



MEETING MINUTES

**Mother Lode Job Training
Board of Directors**

Monday, October 21, 2019 10:00 am

Mother Lode Job Training Career Center
197 Mono Way, Suite B, Sonora, CA 95370

Video Conference Locations:

Amador Prosperity Center
1 Prosperity Court
Sutter Creek, CA 95686

MLJT Career Center
5362 Lemee Lane
Mariposa, CA 95338

1. CALL TO ORDER

1.1. Roll call / Establish quorum

BOD Member	Present	Absent
Anaiah Kirk	X	
Frank Axe (<i>Vice Chair</i>)	X	
Ben Stopper	X (Alt. Gary Tofanelli)	
Marshall Long (<i>BOD Chair</i>)	X	
Tyler Newton	X	
Staff Members		
Dave Thoeny	X	
Lisa Edwards	X	
Amy Torres	X	
Kelly Smith	X	

1.2. Introduce Guests:

MLJT Fiscal Manager Amy Thompson

2. CONSENT CALENDAR

2.1. Accept the July 15, 2019 meeting minutes

Minutes accepted (M)F. Axe, (S)A. Kirk ayes carried, 1 abstention

3. PUBLIC COMMENTS

None

4. ACTION ITEMS

4.1. Review and approve the Plan Year 2019-2020 budget

Budget approved (M)F. Axe, (S)A. Kirk ayes carried

It was requested that a preliminary budget be brought to the July meeting next year, which can be modified for final approval at the October meeting. It was also requested that the budget be distributed in advance of the meeting for preview.

4.2. Review and approve updates to the By-Laws

Action item moved to a later meeting.

5. INFORMATION/DISCUSSION ITEMS

5.1. Director's report

Dave Thoeny began his report by reminding the board of the 2 business vacancies on the MLJT

Workforce Development Board. BOD Members discussed prospective individuals to recruit. Next, Dave notified the board that there is a new organization model for MLJT meaning that certain staff will be switching and upgrading roles. The new structure allows for certain employees to focus on project management so others can focus on clients and programs. Dave explained how the new structure has helped to inspire teamwork and encourage new skill growth. Dave then went into updates for each of the individual service counties. In Amador, Columbia College, ACCF and the Tourism Council have all moved into the Amador Prosperity Center. Dave also announced that MLJT was invited to participate in a Provider Fair at Mule Creek Prison, where service providers and businesses, who hire ex-offenders, come together to inform and educate those soon to be released about the workforce development system, the P2E grant and other services throughout the state. In Calaveras, Dave attended the 1st Calaveras Economic and Community Development Strategic Plan Meeting, the Calaveras Housing Crisis meeting and the 2nd Economic Development Strategy Meeting. Dave was asked to join the Stable Housing Advisory Committee and the CMCAA Board of Directors. The Center Manager for Calaveras, Emily Graham, sits on the Central Sierra Continuum of Care and attends the Opioid Safety Coalition Meetings, as a part of her role as head of the Opioid grant. Mariposa Center Manager, Stephanie Leasure, is a member of the EDC, the Mariposa Branding Committee and has recently participated in the CALED Rural ED Exchange in Eureka. As a result of the Mother Lode Healthcare Industry Partnership, John. C Fremont held a successful hiring event at the Mariposa Career Center. Currently, Mariposa is the only MLJT county without a Prosperity Center, and Dave is on the look-out for a possible building to use for co-locating with partners in Mariposa. In Tuolumne County, the Sonora office has recently been expanded and now has 5 new offices and an extra conference room. As a result of this expansion, MLJT Sonora is now co-located with the Tuolumne Chamber of Commerce. Dave will be doing an upcoming presentation about MLJT to the Tuolumne Board of Supervisors.

5.2. Grant/Funding update

Project Manager, Amy Torres, notified the board that the Storm grant ended in September. The Natural Resource grant and the DEA grant will be ending in December. Current grants still include the Regional Plan Implementation (RPI), the Opioid Crisis grant and Prison to Employment. The RPI grant has resulted in the formation of a “Mother Lode Healthcare Industry Partnership” and a “Workforce Innovation Council”, both which meet quarterly. Amy also notified the board that MLJT has already had 5 OJT participants enrolled under the Opioid grant. Upcoming prospective grants include the WAF homelessness grant and the Regional Planning grant, both between the amounts of \$150 - \$100k. Amy informed the board that MLJT has decided not to apply for AB1111.

6. ADJOURN INTO CLOSED SESSION

- 6.1. *Discuss Executive Director annual performance evaluation, without Executive Director present*
- 6.2. *Discuss Executive Director annual performance evaluation and salary action with Executive Director*

7. RECONVENE INTO OPEN SESSION

- 7.1. Report out

The Board received information and reported out that they are increasing the Executive Director’s salary from Level C to Level D.

8. 2020 MEETINGS (All 10:00 – 12:00)

January 27; April 20; July 20; October 19

9. ADJOURN