



MEETING AGENDA

Mother Lode Job Training Board of Directors

Monday, July 15, 2019 10:00 am

Mother Lode Job Training Career Center
197 Mono Way, Suite B, Sonora, CA 95370

Video Conference Locations:

Amador Prosperity Center
1 Prosperity Court
Sutter Creek, CA 95686

MLJT Career Center
5362 Lemee Lane
Mariposa, CA 95338

1. CALL TO ORDER

- 1.1. Roll call / Establish quorum
- 1.2. Introduce guests

2. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- 2.1. Accept the April 15, 2019 meeting minutes

3. PUBLIC COMMENTS

The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

4. ACTION ITEMS

- 4.1. None

5. INFORMATION/DISCUSSION ITEMS

- 5.1. Featured MLJT staff: Kelly Smith
- 5.2. MLJT operational restructuring
- 5.3. Grant update

6. COMMENCE CLOSED SESSION

- 6.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – (Authority: Government Code §54957)
Title: Executive Director

7. ADJOURN CLOSED SESSION

8. NEXT MEETING(S)

Monday, October 21, 2019 10:00 am

9. ADJOURN



MEETING AGENDA

Mother Lode Job Training Board of Directors

Monday, April 15, 2019 10:00 am
 Mother Lode Job Training Career Center
 197 Mono Way, Suite B, Sonora, CA 95370

1. CALL TO ORDER

1.1. Roll call / Establish quorum

BOD Member	Present	Absent
Anaiah Kirk		X
Frank Axe (<i>Vice Chair</i>)	X	
Ben Stopper	X	
Marshall Long (<i>BOD Chair</i>)	X	
Tyler Newton		X
Staff Member		
Dave Thoeny	X	
Vicki Long	X	
Amy Torres	X	
Kelly Smith	X	

1.2. Introduce guests

MLJT Fiscal Manager, Amy Thompson. (Item 4.1)

MLJT Job Developer and Disability Resource Coordinator Lisa Edwards. (Item 5.2)

1.3. Approve / Modify agenda

Agenda approved (M) F. Axe (S) B. Stopper ayes carried 2 absent.

2. CONSENT CALENDAR

2.1. Accept the January 28, 2019 meeting minutes

Minutes approved (M) B. Stopper (S) F. Axe ayes carried 2 absent.

3. PUBLIC COMMENTS

None

4. ACTION ITEMS

4.1. 2017-18 Audit presentation and approval

Amy Thompson, MLJT Fiscal Manager, addressed the board on this matter. Amy gave an overview of the audit performed by firm Moss Adams for the financial annual audit ending June 30, 2018. Moss Adams concluded from their audit that everything appeared fine and no discrepancies were found. Amy also notified the board that Moss Adams gave a qualified opinion for GASB 68, a statement that addressees pensions and liability, which MLJT adopted and incorporated this current fiscal year, as previously advised by the board. Amy further explained that with the increase of special grants and 3.3 million obtained in revenue, comes an increase in liability. MLJT was given unmodified opinions of both the

Report on Internal Control and Financial Compliance, and the Report on Compliance for Federal Programming, and there were no material weaknesses or deficiencies identified.

Audit approved (M) F. Axe (S) B. Stopper ayes carried 2 absent.

4.2. Approve 2019 Biennial Modification to the 2017-2021 Regional Plan

Dave explained that MLJT has been completing the biennial modification process to the agency's 4 year (2017-2021) Local and Regional Plans. As a part of this process, MLJT held a series of local and regional forums to gather and incorporate input from select priority populations required by the state.

Modifications to the local plan included ways to strengthen partnerships and align services for individuals with disabilities, non-custodial parents, English language learners, foreign born individuals and refugees, and CalFresh Employment program recipients. Modifications to the Regional Plan included input from a Partner Self-Assessment, to reflect how we are collectively performing against our goals, and feedback from a Workforce-Corrections Partnership forum, to help assist in building and sustaining successful workforce-corrections partnerships. Results included strengthened referral systems between partners and increased awareness of services and partnerships in the community.

2019 Biennial Modification to the 2017-2021 Regional Plan Approved (M) B. Stopper (S) F. Axe ayes carried 2 absent.

4.3. Approve the appointment of Kathryn Gallino to the Mother Lode Workforce Development Board (MLWDB) to represent Economic Development

Kathy Gallino is the Economic Development Director of Calaveras County. Bringing over 20 years of experience in Economic Development, Kathy holds a shared desire to create a trained pool of qualified workforce candidates. Kathy representation will be invaluable in aligning the needs of Calaveras county with the needs of the employers and workforce programs. Appointment of Kathryn Gallino to the MLWDB Approved (M) F. Axe (S) B. Stopper ayes carried 2 absent.

5. INFORMATION/DISCUSSION ITEMS

5.1. Workforce Development Board membership

Dave referred the board to a handout that lists names and category representation of the Mother Lode Workforce Development Board. He shared that there is currently two vacancies, Business and Education. Discussion with the board led to prospective applicants such as one of the regions hospitals or possibly another business from the IT industry.

5.2. Feature MLJT staff: Lisa Edwards

Lisa is not only a Job Developer at MLJT's Sonora location, but also serves as the Disability Resource Coordinator for the agency. Lisa gave the board an overview of the grants she overlooks, the Disability Employment Accelerator (DEA) and Summer Training and Employment Program (STEPS), which are both aimed at improving employment services for individuals with disabilities. Lisa works with the majority of Tuolumne's Youth clientele and oversees the Summer of Success (SOS) youth work experience program. She led the board through a few success stories of clients that have been able to benefit through these programs and funding opportunities for training and certifications.

5.3. Performance numbers

Dave referred to a handout which lists MLJT's performance goals from the year prior. He explained that MLJT is measured by the performance of Adult, Youth, and Dislocated workers. Other performance indicators include: individuals employment status at the second quarter post exit, employment status at the fourth quarter post exit, median earnings, credential attainment and measurable skill gain. He then led the board through the Performance Goals handout (attached).

5.4. Grant update

MLJT is looking for additional worksites to partner with for the Natural Resources grant. Jobsites for this grant can include Forestry, Minerals, Water etc. Jobsites for this grant can be used to place paid interns and On-the-Job training candidates. Ben Stopper suggested we reach out to the Calaveras County Water District to see if they would be interested in being a worksite. Ben also shared that Calaveras county will have various part time positions opening up throughout the next 3 year period due to a recent funding stream made available to the road crews in Calaveras County.

5.5. Job center updates

Amy Torres highlighted three major grants MLJT has recently been awarded. The first grant Amy highlighted was the Opioid Crisis Grant, in the amount of \$512,000, which aims to address the humanitarian crisis going on as a result from the opioid dependencies and which MLJT was one of only three awardees in the entire state. The opioid grant will serve Dislocated Workers, and the goal of this grant is to create 9 Temp jobs, 30 Career Services, training and certifications, On-The-Job Trainings and other support services. The next grant Amy highlighted was the Prison to Employment (P2E) Grant, in the amount of \$1,302,00, which is aimed at reducing recidivism rates for justice involved individuals in the region. This P2E grant will fund pre and post-release services, training and certifications, paid work experience, work readiness training and support services. Other opportunities with the P2E grant include a statewide pilot workforce commercial and putting CalJobs in the prisons. Amy shared that one exciting thing that has already come as a result from this grant is a formal referral process with the Department of Adult Parole Operations (DAPO). The last grant Amy highlighted was the Slingshot 2.0 grant, in the amount of \$150,000, which focuses on creating priority sector career pathways.

5.6. Board members' reports

None

6. NEXT MEETING(S)

Monday, July 15, 2019 10:00 am

Monday, October 21, 2019 10:00 am

7. ADJOURN