

MEETING AGENDA



Mother Lode Workforce Development Board

Thursday, August 18, 2022 (12:00pm)

Via Teleconference:

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

In Person:

197 Mono Way, Suite B

Sonora, CA 95370

(209) 588-1150

1. CALL TO ORDER

- 1.1. Roll call / Establish quorum

2. ACTION ITEM

- 2.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely

3. PUBLIC COMMENTS

The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

4. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- 4.1. Accept the May 19, 2022 meeting minutes

5. ACTION ITEMS

- 5.1. None

6. INFORMATION/DISCUSSION ITEMS

- 6.1. Presentation and discussion of 2022-2023 plan year *preliminary* budget
- 6.2. Presentation of fully executed 2022 partner Memorandum of Understanding (MOU)
- 6.3. Directors' Report (Dave Thoeny & Amy Frost)

7. 2022 MEETINGS (All on Thursday, 12:00 – 2:00 pm)

November 17 (tentative)

8. ADJOURN

1 **Mother Lode Workforce Development Board**

2
3 **FINDINGS OF THE MOTHER LODE WORKFORCE DEVELOPMENT BOARD**
4 **RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS**
5 **FOR THE PERIOD [AUGUST 18, 2022 – SEPTEMBER 17, 2022](#)**
6 **PURSUANT TO THE RALPH M. BROWN ACT.**
7

8 **WHEREAS**, all meetings of the Mother Lode Workforce Development Board and its legislative
9 bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so
10 that any member of the public may attend, participate, and view the legislative bodies conduct their
11 business; and

12 **WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote
13 teleconferencing participation in meetings by members of a legislative body, without compliance with the
14 requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and
15 requirements; and

16 **WHEREAS**, a required condition of Government Code section 54953(e) is that a state of emergency
17 is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of
18 conditions of disaster or of extreme peril to the safety of persons and property within the state caused by
19 conditions as described in Government Code section 8558(b); and

20 **WHEREAS**, a further required condition of Government Code section 54953(e) is that state or local
21 officials have imposed or recommended measures to promote social distancing, or, the legislative body
22 holds a meeting to determine or has determined by a majority vote that meeting in person would present
23 imminent risks to the health and safety of attendees; and

24 **WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency
25 declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California
26 Emergency Services Act (Government Code section 8625); and,

27 **WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which
28 formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a

1 gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did
2 not rescind the proclaimed state of emergency; and,

3 **WHEREAS**, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set
4 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and
5 other Executive Orders but did not rescind the proclaimed state of emergency; and,

6 **WHEREAS**, as of the date of this Finding, neither the Governor nor the state Legislature have
7 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency
8 either by proclamation or by concurrent Finding the state Legislature; and,

9 **WHEREAS**, the California Department of Industrial Relations has issued regulations related to
10 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of
11 Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the
12 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel
13 more than six feet, especially indoors; and,

14 **WHEREAS**, on [May 19, 2022](#), the Mother Lode Workforce Development Board previously
15 adopted findings that the requisite conditions existed for the Mother Lode Workforce Development Board
16 to conduct remote teleconference meetings without compliance with Government Code section 54953
17 (b)(3), as authorized by Section 54953(e); and,

18 **WHEREAS**, as a condition of extending the use of the teleconferencing provisions for another 30
19 days beyond the Finding adopted on [May 19, 2022](#), pursuant to Government Code Section 54953(e), the
20 Mother Lode Workforce Development Board must reconsider the circumstances of the state of emergency
21 that exists and find that either the state of emergency continues to directly impact the ability of the members
22 to meet safely in person or state or local officials continue to impose or recommend measures to promote
23 social distancing; and,

24 **WHEREAS**, the Mother Lode Workforce Development Board has reconsidered the circumstances
25 of the state of emergency and finds that state or local officials continue to impose or recommend measures
26 to promote social distancing, based on the California Department of Industrial Relations regulations related
27 to COVID-19 Prevention, specifically, Title 8 of the California Code of Regulations, Section 3205(5)(D),
28 continuing to remain in effect; and,

1 **WHEREAS**, as a consequence, the Mother Lode Workforce Development Board does hereby find
2 that it may continue to conduct their meetings by teleconferencing without compliance with Government
3 Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative bodies shall comply with
4 the requirements to provide the public with access to the meetings as prescribed by Government Code
5 section 54953(e)(2).

6 **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Mother Lode
7 Workforce Development Board, in regular session assembled on [August 18, 2022](#), does hereby find as
8 follows:

9 Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this
10 Finding by this reference.

11 Section 2. Reconsideration of the State of Emergency. The Mother Lode Workforce
12 Development Board has reconsidered the circumstances of the state of emergency that continues to exist
13 and was proclaimed by the Governor through a State of Emergency Proclamation on March 4, 2020.

14 Section 3. State or Local Officials Continue to Impose or Recommend Measures to Promote
15 Social Distancing. The Mother Lode Workforce Development Board hereby proclaims that state officials
16 continue to impose or recommend measures to promote social (physical) distancing based on the
17 continuance of California Department of Industrial Relations regulations related to COVID-19 Prevention
18 through Title 8 of the California Code of Regulations, Section 3205(5)(D).

19 Section 4. Remote Teleconference Meetings. The Mother Lode Workforce Development
20 Board is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of
21 this Finding including, conducting open and public meetings in accordance with Government Code section
22 54953(e) and other applicable provisions of the Brown Act.

23 Section 5. Effective Date. This Finding shall take effect immediately upon its adoption and
24 shall be effective until the earlier of (i) [September 17, 2022](#), or (ii) such time the Mother Lode Workforce
25 Development Board adopts a subsequent Finding in accordance with Government Code section 54953(e)(3)
26 to extend the time during which its legislative bodies may continue to teleconference without compliance
27 with Section 54953(b)(3).

28 ADOPTED this [18th day of August, 2022](#) by the Mother Lode Workforce Development Board, by

1 the following vote:

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3 YES:

4 NO:

5 ABSENT:

Tyler Newton

6 ABSTAIN:

Chair, Mother Lode Workforce Development Board

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COST CENTER BUDGET									
	Amador Career Center	Calaveras Career Center	Mariposa Career Center	Tuolumne Career Center	One-Stop Support	Operations Support (Fiscal)	Workforce Investment Board	Total	
FTE	2.25	2.25	2.25	5.65	2.30	3.00	1.80	19.50	
	11.5%	11.5%	11.5%	29.0%	11.8%	15.4%	9.2%	100.0%	
Personnel (Wages & Benefits)	\$ 253,846	\$ 253,846	\$ 253,846	\$ 637,436	\$ 259,487	\$ 338,462	\$ 203,077	\$ 2,200,000	
Operating Expenses	\$ 69,231	\$ 69,231	\$ 69,231	\$ 173,846	\$ 70,769	\$ 92,308	\$ 55,385	\$ 600,000	
Programs	\$ 79,225	\$ 79,225	\$ 79,225	\$ 198,944			\$ 63,380	\$ 500,000	
Total Requirements	\$ 402,302	\$ 402,302	\$ 402,302	\$ 1,010,226	\$ 330,256	\$ 430,769	\$ 321,842	\$ 3,300,000	
Funding Allocation	\$ 416,616	\$ 416,616	\$ 416,616	\$ 1,046,170	\$ 425,874	\$ 555,488	\$ 333,293	\$ 3,610,674	
Percent Funding (after adjustments)	11.54%	11.54%	11.54%	28.97%	11.79%	15.38%	9.23%	100.00%	
Reserve	\$ 14,314	\$ 14,314	\$ 14,314	\$ 35,944	\$ 95,618	\$ 124,719	\$ 11,451	\$ 310,674	

