

## MEETING AGENDA



### Mother Lode Job Training Board of Directors

Monday, July 19, 2021 (10:00am)

#### Via Teleconference:

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

#### In Person:

197 Mono Way, Suite B

Sonora, CA 95377

(209) 588-1150

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#### 1. CALL TO ORDER

- 1.1. Roll call / Establish quorum

#### 2. PUBLIC COMMENTS

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### 3. CONSENT CALENDAR

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 3.1. Accept the April 19, 2021 meeting minutes

#### 4. ACTION ITEMS

- 4.1. Approve the Plan-Year 2021-2022 Preliminary Budget
- 4.2. Approve Ironstone Vineyards to be on the MLWDB Board, representing Business (Tourism/Hospitality)

#### 5. INFORMATION/DISCUSSION ITEMS

- 5.1. Directors' Report

#### 6. 2021 MEETINGS (All 10:00 – 12:00)

October 18

#### 7. ADJOURN



**MEETING MINUTES**

**Mother Lode Job Training Board of Directors**

Monday, April 19, 2021 (10:00am)

**Via Teleconference Only (No physical location)**

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128 | Meeting ID: 606 757 3943

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Anaiah Kirk	X	
Frank Axe ( <i>BOD Chair</i> )	X	
Ben Stopper ( <i>Vice Chair</i> )	X	
Marshall Long	X	
Tyler Newton		X

**2. PUBLIC COMMENTS**

*None.*

**3. CONSENT CALENDAR**

3.1. Accept the February 18, 2021 meeting minutes  
*Minutes accepted. (M) M. Long, (S) B. Stopper. Ayes carried, 1 absent.*

**4. ACTION ITEMS**

- 4.1. Approve the 2019-20 Fiscal Audit Report, presented by Moss Adams  
*2019-2020 Fiscal Audit Report approved. (M) B. Stopper, (S) M.Long. Ayes carried, 1 absent.*
- 4.2. Approve the selection of ProPath Inc. to be Mother Lode’s One-Stop Operator, as the sole respondent to the recent Request for Quote (RFQ)  
*Selection of ProPath Inc. as Mother Lode One-Stop Operator approved. (M) M. Long, (S) A. Kirk. Ayes carried, 1 absent.*
- 4.3. Approve the 2021–2024 Local Plan and 2021–2024 Regional Plan on behalf of the Mother Lode Consortium Board of Directors and further recommend the Chair sign the 2021–2024 Local and Regional Plans for submittal to the State Board  
*2021-2021 Local Plan, 2021–2024 Regional Plan and recommendation for Chair to sign the 2021-2024 Plans approved. (M) B. Stopper, (S) A. Kirk. Ayes carried, 1 absent.*

**5. INFORMATION/DISCUSSION ITEMS**

5.1. Directors’ Report  
*Dave led the board through a funding summary highlighting the following:*

- **2 New Grants**
  - *Disability Employment Accelerator (\$350K)*
  - *Regional Plan Implementation (\$252K)*

- **2 Pending Grants**
  - *Pathway Home - DOL (\$750K)*
  - *Forestry Corps – CalFire (With Fresno)*
  
- *Tuolumne Collaborative - 6<sup>th</sup> Construction Cohort*
  - *MLJT Work Readiness class*
  - *Graduation Ceremony - April 22*
  
- *Tiny House Manufacturer (Amador-Calaveras)*
  - *Looking for 6-8 employees*
  
- *Hospitality & Tourism Expansion*
  - *Rush Creek, Chicken Ranch Casino, Copper Valley, Harrah’s*
  
- *Career Pipeline for Certified Nursing Assistants*
  - *Adventist Health, K-12 Superintendents, Columbia College, MLJT*
  
- *CSEDD USDA Regional Business Development Grant – 25 new jobs*
  - *May 3-7 – Site visits and Supply Analysis*

