



## MEETING AGENDA

### Mother Lode Job Training Governing Board

Monday, July 20, 2020 (10:00am)

**Via Teleconference Only (No physical location)**

<https://zoom.us/j/83788593610>

Phone audio: (669) 900-9128 | Meeting ID: 837 8859 3610

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#### **1. CALL TO ORDER**

1.1. Roll call / Establish quorum

#### **2. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **3. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

3.1. Accept the May 21, 2020 meeting minutes

#### **4. ACTION ITEMS**

4.1. Approve the 2020-21 Plan Year Budget

#### **5. INFORMATION/DISCUSSION ITEMS**

5.1. Operations Report (Amy Torres)

- Funding Report
- COVID Response

5.2. Directors Report (David Thoeny)

#### **6. NEXT MEETING**

6.1. 2020 Meeting Dates – Third Monday of the 1<sup>st</sup> month of the quarter:  
Monday, October 19, 2020 (10:00 am)

#### **7. ADJOURN Meeting**



**MEETING MINUTES**

**Mother Lode Workforce Development Board &  
Mother Lode Job Training Board of Directors (Combined)**

Thursday, May 21, 2020 (12:00pm)  
Via Teleconference Only (No physical location)

<https://zoom.us/j/99096633606>

Phone audio: (669) 900-9128 | Meeting ID: 990 9663 3606

**BOARD OF DIRECTORS BUSINESS MINUTES**

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Anaiah Kirk	X	
Frank Axe ( <i>Vice Chair</i> )		X
Ben Stopper	X	
Marshall Long ( <i>BOD Chair</i> )	X	
Tyler Newton	X	
<b>Staff Members</b>		
Dave Thoeny	X	
Amy Torres	X	
Kelly Smith	X	
Lisa Edwards	X	

**2. PUBLIC COMMENTS**

*None*

**3. CONSENT CALENDAR**

3.1. Accept the January 27, 2020 meeting minutes.

*Minutes accepted. (M) B. Stopper (S) A. Kirk, ayes carried, 1 absent.*

**4. ACTION ITEMS**

4.1. Elect 2020 Chair and Co-Chair

*Marshall Long elected as Chair. (M) B. Stopper, (S) A. Kirk, ayes carried 1 absent.*

*Frank Axe elected as Co-Chair. (M) A. Kirk, (S) M. Long, ayes carried 1 absent.*

4.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams

*2018-19 Fiscal Audit Report approved, (M) B. Stopper, (S) A.Kirk, ayes carried, 1 absent.*

4.3. Approve Ann Fremd for MLWDB Board

*Ann Fremd approved, (M) A. Kirk, (S) B. Stopper, ayes carried, 1 absent.*

**5. INFORMATION/DISCUSSION ITEMS**

5.1. *Defer to combined agenda item 13*

**6. NEXT BOD MEETING**

- 6.1. 2020 Meeting Dates – Third Monday of the 1<sup>st</sup> month of the quarter:  
Monday, July 20, 2020 (10:00 am)  
Monday, October 19, 2020 (10:00 am)

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**7. CALL TO ORDER**

7.1. Roll call / Establish quorum

<b>Name</b>	<b>Present?</b>	<b>Absent?</b>
Bill Petrone		X
Brian Saunders	X	
Cathy Parker	X	
Debra Rockwood		X
Frank Leschinsky	X	
Kathryn Gallino	X	
Mahalia Gotico		X
Mark Luster	X	
Michelle Watkins		X
Mike Lemke	X	
JC Rieger	X	
LaChelle Adams	X	
Scott Fiester	X	
Scott Nanik	X	
Steve Woodward		X
Tim Hildabrand (Vice Chair)	X	
Tyler Newton (Chair)	X	
<b>Non-Voting Members</b>		
LaChelle Adams, EDD	X	
<b>Staff</b>		
Dave Thoeny	X	
Amy Torres	X	
Lisa Edwards	X	
<b>Guests</b>		
David Baquerizo, Propath Inc.	X	

**8. PUBLIC COMMENTS**

None

**9. CONSENT CALENDAR**

- 9.1. Accept the February 20, 2020 meeting minutes  
*Minutes accepted, (M) C. Parker, (S) F. Leschinsky, ayes carried, 5 absent.*

**10. ACTION ITEMS**

- 10.1. Elect 2020 Chair and Co-Chair  
*Tyler Newton elected as chair. (M) C. Parker, (S) T. Hildabrand, ayes carried, 5 absent.  
 Tim Hildabrand elected as Co-Chair. (M) F. Leschinsky, (S) L. Adams, ayes carried, 5 absent.*
- 10.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams  
*2018-19 Fiscal Audit Report approved. (M) M. Luster, (S) T. Hildabrand, ayes carried, 5 absent.*

- 10.3. Approve MLJT as the Youth Services provider for Mother Lode Consortium (retroactively to July 1, 2019)  
*MLJT as the Youth Services provider approved. (M) M. Luster, (S) T. Hildabrand, ayes carried, 5 absent.*
- 10.4. Approve policy change log  
*Policy change log approved. (M) K. Gallino, (S) S. Nanik, ayes carried, 5 absent.*
- 10.5. Authorize One-Stop Operator RFQ  
*Moved to a later meeting. No action taken.*
- 10.6. Approve statement of work for consultant David Shinder  
*Moved to a later meeting. No action taken.*

**11. INFORMATION/DISCUSSION ITEMS**

- 11.1. Welcome new Board member Ann Fremd  
*Moving forward with board's direction to include government sector, the board welcomes newest member Ann Fremd to the WDB. Ann has worked in both the private and public sectors for over 25 years and is currently employed as the HR Director and Risk Manager with Tuolumne County.*

**12. NEXT WDB MEETING**

- 12.1. 2020 Meeting Dates – Third Thursday of the 2<sup>nd</sup> month of the quarter:  
Thursday, August 20, 2020 (12:00 pm)  
Thursday, November 19, 2020 (12:00 pm)

**WDB & BOD COMBINED BUSINESS**

**13. INFORMATION/DISCUSSION ITEMS**

- 13.1. Funding Report (Amy Torres)  
*MLJT Operations Manager, Amy Torres, addressed the boards on this matter. She announced that MLJT has three new COVID Emergency grants totaling in \$885,000. \$150,000 of the total funds will be dedicated to assisting individuals who have been laid off or had their hours reduced by the COVID-19 pandemic. Eligible participants may get up to \$800 to help with basic needs such as childcare, transportation, housing and utility assistance. Providing these important basic needs will allow job seekers to focus on quickly finding reemployment. \$735,000 will help provide strategic employment, training and support services to assist workers laid off due to COVID-19, speeding up the process of re-employment and offering relief. The reemployment activities that will be offered include, but are not limited to, referrals to local employers who are hiring, job readiness workshops to build essential job skills, personal assistance with career planning including an individual employment plan, résumé preparation, interview techniques and support services to assist participants with employment or training related expenses, training, including on-the-job training, vocational training, and paid work experience.*
- 13.2. Directors Report (David Thoeny)  
*Dave Thoeny began his report by sharing that MLJT recently had a Youth File Monitoring with a result of no findings. He also updated the board that with the recent COVID-19 pandemic, in person services are currently suspended and centers are closed to the public, however, staff are still working either in office or telecommuting from home to provide remote and virtual services to clients. Dave also informed the board that during a recent Audit, there was a prospective finding with the outsourcing of Foundation for Community Colleges to pay for client's workers compensation and payroll processing for Work Experience participants. Staff has been working with the State to correct the potential finding and communications are currently in process. MLJT*

*is one of many workforce development agencies outsourcing to Foundation for Community Colleges, so a confirmed finding would result in a ripple effect through the rest of that state causing all affected agencies to re-evaluate their services.*

**14. ADJOURN Board of Directors**

**15. ADJOURN Workforce Development Board**