BUDGET COMPARISON (7 YEARS)									
	PY 2016-17	PY 2017-18	PY 2018-19	PY 2019-20	PY 2020-21	PY 2021-22	PY 2022-23	YoY (\$)	YoY (%)
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Budget		
FTE	13.9	15.79	16.08	21.01	21.00	21.50	19.50	(2.00)	-9.3%
Personnel	\$ 1,358,120	\$ 1,612,261	\$ 1,802,525	\$ 2,048,683	\$ 2,028,941	\$ 2,192,229	\$ 2,200,000	\$ 7,771	0.4%
Operating Expenses	\$ 427,838	\$ 949,914	\$ 778,453	\$ 618,389	\$ 462,562	\$ 594,356	\$ 600,000	\$ 5,644	0.9%
Programs	\$ 494,318	\$ 739,011	\$ 596,554	\$ 362,095	\$ 411,985	\$ 421,101	\$ 500,000	\$ 78,899	18.7%
Total Requirements	\$ 2,280,276	\$ 3,301,186	\$ 3,177,532	\$ 3,029,167	\$ 2,903,488	\$ 3,207,686	\$ 3,300,000	\$ 92,314	2.9%
Budgeted Funding (from below)	\$ 2,280,276	\$ 3,301,186	\$ 3,177,532	\$ 3,029,167	\$ 2,903,488	\$ 3,207,686	\$ 3,610,674	\$ 402,988	12.6%
*Balance (not including reserves for future years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,674	\$ 310,674	