**6. 2021 MEETINGS (All 10:00 – 12:00)**

July 19; October 18

**7. ADJOURN**

Budget Summary

<b>Mother Lode Job Training PY2021-22 BUDGET (Preliminary) 7/19/2021</b>		<b>Considerations</b>							
		1. Note: Carry-In represents unused funds from prior year 2. Specialized positions (Compliance & Planning) created for operational efficiencies 3. Northern Counties (Amador, Calaveras) combined into one management unit for resource optimization 4. Three COVID grants rolled off (\$612K); replaced with 2 new grants (\$602K)							
<b>COST CENTER BUDGET</b>		Amador Career Center	Calaveras Career Center	Mariposa Career Center	Tuolumne Career Center	One-Stop Support	Operations Support (Fiscal)	Workforce Investment Board	Total
FTE		3.25	3.25	2.75	5.15	2.30	2.50	1.80	21.00
		15.5%	15.5%	13.1%	24.5%	11.0%	11.9%	8.6%	100.0%
Personnel (Wages & Benefits)		318,655	318,655	269,631	504,945	225,510	245,119	176,486	2,059,000
Overhead		83,571	83,571	70,714	132,429	59,143	64,286	46,286	540,000
Programs		260,802	260,802	220,679	413,272			144,444	1,300,000
<b>Total Requirements</b>		<b>663,029</b>	<b>663,029</b>	<b>561,024</b>	<b>1,050,645</b>	<b>284,652</b>	<b>309,405</b>	<b>367,216</b>	<b>3,899,000</b>
Funding Allocation		603,420	603,420	510,586	956,189	427,036	464,170	334,202	3,899,024
<b>Percent Funding (after adjustments)</b>		<b>15.48%</b>	<b>15.48%</b>	<b>13.10%</b>	<b>24.52%</b>	<b>10.95%</b>	<b>11.90%</b>	<b>8.57%</b>	<b>100.00%</b>
Reserve		(59,608)	(59,608)	(50,438)	(94,456)	142,384	154,765	(33,014)	24

<b>BUDGET COMPARISON (6-YEARS)</b>	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Change from Prior Year	Percent Change
	Budget Adopted	Budget Adopted	Budget Adjusted	Budget Adjusted	Budget Adjusted	Budget Preliminary		
FTE	13.9	15.79	16.08	21.01	21.00	21.00	-	0.0%
Personnel	1,398,916	1,485,815	1,789,294	2,014,091	1,946,944	2,059,000	112,056	5.6%
Overhead	476,623	508,658	499,953	529,971	538,689	540,000	1,311	0.2%
Programs	935,122	1,941,043	1,628,003	1,355,988	1,221,968	1,300,000	78,032	5.8%
<b>Total Requirements</b>	<b>2,810,661</b>	<b>3,935,516</b>	<b>3,917,250</b>	<b>3,900,050</b>	<b>3,707,601</b>	<b>3,899,000</b>	<b>191,399</b>	<b>4.9%</b>
<b>Budgeted Funding (from below)</b>	<b>2,810,661</b>	<b>4,196,701</b>	<b>4,179,573</b>	<b>3,899,876</b>	<b>3,705,092</b>	<b>3,899,024</b>	<b>193,932</b>	<b>5.0%</b>
<b>*Balance</b> (not including reserves for future years)	-	261,185	262,323	(174)	(2,509)	24	2,533	

