#### **MEETING AGENDA**



## **Mother Lode Job Training Board of Directors**

Monday, July 17, 2023 (10:00am)

**Teleconference (Non-voting Attendees):** 

In-Person (Primary Location):

https://us02web.zoom.us/j/6067573943 Phone audio: (669) 900-9128 197 Mono Way, Suite B Sonora, CA 95370

Meeting ID: 606 757 3943

(209) 588-1150

*In-Person (Amador Location):* 

1 Prosperity Court Sutter Creek, CA 95685 (209) 267-5590 In-Person (Calaveras Location):

7 Main Street San Andreas, CA 95249 (209) 754-4242 In-Person (Mariposa Location):

5362 Lemee Lane Mariposa, CA 95338 (209) 966-3643

#### 1. CALL TO ORDER

1.1. Roll call / Establish quorum

#### 2. PUBLIC COMMENTS

The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

#### 3. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

3.1. Accept the April 17, 2023 meeting minutes

#### 4. ACTION ITEMS

- 4.1. Approve entering into contract with Beaudette Consulting Inc. as MLJT's One-Stop Operator
- 4.2. Approve Shayn Anderson (Dept. of Rehabilitation) to the Mother Lode Workforce Development Board

#### 5. INFORMATION/DISCUSSION ITEMS

- 5.1. Presentation and discussion of Plan Year 2023-24 preliminary budget
- 5.2. Directors' Report (David Thoeny & Amy Frost)

#### 6. 2023 MEETINGS (All 10:00 - 12:00)

October 16

#### 7. ADJOURN

#### **MEETING MINUTES**



#### **Mother Lode Job Training Board of Directors**

Monday, April 17, 2023 (10:00am)

**Teleconference (Non-voting Attendees):** In-Person (Primary Location):

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197 Mono Way, Suite B

5362 Lemee Lane Mariposa, CA 95338 (209) 966-3643

#### 1. CALL TO ORDER

1.1. Roll call / Establish quorum

<b>BOD Member</b>	Present	Absent
Ryan Campbell	X	
Frank Axe	X	
Ben Stopper	X	
Danette Toso	X (present by phone, cannot vote)	
Tyler Newton	X	

#### 2. PUBLIC COMMENTS

None

#### 3. CONSENT CALENDAR

3.1. Accept the January 23, 2023 meeting minutes

Minutes accepted with one correction. M) F. Axe, S) R. Campbell, ayes carried, 1 member non-voting.

#### 4. ACTION ITEMS

- 4.1. Approve Plan Year 2021-22 Single Audit Report from Harshwal & Company LLP Harshwall and Company notified the board that the result of their Audit was a clean opinion with no findings. Plan Year 2021-22 Single Audit Report from Harshwal & Company LLP approved.
  M) R. Campbell, S) T. Newton, ayes carried, 1 member non-voting
- 4.2. Approve 2023 biennial Regional and Local Plan modifications (<a href="https://www.mljt.org/draft-plans-2023">https://www.mljt.org/draft-plans-2023</a>) 2023 biennial Regional and Local Plan modifications approved.

  M) R. Campbell, S) F. Axe, ayes carried, 1 member non-voting.
- 4.3. Approve application for Local Board Recertification and Local Area Designation Application for Local Board Recertification and Local Area Designation approved. M) T. Newton, S) R. Campbell, ayes carried, 1 member non-voting.
- 4.4. Approve Zachary Abernathy (Adult Education) to the Mother Lode Workforce Development Board Addition of Zack Abernathy to Mother Lode Workforce Development Board approved, M) F. Axe, S) R. Campbell, ayes carried, 1 member non-voting.
- 4.5. Approve John Alexander (MACT) to the Mother Lode Workforce Development Board Addition of John Alexander to Mother Lode Workforce Development Board approved. M) T. Newton, S) R. Campbell, ayes carried, 1 member non-voting.

### 5. INFORMATION/DISCUSSION ITEMS

- 5.1. Board given notification that Form 700s are due
- 5.2. Directors' Report (David Thoeny & Amy Frost)