FUNDING COMPARISON (7 YEARS)									
	PY 2016-17	PY 2017-18	PY 2018-19	PY 2019-20	PY 2020-21	PY 2021-22	PY 2022-23	YoY (\$)	YoY (%)
Adult	\$ 453,662	\$ 477,071	\$ 415,020	\$ 427,385	\$ 462,071	\$ 425,365	\$ 378,684	\$ (46,681)	-11.0%
AJCC and Partner Staff Training	\$ 9,934	\$ 4,377						\$ -	
Amador Probation	\$ 58,681	\$ 59,180	\$ 29,826	\$ 16,592	\$ 58,532	\$ 196,000	\$ 137,468	\$ 137,468	234.9%
Assistance for Capacity Building	\$ 22,241	\$ 3,130			\$ 37,149	\$ 7,851	\$ (29,298)	\$ (29,298)	-78.9%
Calaveras Health Human Services	\$ 4,762	\$ 44,481	\$ 49,248	\$ 33,418	\$ 47,864	\$ 55,000	\$ 7,136	\$ 7,136	14.9%
CalWORKS Mariposa (assessments)	\$ 18,200	\$ 21,200	\$ 15,500	\$ 18,350	\$ 2,100	\$ 2,271	\$ 30,000	\$ 27,729	1221.3%
CalWORKS Tuolumne	\$ 40,142	\$ 43,699	\$ 26,401	\$ 40,316	\$ 21,031	\$ 30,618	\$ 80,000	\$ 49,382	161.3%
CSEDD Admin							\$ 45,000	\$ 45,000	
CERF Planning							\$ 75,000	\$ 75,000	
COVID-19 Impacted Individuals				\$ 11,309	\$ 68,691			\$ -	
DHS Mariposa ESEP (W2W)	\$ 87,716	\$ 100,342	\$ 52,703	\$ 66,716	\$ 14,247	\$ 17,352	\$ 201,879	\$ 184,527	1063.4%
Disability Employment Accelerator	\$ 17,559	\$ 111,169	\$ 85,022	\$ 6,816	\$ 279,751	\$ 64,000	\$ (215,751)	\$ (215,751)	-77.1%
Dislocated Worker	\$ 421,264	\$ 290,774	\$ 446,988	\$ 362,860	\$ 397,986	\$ 316,852	\$ 354,178	\$ 37,326	11.8%
Dislocated Worker Rapid Response			\$ 203,439	\$ 396,561				\$ -	
DWAA Regional Planning	\$ 32,353	\$ 11,032						\$ -	
Employment Recovery NDWG (COVID)	\$ 22,084			\$ 82,269	\$ 67,731	\$ -	\$ (67,731)	\$ (67,731)	-100.0%
Forest Service	\$ 16,755	\$ 10,350	\$ 6,913	\$ 7,223				\$ -	
Forestry Corps (CalFire)							\$ 300,000	\$ 300,000	
Literacy-Credentials and Apprenticeships	\$ 98,760	\$ 118,429						\$ -	
NDWG - Storm Damage	\$ 19,971	\$ 681,436	\$ 407,413	\$ 58,747				\$ -	
Opioid Crisis NDWG			\$ 21,632	\$ 205,429	\$ 37,844	\$ 94,119	\$ -	\$ (94,119)	-100.0%
Pathway Home 3							\$ 280,000	\$ 280,000	
Prison to Employment		\$ 44,009	\$ 3,491					\$ -	
Prison to Employment 2.0 - Program							\$ 100,000	\$ 100,000	
Prison to Employment IDS			\$ 163,462	\$ 148,794	\$ 194,094	\$ -	\$ (194,094)	\$ (194,094)	-100.0%
Prison to Employment SSEL			\$ 269,031	\$ 216,132	\$ 310,910	\$ -	\$ (310,910)	\$ (310,910)	-100.0%
Rapid Response	\$ 477,815	\$ 312,260	\$ 313,529	\$ 245,344	\$ 478,492	\$ 418,718	\$ 286,046	\$ (132,672)	-31.7%
Rapid Response Lay-Off Aversion	\$ 106,643	\$ 84,927	\$ 41,779	\$ 59,649	\$ 118,698	\$ 109,956	\$ 84,152	\$ (25,804)	-23.5%
Reg Organizer / Regional Trainer			\$ 31,981	\$ 119,373	\$ 5,946			\$ -	
Reg Plan Imp 3.0				\$ 11,930	\$ 75,589	\$ 157,480	\$ -	\$ (157,480)	-100.0%
Reg Plan Imp 4.0				\$ 9,277	\$ 169,433	\$ 73,148	\$ (96,285)	\$ (96,285)	-56.8%
Regional Organizer	\$ 982	\$ 80,499	\$ 4,233					\$ -	
Regional Plan Implementation		\$ 12,939	\$ 287,061					\$ -	
Regional Training Coordinator	\$ 224	\$ 85,163	\$ 84,719					\$ -	
RERP							\$ 100,000	\$ 100,000	
Rural Community AC (RCAC Biomass)				\$ 9,328	\$ 852	\$ 25,000	\$ 24,148	\$ 24,148	2833.9%
San Francisco Public Utilities Commission	\$ 43,749	\$ 6,425						\$ -	
SlingShot	\$ 325,000							\$ -	
Slingshot 2.0 Regional Plan Implementation		\$ 15,428	\$ 110,118	\$ 24,454				\$ -	
STEPS 2022							\$ 140,000	\$ 140,000	
Summer Training and Employment Program	\$ 22,904	\$ 173,992	\$ 17,526					\$ -	
Tuolumne County CalFresh					\$ 1,758	\$ 30,000	\$ 28,242	\$ 28,242	1606.6%
VOS Technology	\$ 3,000							\$ -	
WAF 6.0 ExOffender	\$ 14,491	\$ 166,625	\$ 68,884					\$ -	
WAF 10.0 REACH							\$ 182,500	\$ 182,500	
Workforce Accelerator 3.0 Water	\$ 89,469	\$ 60,531					\$ 166,667	\$ 166,667	
Youth - Mariposa							\$ 35,000	\$ 35,000	
Youth (In School)	\$ 38,456	\$ 64,480	\$ 112,356	\$ 64,431	\$ 31,989	\$ 110,097	\$ 80,142	\$ (29,955)	-27.2%
Youth (Out of School)	\$ 323,603	\$ 348,402	\$ 287,993	\$ 330,057	\$ 245,162	\$ 356,783	\$ 240,427	\$ (116,356)	-32.6%
TOTAL RESOURCES	\$ 2,280,276	\$ 3,301,186	\$ 3,177,532	\$ 3,029,167	\$ 2,903,488	\$ 3,207,686	\$ 3,610,674	\$ 402,988	13.9%

