



MEETING MINUTES

**Mother Lode Workforce Development Board &
Mother Lode Job Training Board of Directors (Combined)**

Thursday, May 21, 2020 (12:00pm)
Via Teleconference Only (No physical location)

<https://zoom.us/j/99096633606>

Phone audio: (669) 900-9128 | Meeting ID: 990 9663 3606

BOARD OF DIRECTORS BUSINESS MINUTES

1. CALL TO ORDER

1.1. Roll call / Establish quorum

BOD Member	Present	Absent
Anaiah Kirk	X	
Frank Axe (<i>Vice Chair</i>)		X
Ben Stopper	X	
Marshall Long (<i>BOD Chair</i>)	X	
Tyler Newton	X	
Staff Members		
Dave Thoeny	X	
Amy Torres	X	
Kelly Smith	X	
Lisa Edwards	X	

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

3.1. Accept the January 27, 2020 meeting minutes.

Minutes accepted. (M) B. Stopper (S) A. Kirk, ayes carried, 1 absent.

4. ACTION ITEMS

4.1. Elect 2020 Chair and Co-Chair

Marshall Long elected as Chair. (M) B. Stopper, (S) A. Kirk, ayes carried 1 absent.

Frank Axe elected as Co-Chair. (M) A. Kirk, (S) M. Long, ayes carried 1 absent.

4.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams

2018-19 Fiscal Audit Report approved, (M) B. Stopper, (S) A.Kirk, ayes carried, 1 absent.

4.3. Approve Ann Fremd for MLWDB Board

Ann Fremd approved, (M) A. Kirk, (S) B. Stopper, ayes carried, 1 absent.

5. INFORMATION/DISCUSSION ITEMS

5.1. *Defer to combined agenda item 13*

6. NEXT BOD MEETING

- 6.1. 2020 Meeting Dates – Third Monday of the 1st month of the quarter:
Monday, July 20, 2020 (10:00 am)
Monday, October 19, 2020 (10:00 am)

WORKFORCE DEVELOPMENT BOARD BUSINESS

7. CALL TO ORDER

7.1. Roll call / Establish quorum

Name	Present?	Absent?
Bill Petrone		X
Brian Saunders	X	
Cathy Parker	X	
Debra Rockwood		X
Frank Leschinsky	X	
Kathryn Gallino	X	
Mahalia Gotico		X
Mark Luster	X	
Michelle Watkins		X
Mike Lemke	X	
JC Rieger	X	
LaChelle Adams	X	
Scott Fiester	X	
Scott Nanik	X	
Steve Woodward		X
Tim Hildabrand (Vice Chair)	X	
Tyler Newton (Chair)	X	
Staff		
Dave Thoeny	X	
Amy Torres	X	
Lisa Edwards	X	
Guests		
David Baquerizo, Propath Inc.	X	

8. PUBLIC COMMENTS

None

9. CONSENT CALENDAR

9.1. Accept the February 20, 2020 meeting minutes
Minutes accepted, (M) C. Parker, (S) F. Leschinsky, ayes carried, 5 absent.

10. ACTION ITEMS

- 10.1. Elect 2020 Chair and Co-Chair
*Tyler Newton elected as chair. (M) C. Parker, (S) T. Hildabrand, ayes carried, 5 absent.
 Tim Hildabrand elected as Co-Chair. (M) F. Leschinsky, (S) L. Adams, ayes carried, 5 absent.*
- 10.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams
2018-19 Fiscal Audit Report approved. (M) M. Luster, (S) T. Hildabrand, ayes carried, 5 absent.
- 10.3. Approve MLJT as the Youth Services provider for Mother Lode Consortium (retroactively to July 1, 2019)

MLJT as the Youth Services provider approved. (M) M. Luster, (S) T. Hildabrand, ayes carried, 5 absent.

- 10.4. Approve policy change log
Policy change log approved. (M) K. Gallino, (S) S. Nanik, ayes carried, 5 absent.
- 10.5. Authorize One-Stop Operator RFQ
Moved to a later meeting. No action taken.
- 10.6. Approve statement of work for consultant David Shinder
Moved to a later meeting. No action taken.

11. INFORMATION/DISCUSSION ITEMS

- 11.1. Welcome new Board member Ann Fremd
Moving forward with board's direction to include government sector, the board welcomes newest member Ann Fremd to the WDB. Ann has worked in both the private and public sectors for over 25 years and is currently employed as the HR Director and Risk Manager with Tuolumne County.

12. NEXT WDB MEETING

- 12.1. 2020 Meeting Dates – Third Thursday of the 2nd month of the quarter:
Thursday, August 20, 2020 (12:00 pm)
Thursday, November 19, 2020 (12:00 pm)

WDB & BOD COMBINED BUSINESS

13. INFORMATION/DISCUSSION ITEMS

- 13.1. Funding Report (Amy Torres)
MLJT Operations Manager, Amy Torres, addressed the boards on this matter. She announced that MLJT has three new COVID Emergency grants totaling in \$885,000. \$150,000 of the total funds will be dedicated to assisting individuals who have been laid off or had their hours reduced by the COVID-19 pandemic. Eligible participants may get up to \$800 to help with basic needs such as childcare, transportation, housing and utility assistance. Providing these important basic needs will allow job seekers to focus on quickly finding reemployment. \$735,000 will help provide strategic employment, training and support services to assist workers laid off due to COVID-19, speeding up the process of re-employment and offering relief. The reemployment activities that will be offered include, but are not limited to, referrals to local employers who are hiring, job readiness workshops to build essential job skills, personal assistance with career planning including an individual employment plan, résumé preparation, interview techniques and support services to assist participants with employment or training related expenses, training, including on-the-job training, vocational training, and paid work experience.
- 13.2. Directors Report (David Thoeny)
Dave Thoeny began his report by sharing that MLJT recently had a Youth File Monitoring with a result of no findings. He also updated the board that with the recent COVID-19 pandemic, in person services are currently suspended and centers are closed to the public, however, staff are still working either in office or telecommuting from home to provide remote and virtual services to clients. Dave also informed the board that during a recent Audit, there was a prospective finding with the outsourcing of Foundation for Community Colleges to pay for client's workers compensation and payroll processing for Work Experience participants. Staff has been working with the State to correct the potential finding and communications are currently in process. MLJT is one of many workforce development agencies outsourcing to Foundation for Community

Colleges, so a confirmed finding would result in a ripple effect through the rest of that state causing all affected agencies to re-evaluate their services.

14. ADJOURN Board of Directors

15. ADJOURN Workforce Development Board