  See Directors Report presentation attached Attachment A

## 6. **2023 MEETINGS (All 10:00 – 12:00)**

July 17, October 16

#### 7. ADJOURN

## **DIRECTORS' REPORT**

MLJT Board of Directors Meeting – April 17, 2023

1

		Funding Source	Status	Start Date	End Date	Current Date	Funding Amount	% Expended	Funds Remaining
		Adult 21-22		7/1/21	6/30/23	88%	\$ 360,510	99.51%	1,782
		Adult 22-23 Round 1		7/1/22	6/30/24	37%	\$ 69,244	100.00%	-
		Adult 22-23 Round 2		10/1/22	6/30/24	28%	\$ 309,440	67.61%	100,235
	Funds	Dislocated Worker 21-22		7/1/21	6/30/23	88%	\$ 343,222	99.94%	221
	亞	Dislocated Worker 22-23 Round 1		7/1/22	6/30/24	37%	\$ 71,223	100.00%	-
	WIOA Formula	Dislocated Worker 22-23 Round 2		10/1/22	6/30/24	28%	\$ 282,955	45.28%	154,835
	5	Youth (Out of School Youth >75% Req) 21-22		4/1/21	6/30/23	89%	\$ 306,035	99.20%	
	Α	Youth (Out of School Youth >75% Req) 22-23		4/1/22	6/30/24	44%	\$ 320,569	96.74%	10,456
	ĕ	Rapid Response Round 1		7/1/22	6/30/23	75%	\$ 57,522	100.00%	-
FUNDING		Rapid Response Round 2		10/1/22	6/30/23	67%	\$ 228,524	87.98%	27,474
CL IN AN A A BY		RR Layoff Aversion Round 1		7/1/22	6/30/23	75%	\$ 16,922	100.00%	
SUMMARY		RR Layoff Aversion Round 2		10/1/22	6/30/23	67%	\$ 67,230	97.92%	1,399
		D.E.A. Employment Accelerator for the Mother Lode		4/1/21	3/31/23	100%	\$ 350,000	100.00%	6 (0)
		WAF 10		6/1/22	12/31/23	52%	\$ 250,000	64.85%	87,871
Α	S	STEPS		7/1/22	6/30/23	75%	\$ 140,000	26.01%	103,582
As of	aut	Pathway Home 3		7/1/22	12/31/25	21%	\$ 998,343	19.14%	807,282
2/21/2022	ē	QUEST NDWG Workforce Dev		9/30/22	9/30/24	25%	\$ 475,822	12.52%	416,230
3/31/2023	Jai	QUEST NDWG Temp Job		9/30/22	9/30/24	25%	\$ 99,178	1.00%	98,185
	Discretionary Grants	AA Fire	•	8/1/22	12/31/23	47%	\$ 950,000	58.05%	398,567
	<u>.</u> S	RPI 5		1/1/23	6/30/24	16%	\$ 150,000	9.00%	136,500
		RERP		1/1/23	10/31/25	9%	\$ 600,000	0.00%	600,000
		P2E 2.0		4/1/23	12/31/25	0%	\$ 250,000	0.00%	250,000
		P2E 2.0 TA		4/1/23	12/31/25	0%	\$ 325,578	0.00%	325,578
		Calaveras HHS - ESEP 22-23		7/1/22	6/30/23	75%	\$ 55,643	96.51%	1,944
		Mariposa DHS - ESEP 22-23		7/1/22	6/30/23	75%	\$ 201,879	9.24%	183,230
		Mariposa DHS - Youth 22-23		7/1/22	6/1/23	81%	\$ 35,000	0.00%	35,000
		Mariposa DHS - CalWORKs 22-23		7/1/22	6/30/23	75%	\$ 30,000	67.10%	9,870
	cts	Tuolumne Admin Contract		7/1/22	6/30/23	75%	\$ 40,000	0.00%	40,000
	Contracts	Tuolumne DSS - CalWORKS 22-23		7/1/22	6/30/23	75%	\$ 63,010	80.02%	12,590
	ō	CSEDD Admin		7/1/22	6/30/23	75%	\$ 14,000	0.00%	14,000
		Biomass Utilization Fund (BUF) - RCAC Task Order 2	0	7/1/22	6/30/25	25%	\$ 150,000	4.78%	142,829
		SB1 - Fresno		7/21/21	3/31/23	100%	\$ 67,000	94.81%	3,480
		Amador Probation - WAPP 22-23		5/9/22	5/8/23	90%	\$ 234,892	58.29%	97,979
		Amador Probation - WAPP 23-24		5/9/23	5/8/24	-11%	\$ 214,338	0.00%	214,338

## **NEW FUNDING**



- Forestry Corps (with Fresno)
  - \$1.9 Million (CalFire); \$150-200K for MLJT
  - Partnership with Columbia College
  - 20-week forestry & fuels management training
- Expanded Forestry Corps. (with Fresno)
  - \$2.5 Million (CA WDB); \$200-250K for MLJT
  - Partnership with Columbia College, 2 others
  - \$558K to Columbia College for Equipment

- 2023 Severe Winter Storms Disaster Recovery Grant
  - \$1.8 million? (US Department of Labor)
  - Temp jobs to clean up public lands
  - Identify sites that need cleanup (public lands or private affecting health and safety of public at large)
  - Mariposa only county originally listed in FEMA declaration Now all 4

3

## **OPPORTUNITIES**

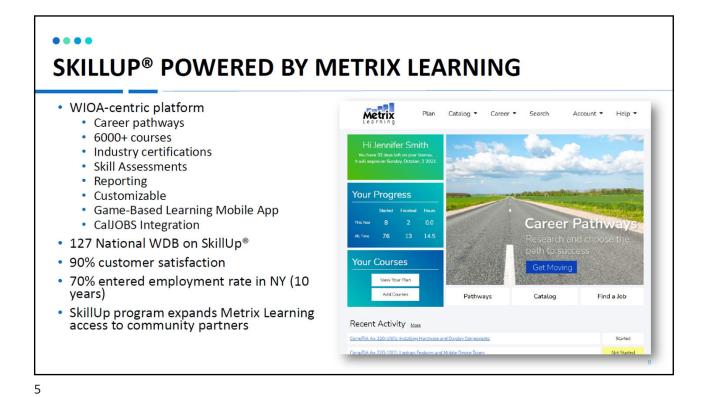


#### **UPDATES**

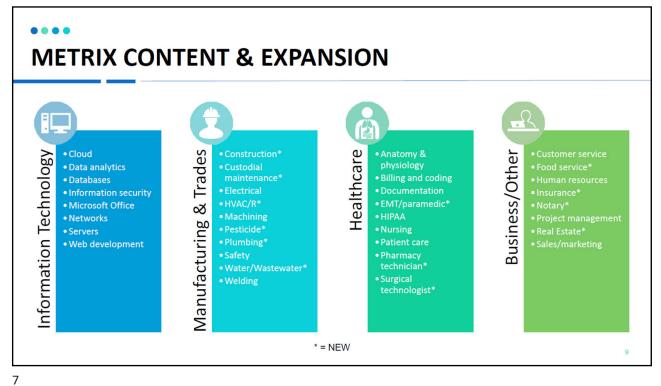


- Heavy Equipment Operator (with Tuolumne Cty)
  - \$4.7 Million (CAL FIRE); \$1.5 Million for MLJT
  - Partnership with Columbia College, Private Industry
- Eastern Sierra K-16 Collaborative (Phase-I)
  - \$250K to Columbia College (CA State Legislature)
  - Career development in two critical industries
  - Phase-2 \$18 Million in implementation

- Need participants for Oak and Ampine Fire Emergency Assistance grant in Amador & Mariposa
- New Phone System (RingCentral)
- Metrix learning system
  - Building regional capacity through skill advancement
- REACH



SKILLUP® PORTAL Our Partners **Business Services** CHABOT LAS POSITAS Workforce OHLONE Candidate Screening Assessments Assess New Hires 10 Industry Pathways Recruit Skilled Workers SkillUp® Badges **Employee Training Industry Certifications** SkillUp® Badges Case Management Tools **Industry Certifications** Integrated Job Search





ONE-STOP OPERATOR 2023	Score	Initials
Proposal Evaluation - Beaudette Consulting Inc.		
A) Organizational History, Experience, and Structure: (25 points)  1) Describe your organization. Include history, purpose, years of operation, number of staff and services provided to the community.  2) Describe your organization's experience in operating the proposed services.  3) Describe your organization's familiarity with programs such as WIOA/WIA and partner programs associated with these programs.  4) Attach an organization chart.	25	R
B) References (5 points)		
Applicants who have not received funding from MLWDB within the past two years of the submitting this proposal must complete References, and provide at least three (3) complete references from organizations/agencies (other than MLWDB), that applicant has had direct involvement with or received funding for the provision of services for which applicant is applying. The following information for each reference must be included:  Reference's organization name Contact person Address, phone number and email address Grant period, funding source and/or amount or fees for funded services Description of services provided	5	R
C) Services (50 points)  In detail, describe how you will fulfill each of the objectives outlined below:  1) In conjunction with Workforce Board oversight and designated administrative staff, the One-Stop Operator will coordinate the implementation of negotiated Memorandums of Understanding (MOUs) and Cost Sharing Agreements (CSA) with all mandated partners.  2) The convening and facilitation of quarterly WIOA partner meetings that focus on systems alignment, process improvement and building value added collaboration amongst system partners.  3) The One-Stop Operator will act as a liaison between the Workforce Board and the system partners and as such will be required to attend meetings of workforce board or its Executive Committee to receive direction and to report on progress no less than three times annually.  4) The One-Stop Operator may conduct the open and independent evaluation of each comprehensive and affiliate AJCC, along with providing recommendations to the Local Board based on those evaluations, regarding operational efficiency, certification status, and continuous improvement strategies.	50	R
D) Cost (20 points)		
A. One-Stop Operator Proposed Services Costs  Provide the following:  cost breakout (staff, travel, materials, etc.) estimated # of hours to provide service  B. Additional Costs  MLWDB may wish to request more services dependent upon the needs of our Local Workforce Development Board (LWDB). As such, individualized billing will be required. Should additional services be requested all bids should include the following:  Hourly rates of the one-stop operator; Mileage; and, Overnight costs	20	H
Total Score	100	
Signature	_	

ı

ONE-STOP OPERATOR 2023	Score	Initials
Proposal Evaluation - Beaudette Consulting Inc.		
<ul> <li>A) Organizational History, Experience, and Structure: (25 points)</li> <li>Describe your organization. Include history, purpose, years of operation, number of staff and services provided to the community.</li> </ul>		
<ol> <li>Describe your organization's experience in operating the proposed services.</li> <li>Describe your organization's familiarity with programs such as WIOA/WIA and partner programs associated with these programs.</li> </ol>	25	DT
4) Attach an organization chart.		
B) References (5 points)  Applicants who have not received funding from MLWDB within the past two years of the submitting this proposal must complete References, and provide at least three (3) complete references from organizations/agencies (other than MLWDB),		
that applicant has had direct involvement with or received funding for the provision of services for which applicant is applying.  The following information for each reference must be included:  Reference's organization name	5	DT
<ul> <li>□ Contact person</li> <li>□ Address, phone number and email address</li> <li>□ Grant period, funding source and/or amount or fees for funded services</li> <li>□ Description of services provided</li> </ul>		
C) Services (50 points)	Γ	Т
In detail, describe how you will fulfill each of the objectives outlined below:  1) In conjunction with Workforce Board oversight and designated administrative staff, the One-Stop Operator will coordinate the implementation of negotiated Memorandums of Understanding (MOUs) and Cost Sharing Agreements (CSA) with all mandated partners.  2) The convening and facilitation of quarterly WIOA partner meetings that focus on systems alignment, process improvement and building value added collaboration amongst system partners.  3) The One-Stop Operator will act as a liaison between the Workforce Board and the system partners and as such will be required to attend meetings of workforce board or its Executive Committee to receive direction and to report on progress no less than three times annually.  4) The One-Stop Operator may conduct the open and independent evaluation of each comprehensive and affiliate AJCC, along with providing recommendations to the Local Board based on those evaluations, regarding operational efficiency, certification status, and continuous improvement strategies.	50	DT
D) Cost (20 points)  A. One-Stop Operator Proposed Services Costs  Provide the following:  cost breakout (staff, travel, materials, etc.)  estimated # of hours to provide service  B. Additional Costs  MLWDB may wish to request more services dependent upon the needs of our Local Workforce Development Board (LWDB). As such, individualized billing will be required. Should additional services be requested all bids should include the following:  Hourly rates of the one-stop operator;  Mileage; and, Overnight costs	20	DT
Total Score	100	]
Signature David thoung	_	

## **Exhibit A**

## **ONE-STOP OPERATOR PROPOSAL**

## **COVER PAGE**

Applicant Organization Name	dentification Number									
Beaudette Consulting Inc.			Tax ID: 81-1305126							
Organization Address			City	State	Zip					
5420 Silvervale Court		River	bank	CA	95367					
Phone	Fax	•		E-Mail						
209-968-7446				Gary@bcilean	.com					
Contact Name			Title							
Gary Beaudette			CEO							
Status: Consortium (includes	at least 3	One-St	op partners liste	d in 121(b)(1))						
1)										
☐ Institution of Higher Ed										
☐ Employment Services		ncy est	tablished under	Wagner-Peyser						
☐ Community Based Org	anization	ıs (CBC	<b>)</b> )							
Private for-profit entitie Private non-profit agen Government agencies Local Chamber or Busi										
Private non-profit agen	cies/insti	itutions	<b>3</b>							
Government agencies										
	iness Org	anızatı	on							
Labor Organization Nontraditional public s	ocondan	, schoo	1 (121(4)(2)							
Nontraditional public s	econdary	SCHOOL	n (121(u)(3)							
<b>Assurances and Certificatio</b>	<u>n:</u>									
I, (We), the undersigned, respondent organization, at on this proposal, to the besand further, that I (we) am (a respondent organization to	ffirm tha st of my are) duly	at the (our) author	information a knowledge, orized to subr	and statement are truthful ar	s contained accurate,					
O and Pol										
Signature				<del>_</del>						
Gary Beadette										
Typed Name										
06/07/2023										
Date										



