



## MEETING AGENDA

### **Mother Lode Job Training Board of Directors**

Friday, November 9, 2018 1:30pm  
Mother Lode Job Training Career Center  
197 Mono Way, Suite B, Sonora, CA 95370

Teleconference Location:  
Amador County Supervisors Offices  
810 Court St, Jackson, CA 95642

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#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum
- 1.2. Introduce guests
- 1.3. Approve / Modify agenda

#### **2. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 2.1. Accept the October 22, 2018 meeting minutes

#### **3. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **4. ACTION ITEMS**

- 4.1. None

#### **5. INFORMATION/DISCUSSION ITEMS**

- 5.1. Director's report
- 5.2. Board members' reports

#### **6. ADJOURN INTO CLOSED SESSION**

- 6.1. Discuss Executive Director annual performance evaluation, without Executive Director present
- 6.2. Discuss Executive Director annual performance evaluation and salary action with Executive Director

#### **7. RECONVENE INTO OPEN SESSION**

- 7.1. Report out

#### **8. NEXT MEETING**

Wednesday, December 19, 2018 12:00pm (special joint meeting with the Workforce Development Board)

#### **9. ADJOURN**



**MEETING AGENDA**

**Mother Lode Job Training Board of Directors**

Monday, October 22, 2018 10:00am  
 Mother Lode Job Training Career Center  
 197 Mono Way, Suite B, Sonora, CA 95370

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Randy Hanvelt	X	
Lynn Morgan	X	
Michael Oliveira	X	
Marshall Long	X	
Tyler Newton	X	
<b>Alternates</b>		
Frank Axe	X	
<b>Guests</b>		
Amy Thompson, MLJT Fiscal Manager	X	

1.2. Introduction of guests

*D.Thoeny began by introducing MLJT's Fiscal Manager, Amy Thompson, who will be addressing the board with the 2018-19 Budget.*

1.3. Approval of agenda

*Agenda approved*

**2. CONSENT CALENDAR**

2.1. Accept the July 16, 2018 meeting minutes

*Minutes accepted (M) M. Long (S) L. Morgan ayes carried*

**3. PUBLIC COMMENTS**

3.1. *None*

**4. ACTION ITEMS**

4.1. Approve the appointment of Steve Woodward to the Mother Lode Workforce Development Board

*Steve Woodward is the Director of Operations at MMI Sonora, the largest advanced machinery shop in the region. S.Woodward has engaged previously with MLJT during other initiatives and hopes to assist in strengthening the manufacturing sector in the Mother Lode.*

*Appointment approved (M) M. Long (S) L. Morgan ayes carried*

4.2. Approve the appointment of Scott Nanik to the Mother Lode Workforce Development Board

*Scott Nanik is the County Superintendent of Schools at the Calaveras County Office of Education. Scott has strong relationships with neighboring community college districts. He is active with the Calaveras Workforce Development Initiative, the board of supervisors, economic development, and the MLWDB.*

*Appointment approved (M) M. Oliveira (S) M. Long ayes carried*

4.3. Approve the appointment of Cathy Parker to the Mother Lode Workforce Development Board

*Cathy Parker is the Deputy Superintendent of Schools at the Tuolumne County Superintendent of Schools. Cathy has formed regional partnerships that have led to the development of job training programs, certifications, and opportunities for MLJT.*

*Appointment approved (M) M.Oliveira (S) M.Long ayes carried*

- 4.4. Approve term renewals for a slate of current Mother Lode Workforce Development Board members  
*D.Thoeny reminded the board that each WDB Member serves a term of 3 years. As each member's term expires, they will be re-evaluated by the BOD and depending on their re-evaluation, given the chance to renew. R.Hanvelt and M.Long proposed the idea of finding more representation across the board for Mariposa and Calaveras County. D. Thoeny also mentioned to the board that if need be in the future, the WDB can be extended to 18 members if the majority of the board remains Business.*

*Term renewals approved (M)L. Morgan (S) M. Oliveira ayes carried*

- 4.5. Approve the Plan Year 2018-19 budget

*D. Thoeny referred to a handout comparing the budgets from the last few years. He shared that the current Budget for the year of 2018-19 is just below 4 million. Last year, the 2017-18 budget was 4.2 million. The year before that, the 2016-17 budget was 2.8 mil and 2015-16 was 2.1 mil. Dave explained that the difference between this fiscal year and last is mainly due to the spending of the 2017 Storm Damage Repair Grant. As grants like Storm close, MLJT has been proactive about chasing new grant opportunities such as Regional Organizing, Natural Resources, and Prison to Employment.*

*PY 2018-19 Budget approved (M) L. Morgan (S) M. Long ayes carried*

## **5. INFORMATION/DISCUSSION ITEMS**

- 5.1. GASB 45 (Post Retirement Benefits) and GASB 68 (pension)

*Mother Lode Job Training's Fiscal Manager Amy Thompson addressed the board on these matters. At a previous meeting, R. Hanvelt recommended the board have a further discussion that addresses our UAL, or Unfunded Accrued Liabilities. GASB 45 is an accounting and financial reporting provision that requires government employers to measure and report the liabilities associated with postemployment benefits. GASB 68 entitles accounting and financial reporting by state and local governments for pension liability. A. Thompson explained to the board that each agency has a 30-year period to pay off their UAL. She also suggested that when MLJT gets the opportunity, we should pay it off before the 30 years without submitting formal documents to reduce the schedule. This will save money by paying less interest, while also relieving us of a formal deadline. If a formal request is submitted to reduce the amortization schedule it must be adhered to which can create an issue if the funds are not available to pay the UAL payments. CalPers has had better than projected Investment earnings the last 2 years so hopefully the UAL will be revisited and adjusted accordingly.*

- 5.2. Directors' report

*D.Thoeny referred to his handout, a SWOT Analysis for Mother Lode Job Training. He addressed the board with MLJT's strengths, weaknesses, opportunities, and threats.*

## **6. ADJOURN INTO CLOSED SESSION**

- 6.1. Annual (2-year) performance evaluation of the MLJT Executive Director

*Meeting adjourned to a closed session for D.Thoeny's performance review.*

## **7. RECONVENE INTO OPEN SESSION**

- 7.1. *Due to time constraints, D.Thoeny's performance review will be continued next meeting.*

## **8. NEXT MEETING**

- 8.1. Scheduled for Friday, January 18, 2019 10:00am

## **9. ADJOURNMENT**