<b>FUNDING COMPARISON (6 YEARS)</b>	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Change	Percent
Adult Carry-In	121,797	82,384	111,322	124,133	84,483	30,000	(54,483)	-64.5%
Adult Formula	392,533	360,563	337,844	306,136	322,920	360,510	37,590	11.6%
Dislocated Worker Carry-In	71,336	56,396	157,841	81,455	36,278	20,000	(16,278)	-44.9%
Dislocated Worker Formula	362,354	297,292	294,914	269,285	257,386	343,222	85,836	33.3%
Youth Carry-In	62,537	63,131	66,482	33,175		25,317	25,317	-
Youth Formula	334,913	309,622	292,037	262,903	278,962	306,035	27,073	9.7%
Rapid Response Formula & Carry-In	524,347	427,727	353,773	245,200	490,400	260,000	(230,400)	-47.0%
Lay-Off Aversion Formula & Carry-In	161,698	120,030	88,372	61,906	118,699	100,000	(18,699)	-15.8%
Dislocated Worker Rapid Response (COVID)					600,000		(600,000)	-100.0%
COVID-19 Impacted Individual (COVID)					135,000		(135,000)	-100.0%
Prison to Employment			47,500	1,370,972	441,012	534,483	93,471	21.2%
Probation Amador		225,932	225,000	225,000	225,000	400,000	175,000	77.8%
Calaveras HHS		45,000	40,238	40,238	50,000	55,643	5,643	11.3%
Cal-WORKS Mariposa	30,000	30,000	30,000	30,000	30,000	30,000	-	0.0%
Cal-WORKS Tuolumne	100,000	100,000	100,000	50,000	50,000	50,000	-	0.0%
Cal-FRESH Tuolumne						177,631	177,631	-
Biomass Utilization Fund - RCAC						35,000	35,000	-
Storm Damage Grant	22,084	1,083,332	607,090	151,180			-	-
Natural Resources WAF6.0			217,509	3,491			-	-
US Forest Service Tuolumne	22,806	14,042	16,000	8,000	10,000		(10,000)	-100.0%
Opioid				125,868	920	225,000	224,080	24356.5%
Cal-WORKS Mariposa ESE	154,000	150,000	150,000	150,000	150,000	100,000	(50,000)	-33.3%
Customer Center Design	14,311						-	-
Regional Training Coordinator/Organizer			114,612	106,094	15,993		(15,993)	-100.0%
Regional Plan Implementation 1.0, 2.0, & 3.0	68,756	204,885	287,061	134,571	258,040	173,150	(84,890)	-32.9%
Water Resource Management	150,000	108,614						
Health-Lit Now Education Accelerator	217,189	118,429						
Regional Organizer / RPI 4.0		129,322				251,600	251,600	-
SlingShot		270,000						
Employment Recovery NDWG (COVID)			207,441		150,000	71,433	(78,567)	-52.4%
STEPS			227,096	35,247				
Disability Employment Accelerator			207,441	85,022		350,000	350,000	-
<b>TOTAL RESOURCES</b>	<b>2,810,661</b>	<b>4,196,701</b>	<b>4,179,573</b>	<b>3,899,876</b>	<b>3,705,092</b>	<b>3,899,024</b>	<b>193,932</b>	<b>5.0%</b>



# 2021 Board Meetings

**Primary Location**  
**MLJT Tuolumne Job Center**  
 197 Mono Way, Suite B  
 Sonora, CA 95370  
 Phone: (209) 533- 3396

**Teleconference Location**  
**Zoom Conference Link**  
<https://us02web.zoom.us/j/6067573943>  
 Phone: (669) 900-9128  
 Meeting ID: 606 757 3943

## Mother Lode Job Training Board of Directors (BOD)

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## Mother Lode Workforce Development Board (WDB)

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### BOD Meetings

Monday, January 25, 2021  
 10:00 am - 12:00 pm

Monday, April 19, 2021  
 10:00 am - 12:00 pm

Monday, July 19, 2021  
 10:00 am - 12:00 pm

Monday, October 18, 2021  
 10:00 am - 12:00 pm

### WDB Meetings

Thursday, February 18, 2021  
 12:00 - 2:00 pm

Thursday, May 20, 2021  
 12:00 - 2:00 pm

Thursday, August 19, 2021  
 12:00 - 2:00 pm

Thursday, November 18, 2021  
 12:00 - 2:00 pm

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at (209) 533-3396  
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA