://www.cohl.art/>*

**3. CONSENT CALENDAR**

3.1. Accept the July 20, 2020 meeting minutes

*Minutes approved, (M) A. Kirk, (S) F. Axe, ayes carried, 1 absent.*

**4. ACTION ITEMS**

4.1. Approve Moss Adams' proposal for the 2019-20 single audit, and MLJT's option for 2 additional years

*Motion approved, (M) T. Newton, (S) F. Axe, ayes carried, 1 absent.*

## **5. INFORMATION/DISCUSSION ITEMS**

### **5.1. Operations Report (Amy Torres)**

*Amy Torres addressed the board with her Operations Report. She began by notifying the board about the following new funding opportunities:*

- *FEMA Grant: In response to the recent fires, this grant will fund for fire fighter training*
- *High Road Construction Careers (HRCC): SB1 PROGRAM - \$1.5mil over multiple counties*
- *HB1 Rural Healthcare Grant Program: New funding for the Healthcare industry sector, entails \$40mil statewide*
- *Regional Plan Implementation (RPI) 4 - \$150K-\$300K for Mother Lode Region*

*Amy then shared new contract funds available to MLJT, including the Biomass Utilization Fund (\$45,760) and the Mariposa Alliance/ Mountain Crisis Services Program (\$60,000). Next, Amy informed the board that there was a MLJT Partner meeting on October 15<sup>th</sup>, 2020. A presentation was given to MLJT partners about a referral system called "Unite US", where partners would be able to seamlessly refer and track the outcome of clients going between agencies in the community. Lastly, the board was updated on COVID response amongst MLJT staff and the agency. Staff have been transitioning to paperless methods and a new phone system was recently implemented. The new phone system allows staff to reach clients in multiple different ways as well as allow customers to reach and speak to a specific staff member more efficiently. With many of MLJT's recent services being remote, the new phones system will also guarantee that the caller will be able to reach a live person that can assist them regardless of where they are located.*

### **5.2. Deputy Director Promotion**

*Dave announced that Amy Torres has been promoted from Operations Manager to Deputy Director.*

### **5.3. Director's Report (David Thoeny)**

*Dave began his report by sharing that the performance goals for 2020/21 and 2021/22 have been negotiated. He then updated the board on Central Sierra Economic Development District (CSEDD) business. The CARES grant (\$100k) application for writing a Comprehensive Economic Development Strategy (CEDS) has been submitted and a contract is being signed with Beck Group for a biomass feasibility study for the USDA grant. Lastly, Dave shared with the board that there was an EDD Finding with disallowed costs for the use of Career Catalyst.*

## **6. ADJOURN INTO CLOSED SESSION**

*The board adjourned into closed session.*

*6.1. Discuss Executive Director's annual performance evaluation, without Executive Director present*

*6.2. Discuss Executive Director's annual performance evaluation and salary action with Executive Director*

## **7. RECONVENE INTO OPEN SESSION**

### **7.1. Report out**

*The board reported out that Dave received a unanimous 'Excellent' rating, and they recommend moving him from salary category D to category E.*

*(M) A. Kirk, (S) F. Axe, ayes carried, 1 absent.*

## **8. 2021 MEETINGS (All 10:00 – 12:00)**

*January 25; April 19; July 19; October 18*

## **9. ADJOURN Board of Directors**