Beaudette Consulting, Inc. (209) 968-7446 gary@bcilean.com

Tax ID: 81-1305126

Beaudette Consulting Inc.
5420 Silvervale CT. Riverbank CA, 95367
Riverbank CA, 95367
6/7/2023

Dear Ms. Frost,

We appreciate the opportunity to submit our proposal in response to the Request for Proposals (RFP) for One-Stop Operator services for the Mother Lode Consortium, as outlined in accordance with the Workforce Innovation & Opportunity Act (WIOA) Section 121(d). Our company is excited to be considered for this important role in supporting the workforce development initiatives in Amador, Calaveras, Tuolumne, and Mariposa Counties.

Beaudette Consulting Inc. has been operating successfully for eight years, and we have been the One Stop Operator for six different regions / counties for the last two years: Stanislaus, San Joaquin, Merced, Madera, Kings, and Kern.

We have a proven track record of successfully implementing WIOA and partner programs, aligning workforce investment with education and economic development, and promoting the prosperity of workers and employers in the communities we serve.

Our proposed services as a One-Stop Operator for the Mother Lode Consortium encompass the following key responsibilities:

We will ensure the effective delivery of services by coordinating and collaborating with all mandated partners, as per the negotiated Memorandums of Understanding (MOUs) and Cost Sharing Agreements (CSAs). We will facilitate regular partner meetings to foster systems alignment, process improvement, and value-added collaboration among system partners. Our commitment to inclusivity allows us to engage in meetings through various modalities, such as Zoom, Teams, telephonic conference calls, in-person, or other suitable conferencing mediums.

As the One-Stop Operator, we will act as a liaison between the Workforce Board and system partners. We will attend workforce board meetings or its Executive Committee meetings to receive directions and provide progress reports at least three times annually.

Thank you for considering our proposal. We look forward to the opportunity to contribute our expertise and commitment to the success of the Mother Lode Consortium's workforce development efforts



### A. Organizational History, Experience, and Structure (25 points)

1: Describe your organization. Include history, purpose, years of operation, number of staff, and services provided to the community.

**Response:** Beaudette Consulting Inc. (BCI) is a reputable business consulting firm specializing in professional development training and government projects aimed at supporting the underserved and benefiting the overall economy in California. With eight years of operation, BCI, led by CEO Gary Beaudette and CFO Monica Beaudette, has established itself as a trusted driver of workforce systems, actively involved in community and workforce development.

Our organization takes pride in delivering excellent customer service and prioritizing continuous improvement, project management, and a customer-centric approach to meet the needs of organizations and their stakeholders. We cater to a diverse client base consisting of both private and public sector organizations. Notably, we have been serving as the One-Stop Operator for counties such as Stanislaus, San Joaquin, Merced, Madera, Kings, Kern, Inyo, and Mono for the past two years, with our contract set for renewal.

BCI's team comprises experienced professionals specializing in various areas, including data analysis and compliance audits, project management, continuous quality improvement, organizational change, workforce development, education and economic development alignment, sector strategy development, comprehensive reporting, and career pathway infrastructure creation. We prioritize core values such as integrity, honesty, accountability, commitment to clients, passion, continuous learning, innovation, quality, effective communication, diversity, and teamwork.

With a growing team of professionals who collaborate closely with client organizations at all levels, BCI has built a strong reputation for delivering results and making a difference in the community. We believe in creating long-lasting, continuous value and growth by investing in our people and clients.



gary@bcilean.com
Tax ID: 81-1305126

#### 2: Describe your organization's experience in operating the proposed services.

**Response:** Beaudette Consulting Inc. (BCI) brings extensive experience in operating the proposed services, specifically in the role of One-Stop Operator. For the past two years, we have been successfully fulfilling the responsibilities of the One-Stop Operator for multiple counties, including Stanislaus, San Joaquin, Merced, Madera, Kings, Kern, Inyo, and Mono. Our track record of excellence has positioned us for contract renewal for an additional two years.

Through our role as the One-Stop Operator, we have gained valuable insights and practical knowledge in coordinating service delivery among partner organizations and service providers. Our project management expertise, continuous improvement practices, and strong communication skills have enabled us to effectively align partners, implement partner responsibilities outlined in Memorandums of Understanding (MOUs), and ensure the contributions of all stakeholders. We have a demonstrated ability to meet deadlines, exceed expectations, and deliver value to all parties involved.

Gary Beaudette is a Six Sigma Master Blackbelt and Certified Agile Project Manager. Please see the attachment at the end of this document to review his full Resume.

# 3: Describe your organization's familiarity with programs such as WIOA/WIA and partner programs associated with these programs.

**Response:** Beaudette Consulting Inc. (BCI) has a deep understanding of programs such as the Workforce Innovation and Opportunity Act (WIOA) and the Workforce Investment Act (WIA), as well as the partner programs associated with these initiatives. Our experience and familiarity with these programs allow us to navigate their intricacies and effectively support their implementation.

BCI has actively participated in various initiatives and projects that involve WIOA/WIA and related partner programs. For instance, we have worked on grant writing and the development of Memorandums of Understanding (MOUs) with Valley Occupational Learning and Technology (VOLT) in Stanislaus County. Additionally, our team has conducted compliance assessments, including product, process, and safety compliance, for major organizations in the San Joaquin Valley, such as E.&J. Gallo Winery, Blue Diamond Growers, and the Stanislaus County Office of Education.

**Compliance and Other Duties:** We will fulfill all the requirements outlined in 20 CFR 678.620 and maintain compliance as a One-Stop Operator. Additionally, we are committed to performing



any other necessary duties to ensure the success of the Mother Lode Consortium's workforce development initiatives.

**Comprehensive and Affiliate AJCC Evaluation:** We propose conducting independent evaluations of each comprehensive and affiliate American Job Center (AJCC). Based on these evaluations, we will provide the Workforce Board with recommendations regarding operational efficiency, certification status, and continuous improvement strategies.

#### 4. Organization Chart

Beaudette Consulting Inc. also has two part-time employees that are not shown in this organization chart. Gary Beaudette will be the main One-Stop Operator and Monica Beaudette will be his emergency back-up



#### B. References (5 points)

#### Reference 1

- Stanislaus County Workforce Development
- Doris Foster
- 629 12t St, Modesto CA 95354, 209-558-2113, FosterD@stanworkforce.com
- FY 2021-2023 and current
- One Stop Operator Services

#### Reference 2

- Merced County Workforce Development
- Erick Serrato
- 1900 Airdrome Entry, Atwater, CA 95301, 209-724-2000, Erick.Serrato@countyofmerced.com
- FY 2021-2023 and current
- One Stop Operator Services



#### Reference 3

- Kern County Employers' Training Resource
- Michael Saltz
- 1600 E. Belle Terrace, Bakersfield CA 93307, 661-304-6789, saltzm@kerncounty.com
- FY 2021-2023 and current
- One Stop Operator Services

#### C. Services (50 points)

1. In conjunction with Workforce Board oversight and designated administrative staff, the One-Stop Operator will coordinate the implementation of negotiated Memorandums of Understanding (MOUs) and Cost Sharing Agreements (CSA) with all mandated partners.

To fulfill this objective, the One-Stop Operator will adopt a collaborative approach to work closely with the Workforce Board oversight and designated administrative staff. The following steps will be taken:

- a) Review and Understand Requirements: The One-Stop Operator will thoroughly review the requirements outlined in the negotiated MOUs and CSAs with all mandated partners. This includes understanding the specific obligations, responsibilities, and contributions expected from each partner.
- b) Communication and Collaboration: The One-Stop Operator will establish effective lines of communication with the mandated partners and maintain regular contact throughout the implementation process. This will involve conducting meetings, conference calls, and utilizing digital communication tools to ensure clear and consistent communication.
- c) Coordination and Planning: The One-Stop Operator will develop a comprehensive coordination and implementation plan in collaboration with the Workforce Board oversight and designated administrative staff. This plan will outline timelines, milestones, and responsibilities for each partner to ensure smooth execution of the MOUs and CSAs.
- d) Monitoring and Compliance: The One-Stop Operator will establish monitoring mechanisms to track the progress and compliance of each mandated partner in fulfilling their obligations as per the negotiated agreements. This may involve regular reporting, site visits, and performance assessments to ensure accountability and adherence to the agreed-upon terms.



- e) Issue Resolution: In the event of any issues or conflicts arising during the implementation process, the One-Stop Operator will take proactive measures to address and resolve them in collaboration with the Workforce Board oversight and designated administrative staff. This may include mediation, negotiation, or revision of the agreements as necessary.
- 2. The convening and facilitation of quarterly WIOA partner meetings that focus on systems alignment, process improvement, and building value-added collaboration amongst system partners.
  - a) To fulfill this objective, the One-Stop Operator will undertake the following actions:
  - b) Meeting Planning: The One-Stop Operator will work closely with the Workforce Board oversight and designated administrative staff to plan quarterly WIOA partner meetings. This will involve determining the agenda, scheduling the meetings, and identifying key topics for discussion.
  - c) Agenda Development: The One-Stop Operator will collaborate with the Workforce Board oversight and designated administrative staff to develop meeting agendas that focus on systems alignment, process improvement, and collaboration among system partners. This may include identifying common challenges, sharing best practices, and exploring opportunities for synergy and innovation.
  - d) Facilitation and Moderation: During the quarterly WIOA partner meetings, the One-Stop Operator will serve as the facilitator and moderator. They will ensure that the discussions stay on track, encourage active participation from all partners, and promote an environment of open communication and collaboration.
  - e) Knowledge Sharing: The One-Stop Operator will facilitate the exchange of knowledge, experiences, and lessons learned among the WIOA partners. This may involve organizing presentations, workshops, or training sessions to disseminate relevant information and foster continuous learning and improvement.
  - f) Action Planning: Based on the outcomes of the quarterly WIOA partner meetings, the One-Stop Operator will assist in developing action plans to address identified challenges, improve processes, and enhance collaboration among the system partners. These action plans will include specific goals, tasks, and timelines to ensure accountability and follow-up.
  - g) Documentation and Reporting: The One-Stop Operator will maintain comprehensive documentation of the quarterly WIOA partner meetings, including meeting minutes, action items, and progress reports. This information



will be shared with the Workforce Board oversight and designated administrative staff to track progress, evaluate outcomes, and support decision-making processes.

- 3. The One-Stop Operator will act as a liaison between the Workforce Board and the system partners and as such will be required to attend meetings of the workforce board or its Executive Committee to receive direction and report on progress no less than three times annually. To fulfill this objective, the One-Stop Operator will undertake the following tasks:
  - a) Active Participation: The One-Stop Operator will actively participate in meetings of the workforce board or its Executive Committee. This includes attending meetings, engaging in discussions, and providing updates on the progress of the One-Stop system and its operations.
  - b) Receiving Direction: The One-Stop Operator will actively listen to the directions provided by the workforce board or its Executive Committee. They will take note of the guidance, priorities, and objectives set forth by the board and align the activities of the One-Stop system accordingly.
  - c) Reporting on Progress: The One-Stop Operator will prepare comprehensive progress reports to be presented during the meetings. These reports will highlight the achievements, challenges, and key performance indicators of the One-Stop system. The Operator will provide updates on the implementation of programs, services, and strategies to address workforce development needs in the region.
  - d) Seeking Guidance: In case of any uncertainties or critical decisions, the One-Stop Operator will seek guidance from the workforce board or its Executive Committee. They will engage in discussions, ask relevant questions, and request clarifications to ensure alignment between the board's vision and the operations of the One-Stop system.
  - e) Relationship Building: The One-Stop Operator will foster strong relationships with the members of the workforce board and its Executive Committee. This includes maintaining open lines of communication, building trust, and seeking input from the board members to enhance the effectiveness and impact of the One-Stop system.
- 4. The One-Stop Operator may conduct the open and independent evaluation of each comprehensive and affiliate AJCC, along with providing recommendations to the Local Board based on those evaluations, regarding operational efficiency, certification status,



and continuous improvement strategies. To fulfill this objective, the One-Stop Operator will perform the following activities:

- a) Evaluation Planning: The One-Stop Operator will develop a comprehensive evaluation plan to assess the performance, operational efficiency, and certification status of each comprehensive and affiliate AJCC (American Job Center). The plan will outline the evaluation criteria, methodologies, and timelines for conducting the evaluations.
- b) Data Collection and Analysis: The One-Stop Operator will collect relevant data and information from the AJCCs through site visits, interviews, surveys, and document reviews. They will analyze the collected data to assess the center's effectiveness, adherence to certification standards, and overall operational efficiency.
- c) Performance Assessment: Based on the evaluation findings, the One-Stop Operator will assess the performance of each AJCC and identify strengths, weaknesses, and areas for improvement. They will measure the centers' impact on jobseekers, employers, and the community, and provide an objective assessment of their effectiveness.
- d) Recommendations for Continuous Improvement: The One-Stop Operator will provide recommendations to the Local Board based on the evaluation results. These recommendations will focus on strategies to enhance operational efficiency, improve service delivery, and maximize the impact of the AJCCs. The Operator will propose actionable steps for continuous improvement, which may include training programs, process enhancements, or resource allocation adjustments.
- e) Collaboration and Reporting: The One-Stop Operator will collaborate with the Local Board to develop an action plan based on the evaluation findings and recommendations. They will provide regular reports to the board, highlighting the evaluation results, progress on implementing recommendations, and the overall status of the AJCCs.

By fulfilling these responsibilities, the One-Stop Operator will contribute to the enhancement of operational efficiency, certification status, and continuous improvement strategies within each AJCC, ultimately benefiting job seekers and employers in the region.

#### D. Cost (20 points)

A. One-Stop Operator Proposed Services Costs

Beaudette Consulting, Inc. (209) 968-7446 gary@bcilean.com

Tax ID: 81-1305126

#### Cost breakout

- Staff: Gary Beaudette will be the lead on the project, and dedicated One-Stop Operator, if for whatever reason Gary cannot fulfill his services, Monica Beaudette, CFO who is fully trained and qualified to fill in as the temporary One-Stop Operator, will do so. This goes for meetings, or auxiliary work that will be mentioned in the services provided.
- o **Travel:** We request that we be paid our agreed hourly rate when travelling.
- Materials: Materials that go above and beyond the basic requirements (computer, office space, etc.) will be billed separately. Note: We have not had to bill separately for any materials in our two years of serving as the One-Stop Operator for six other regions/counties.
- Estimated # of hours to provide service

please see the next page



## Estimated # of hours to provide the service with hourly cost applied:

Service Description	Hours Assigned	Cost Per Hour	Total
Participate in the coordination of partner meetings at least once a quarter.  Contractor's staff will attend the quarter period end meeting in person. Monthly meetings, if scheduled, may use other means, including teleconferencing, to participate in meetings that are acceptable and approved in advance by the affected Sub-RPU. Contractor will establish a calendar of these meetings for the entire year. Additional meetings can be coordinated if suggested or needed to advance the collaboration or implement new policy or procedures.	60		\$5,625
Provide quarterly reports to all parties in the SJV Sub-RPU concerning the assessment of compliance with the separate memorandums of understanding between service providers and one stop partners.	60	\$93.75	\$5,625
Provide an end of the year comprehensive report to all parties in the SJV Sub-RPU and present the Contractor's findings to each workforce development board in person, and be available to respond to inquiries.	40		\$3,750
1 on 1 Partner Engagment Sessions. To give and receive feedback with each agency within the AJCC.	20		\$1,875
Complete all other duties that may be necessary to fulfill the requirements of 20 CFR 678.620 and maintain compliance as a One Stop Operator.	30		\$2,813
TOTAL ANNUAL CONTRACT	210		\$19,688

#### **B.** Additional Costs

• Hourly Rate: \$93.75 per hour

• Mileage: Hourly rate will apply for mileage

• Overnight costs: Hourly rates apply plus an additional \$500 per night additional fee

## Gary C. Beaudette, MBA

5420 Silvervale Ct, Rivervbank, CA 95367

Contact

Tel: 209-968-7446

e-mail: gary@bcilean.com

## **Objective**

To use my knowledge and experience to grow businesses and develop workforce to strengthen California's Economy. My objective is to give incumbent workers and students the job skills they need to advance their careers; as well as work with business owners and executives on how to implement profitable business strategies.

#### **Key Skills**

- √ 10+ years of Lean Manufacturing Teaching and Implementation
- √ 6+ years of Human Resources
- ✓ Director of High-Performance Teams Training and Implementation
- ✓ Six Sigma Master Black Belt and Project Management Professoinal
- ✓ OSHA, ISO 14001 90001, QMS, APICS, SHRM-SCP Compliance Experience

#### Education

2011 to 2013 Master of Business Administration

Chapman University, Modesto, CA (WASC Accredited)

2009 to 2011 Bachelor of Arts, Organizational Leadership

Chapman University, Modesto, CA

#### **Work Experience**

## Beaudette Consulting Inc., Riverbank, CA

Full-time

## Owner, CEO, Lean and training Implementation

#### **November 2014 to Present**

- ✓ Reduced labor and material cost for clients by 3.1 million in 2019.
- ✓ Taught and coach the application of Six Sigma / scientific method / 8-step problem solving.
- ✓ Improved first time through quality for clients by 20% in one calendar year.
- ✓ Eliminated wastes through leading various Kaizen events and value stream mapping sessions.
- ✓ Reduced safety incidents through implementing 5s programs
- ✓ Provided leadership and coaching for Lean implementation, culture and tools
- ✓ Implemented daily lean management key performance indicators boards and lead cross functional Lean Performance Teams to achieve desired results.
- ✓ Reduced lead times through leveling, just-in-time, kanban, and one-piece flow, and SMED.