MOTHER LODE JOB TRAINING - FUNDING SUMMARY

Through 6/30/2022

	Funding Source	Status	Start Date	End Date	Current Date	Funding Amount	Funds Expended	Funds Remaining	On-Track Spending
WIOA Formula Funds	Adult	▲	7/1/21	6/30/22	100%	\$ 403,650	\$ 403,650	\$ -	100%
	Dislocated Worker	▲	7/1/21	6/30/22	100%	\$ 291,157	\$ 291,157	\$ 0	100%
	Youth (Out of School Youth >75% Req)	●	4/1/21	6/30/22	100%	\$ 348,703	\$ 348,703	\$ -	100%
	Youth (Out of School Youth >75% Req) 22-23	▲	4/1/22	6/30/24	11%	\$ 320,569	\$ 167,940	\$ 152,629	52%
	Rapid Response	▲	7/1/20	6/30/22	100%	\$ 490,400	\$ 490,400	\$ -	100%
	RR Layoff Aversion	▲	7/1/20	6/30/22	100%	\$ 116,405	\$ 116,405	\$ -	100%
Discretionary Grants	WAF 10.0	●	6/1/22	12/31/23	5%	\$ 250,000	\$ 23,476	\$ 226,524	9%
	Regional Plan Implementation 4.0	●	4/1/21	12/31/22	71%	\$ 251,858	\$ 187,676	\$ 64,182	75%
	D.E.A. Employment Accelerator for the Mother Lode	●	4/1/21	3/31/23	62%	\$ 350,000	\$ 286,568	\$ 63,432	82%
Contracts	Calaveras HHS - ESEP 21-22	●	7/1/21	6/30/22	100%	\$ 55,567	\$ 48,762	\$ 6,805	88%
	Mariposa DHS - ESEP 21-22	▲	7/1/21	6/30/22	100%	\$ 100,000	\$ 17,690	\$ 82,310	18%
	Mariposa DHS - CalWORKs 21-22	▲	7/1/21	6/30/22	100%	\$ 30,000	\$ 2,372	\$ 27,628	8%
	Tuolumne DSS - CalFresh	▲	10/1/21	10/1/22	75%	\$ 89,947	\$ 1,758	\$ 88,189	2%
	Tuolumne DSS - CalWORKS 21-22	▲	7/1/21	6/30/22	100%	\$ 50,000	\$ 31,512	\$ 18,488	63%
	Biomass Utilization Fund (BUF) - RCAC	▲	7/10/20	6/30/23	66%	\$ 45,760	\$ 10,225	\$ 35,535	22%
	Fresno SB 1	●	6/1/21	3/31/23	59%	\$ 45,000	\$ 37,149	\$ 7,851	83%
	Amador Probation - WAPP 22-23	●	5/9/22	5/8/24	7%	\$ 449,230	\$ 18,540	\$ 430,690	4%
						\$ 3,688,246	\$ 2,483,983	\$ 1,204,263	



2022 Board Meetings

Attend In-Person: 197 Mono Way, Suite B, Sonora, CA 95370
 Zoom Conference Link: <https://us02web.zoom.us/j/6067573943>
 Join Meeting by Phone: (669) 900-9128 Meeting ID: 606 757 3943

MLJT Board of Directors

January						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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30	31					

Mother Lode Workforce Development Board

February						
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May						
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August						
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November						
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March						
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June						
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September						
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December						
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BOD Meetings

Monday, January 31, 2022
10:00 am - 12:00 pm

Monday, April 18, 2022
10:00 am - 12:00 pm

Monday, July 18, 2022
10:00 am - 12:00 pm

Monday, October 17, 2022
10:00 am - 12:00 pm

WDB Meetings

Thursday, February 17, 2022
12:00 - 2:00 pm

Thursday, May 19, 2022
12:00 - 2:00 pm

Thursday, August 18, 2022
12:00 - 2:00 pm

Thursday, November 17, 2022
12:00 - 2:00 pm

Lunch provided for WDB Meetings

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at ksmith@mljt.org
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA