



## MEETING AGENDA

### **Mother Lode Job Training Board of Directors**

Monday, October 16, 2017 10:00am  
Mother Lode Job Training Career Center  
197 Mono Way, Suite B, Sonora, CA 95370

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#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum
- 1.2. Introduction of guests
- 1.3. Approval of agenda

#### **2. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 2.1. None

#### **3. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **4. ACTION ITEMS**

- 4.1. Approve October 12, 2017 Meeting Minutes
- 4.2. Approve MOU Phase-II partner agreement
- 4.3. Approve FMLA policy revision
- 4.4. Approve personnel classification and wage scale revision
- 4.5. Approve 2017-18 budget

#### **5. INFORMATION/DISCUSSION ITEMS**

- 5.1. Executive Director report
- 5.2. Board member report(s)

#### **6. NEXT MEETING**

- 6.1. Monday, January 15, 2018 10:00am

#### **7. ADJOURNMENT**

**JOINT MEETING MINUTES**  
**Mother Lode Workforce Development Board &**  
**Mother Lode Job Training Board of Directors**  
Thursday, October 12, 2017

<b>Members</b>	<b>Present</b>	<b>Absent</b>
Mike Lemke		X
Michelle Watkins	X	
Tim Hildabrand	X	
Ben Hulet		X
Frank Leschinsky	X	
Kyle Stivers		X
Mark Borchin		X
Tyler Newton	X	
Debra Rockwood		X
Bill Petrone		X
James Wood	X	
Margie Bulkin	X	
Klaus Tenbergen		X
Larry Cope		X
Lorraine Perry	X	
Mahalia Gotico		X
<b>Ex Officio Member</b>	<b>Present</b>	<b>Absent</b>
Dave Thoeny	X	
Rebecca Espino		X
Rebecca Mendibles		X
Velma Whitebear		X
Raj Rambo	X	
<b>Alternates</b>		
Angie Fairchilds	X	
<b>Staff</b>		
Larry Yanni		X
Vicki Long	X	
Amy Torres	X	
Jamie Leigh	X	

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

1:00 pm: Meeting called to order by Michelle Watkins, Roll Call taken quorum present

**2. PUBLIC COMMENTS**

*None*

**3. CONSENT CALENDAR**

3.1. *Any Consent Calendar items need to move to Action Items?*

*None*

3.2. Accept the August 17, 2017 meeting minutes

Minutes approved

(M) M. Bulkin (S) T. Hildabrand 7-0-0 ayes carried

**4. ACTION ITEMS**

4.1. None

### **BOARD OF DIRECTORS BUSINESS**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Randy Hanvelt	<b>X</b>	
Lynn Morgan	X	
Michael Oliveria	X	
Marshall Long	X	
Michelle Watkins	X	
<b>Alternates</b>		
Frank Axe	X	
<b>Staff</b>		
Dave Thoeny	X	
Larry Yanni		X
Amy Torres	X	
Jamie Leigh	X	

#### **5. CALL TO ORDER**

##### **5.1. Roll call / Establish quorum**

Meeting called to order by Randy Hanvelt, roll call taken quorum present

#### **6. PUBLIC COMMENTS**

*None*

#### **7. CONSENT CALENDAR**

##### **7.1. Any Consent Calendar items need to move to Action Items?**

*None*

##### **7.2. Accept the July 17, 2017 meeting minutes**

Minutes approved (M) M. Long (S) L. Morgan 5-0-0 ayes carried

#### **8. ACTION ITEMS**

##### **8.1. None**

### **WDB & BOD JOINT BUSINESS**

#### **9. INFORMATION/DISCUSSION ITEMS**

##### **9.1. Strategic Planning discussion**

David Shinder facilitated a strategic planning session with the ML Workforce Development Board and MLJT Board of Directors. The focus of the planning was on Building on our Demand-Driven System. Board members were asked to give input on

- Sustainability,
- Prioritization of Sectors,
- Skill Gaps and Bridges,
- What's missing from our regional workforce system, and
- What is our value and How can we have the greatest impact.

After an enthusiastic discussion the following key points were taken:

- We need to do a better job at getting information and using information to improve the services offered by the agency.

- The agency needs to work on doing better marketing to both businesses and job seekers to make us relevant within our communities.
- Conduct regular convening's with businesses within our five sectors, and develop subcommittees from these meetings utilizing WDB members as Ambassadors.
- Workforce Development and Economic Development need to collaborate and not work in silos.
- Keep Technology in the forefront – Ecommerce
- MLJT needs to be the pulse of all industries in our communities

Staff was instructed to look at all the information gathered at this session and draft goals to bring back to each of the perspective Boards to continue this process.

#### **10. NEXT MEETING**

- 10.1. Board of Directors: Monday, October 16, 2017
- 10.2. Workforce Development Board: Thursday, November 16, 2017

#### **11. ADJOURNMENT**

Meeting was adjourned at 4:30 pm.