#### Parker Hannifin, Racor, Modesto, CA

Full-time job

#### **Director of Lean High-Performance Teams**

September to March 2012-2015

- ✓ Saved over 2 million dollars for the division in 2014 through High Performance Teams.
- ✓ Director of Lean Performance Teams in 2013 I began to volunteer my time in our Supply Chain/Logistics department
- ✓ Helped design and develop HPT program Corporations wide (80k employees)
- ✓ Conducted audits and provided HPT coaching throughout the U.S.

#### Parker Hannifin, Racor, Modesto, CA

**Full-time Job** 

#### **Human Resources, Division Trainer**

January to October, 2006-2012

- ✓ Head of High Performance Teams Steering Committee training and results for entire division.
- ✓ Lead Policy Deployment (Hoshin Kanri) campaign
- ✓ ISO, OSHA, compliance certified
- ✓ In 2012 I was promoted to Lean Division Trainer. (800 employees).

#### **Activities and Interests**

I am not traveling with my family I am volunteering for non-profits such as APICS, JobRedi, WELL, Opportunity Stanislaus, and more. **Fun Facts:** In 2016 Ritsuo Shingo (Former President of Toyota) visited one of my clients and I was able to work with him for two days (and have dinner). I have been a guest on the famous Gemba Academy Podcast.



## **Mother Lode Job Training**

Workforce Development Board 197 Mono Way, Ste. B Sonora, CA 95370 Phone 209.533.3396 / Fax 209.533.1079

## **PUBLIC SECTOR**

Nomination for Members	ship on Workforc	e Development Boar	d
(Nominees m	nust represent public i	ndustry)	

Name of Applicant:	Shayn Anderson
Agency/Organization:	Department of Rehabilitation
Mailing Address:	2550 Mariposa Mall, Room 2000
	Fresno, CA 93721
Title:	Regional Director
Geographical Area Served:	San Joaquin Valley District
Business Phone:	559-445-6969
Fax:	
Cell (optional):	559580-4103
Email Address:	Shayn.Anderson@dor.ca.gov
Mother Lode Workforce Development   I am the Regional Director for the Department of Rehabilita disabilities.	Board: ation San Joaquin Valley District with over 30 years of experience leading services for individuals with
What interests or goals would you be b I have an interest in serving youth and unserved/underserv	ringing to the Board? red populations, especially justice involved youth and adults with disabilities who are justice involved.
Do you have sufficient time to devote t	o this responsibility and to attend the required meetings?  Yes No
Feel free to attach additional information, your organization or agency.	including your personal resume or biography along with information about

Please complete both pages of this application. Thank you.

The following is a list of the organizations required to have representation on the local Workforce Investment Board. Please mark ALL that apply to your agency/organization.

Organization Type	Comments
Representatives of local educational entities	
Representatives of labor organizations	
(Must be nominated by labor organization)	
Representatives of local community-based organizations	
Representatives of economic development agencies	

## Representatives of the following:

WIOA Title 1 (adult, youth and dislocated workers)	
WIOA Title 1 Native American Programs	
Departments of Social Services (CalWORKs)	
Employment Services (EDD, Wagner-Peyser Act)	
Adult Education and Literacy Services	
Vocational Rehabilitation (Dept. of Rehabilitation)	X
Veterans Employment Services	
Older Americans Act (Title V Office of Aging)	
Postsecondary Vocation Education	
Voc. And Applied Technology Education Act (ROP)	
Trade Adjustment Assistance (NAFTA)	
Unemployment Insurance/Compensation (EDD)	
Community Services Block Grant (CSBG) programs	
HUD Employment and Training programs	
Small Business Development Centers (SBDC)	
Other – Please Explain (ex. Private Non-Profit)	

Thank you for completing this application for the Mother Lode Workforce Investment Board.

Signature

Date

Please return all information to:

Mother Lode Workforce Development Board 197 Mono Way, Ste. B Sonora, CA 95370 Ksmith@mljt.org

Phone 209.536.4518 / Fax 209.533.1079

Center	COST CENTER BUDGET						Amador Career		Calaveras Career		Mariposa	T	Tuolumne		One-Stop	C	Operations		Workforce	
Part   Control											Career Center		Career Center		Support		Support (Fiscal)	"		Total
Property	FTE						2.95		2.95		2.55		5.75				3.00		2.80	22.50
							13.1%		13.1%		11.3%		25.6%		11.1%		13.3%		12.4%	100.0%
	Personnel (Wages & Benefits)					\$	295,000	\$	295,000	\$	255,000	\$	575,000	\$	250,000	\$	300,000	\$	280,000	\$ 2,250,000
Total Requirements	,					\$	59,000		59,000	\$	51,000	\$	115,000		•	\$	·	÷	56,000	\$ 450,000
Finaliza (Accoste)    S. 244 (CA)   \$ 445,004   \$ 30,005   \$ 465,004   \$ 30,005   \$ 465,007   \$ 42,004   \$ 3,006,000						\$				÷		\$		•	222.222		222.222	\$		
Reserve   1,24178   13,1178   13,238   2,5958   11,115   13,338   12,449   99,000   Reserve   1   2,27700   1   2,27700   1   2,07700   1   2,	l otal Requirements					\$	466,794	\$	466,794	\$	403,500	\$	909,853	\$	300,000	\$	360,000	\$	443,059	\$ 3,350,000
State   Stat	Funding Allocation					\$	444,064	\$	444,064	\$	383,852	\$	865,548	\$	376,325	\$	451,590	\$	421,484	\$ 3,386,928
BUDGET COMPARISON   PT 2016-17   PT 2017-18   PT 2017-19   PT 2017-1	Percent Funding (after adjustments)						13.11%		13.11%		11.33%		25.56%		11.11%		13.33%		12.44%	100.00%
BUDGET COMPARISON   PT 2016-17   PT 2017-18   PT 2017-19   PT 2017-1	Reserve					\$	(22 730)	\$	(22 730)	\$	(19 648)	\$	(44 305)	\$	76 325	\$	91 590	\$	(21 574)	\$ 36 928
PETE	1000170					Ψ	(22,700)	Ψ	(22,100)	Ψ	(10,040)	Ψ	(44,000)	Ψ	10,020	Ψ	01,000	Ψ	(21,014)	Ψ 00,020
FEE	BUDGET COMPARISON (8 YEARS)	P	Y 2016-17	Р	Y 2017-18	P	Y 2018-19		PY 2019-20	Р	Y 2020-21	Р	Y 2021-22	P	Y 2022-23	F	PY 2023-24			
Personnel   1.28   1.28   20   1.012.281   3.000.225   2.026.391   2.026.391   2.026.391   2.026.391   3.000.205	FTF																			
Operating Examens		\$		\$		\$		\$		\$		\$		\$		\$		\$		
February   September   Septe		\$			, ,			Ψ						,	, ,		, ,			
Budgeted Funding (from below)    \$ 2,200.75   \$ 3,001.08   \$ 3,007.00   \$ 2,003.00   \$ 3,007.00   \$ 3,007.00   \$ 3,007.00   \$ 0.00		\$	•	-	,	_		Ψ		\$		\$	,	\$		\$		\$		
Fill Composition   Property   P	·	\$	, ,	\$	, ,	\$		\$	, ,	\$		\$	, ,	\$	, ,	\$	, ,	\$		
FUNDING COMPANSION (YEARS   PY 2016-17   PY 2017-18   PY 2018-19   PY 2018-20   PY 2012-22   PY 2022-24   VOY (5)   VOY (7)	Budgeted Funding (from below)	\$	2,280,276	\$	3,301,186	\$	3,177,532	\$	3,029,167	\$	2,903,488	\$	3,207,686	\$	3,394,764	\$	3,386,928	\$	(7,836)	-0.2%
Adult	*Balance (not including reserves for future year	\$		\$		\$		\$	-	\$		\$		\$		\$	36,928			
Adult	ELINDING COMPADISON (7 VEADS)		V 2046 47		V 2047 40		V 2040 40		DV 2040-00	_	V 2020 24		V 2024 22	F	V 2022 22	_	V 2022 24		VeV (é)	VaV (0/)
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Caserous health Human Sevinose   \$ 4,726   \$ 44,491   \$ 3,424   \$ 3,3418   \$ 3,418   \$ 3,418   \$ 4,726   \$ 5,5000   \$ 13,799   33,274   \$ 3,0000   \$ 1,799   33,274   \$ 1,0000   \$ 1,799   33,274   \$ 1,0000   \$ 1,799   33,274   \$ 1,0000   \$ 1,799   33,274   \$ 1,0000		^	00.044	\$	,	\$	59,180	\$	29,826	\$	16,592	\$		-	159,375	\$	175,000	\$	15,625	9.8%
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CERF Planning	U													\$	39,285	\$	,	\$	, ,	-74.5%
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Disability Cambronerin Acosterator	COVID-19 Impacted Individuals							\$	,	,						Ť	·	Ť	,	
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District Month Played Response		\$	421 264	\$		\$		<i>*</i>		_		\$				\$	309.568	\$		
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Literacy-Credentials and Apprenticeships   \$ 98,760   \$ 119,971   \$ 681,436   \$ 407,413   \$ 58,747   \$ \$ 26,127   \$ 200,000   \$ 21,532   \$ 205,429   \$ 37,844   \$ 94,119   \$ 300,000   \$ (90,319)   \$ -23,116   \$ 200,000   \$ 23,166   \$ 200,000   \$ 23,166   \$ 200,000   \$ 23,166   \$ 200,000   \$ 20,0														_		\$	100,000	\$	88,257	751.6%
NOMUG   Sterm Damage   \$ 19,971   \$ 681,436   \$ 407,412   \$ 58,747   \$ 26,127   \$		\$	98 760	\$	118 429									\$	1,993					
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QUEST National Dislocated Worker	· · ·							\$				\$								
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Reg Organizer / Regional Traininer Regional Plan Implementation 3.0	Rapid Response	т —		Ė		\$		\$		т_		\$		_	286,046	_	286,046	\$	•	0.0%
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San Francisco Public Utilities Commission \$ 43,749 \$ 6,425 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Regional Equity & Recovery Partnerships (RERP)									Φ.	0.000	^	0.50			_		_ +	,	
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	TOTAL RESOURCES	-								÷	-		-		· · · · · · · · · · · · · · · · · · ·					



# 2023 Board Meetings

Attend In-Person: 197 Mono Way, Suite B, Sonora, CA 95370 Zoom Conference Link: https://us02web.zoom.us/j/6067573943 Join Meeting by Phone: (669) 900-9128 Meeting ID: 606 757 3943

#### **MLJT Board of Directors**

	January											
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#### **Mother Lode Workforce Development Board**

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#### **BOD Meetings**

Monday, January 23, 2023 10:00 am - 12:00 pm

Monday, April 17, 2023 10:00 am - 12:00 pm

Monday, July 17, 2023 10:00 am - 12:00 pm

Monday, October 16, 2023 10:00 am - 12:00 pm

#### **WDB Meetings**

Thursday, February 16, 2023 12:00 - 2:00 pm

Thursday, May 18, 2023 12:00 - 2:00 pm

Thursday, August 17, 2023 12:00 - 2:00 pm

Thursday, November 16, 2023 12:00 - 2:00 pm

Lunch provided for WDB Meetings

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at ksmith@mljt.org CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA