



JOINT MEETING AGENDA

Mother Lode Workforce Development Board & Mother Lode Job Training Board of Directors

Thursday, October 12, 2017 (1:00pm)
Black Oak Casino Resort
19400 Tuolumne Road North, Tuolumne, CA 95379

WORKFORCE DEVELOPMENT BOARD BUSINESS

1. CALL TO ORDER

- 1.1. Roll call / Establish quorum

2. PUBLIC COMMENTS

The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

3. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- 3.1. Any Consent Calendar items need to move to Action Items?
- 3.2. Accept the August 17, 2017 meeting minutes

4. ACTION ITEMS

- 4.1. None

BOARD OF DIRECTORS BUSINESS

5. CALL TO ORDER

- 5.1. Roll call / Establish quorum

6. PUBLIC COMMENTS

The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

7. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- 7.1. *Any Consent Calendar items need to move to Action Items?*
- 7.2. Accept the July 17, 2017 meeting minutes

8. ACTION ITEMS

- 8.1. None

WDB & BOD JOINT BUSINESS

9. INFORMATION/DISCUSSION ITEMS

- 9.1. Strategic Planning discussion

10. NEXT MEETING

- 10.1. Board of Directors: Monday, October 16, 2017
- 10.2. Workforce Development Board: Thursday, November 16, 2017

11. ADJOURNMENT

MEETING Minutes

Mother Lode Job Training Board of Directors

Monday, July 17, 2017 10:00am Mother Lode Job Training Career Center

Board Member	Present	Absent
R. Hanvelt	X	
Michael Oliveria	X	
Lynn Morgan		X
Marshall Long	X	
Michelle Watkins	X	
Alternate Members		
Frank Axe	X	

1. CALL TO ORDER

Meeting called to order at 10:00 a.m. by R. Hanvelt Roll Call taken by V. Long quorum present

Introduction of guests

R. Hanvelt introduced his intern for the summer.

Approval of agenda

Agenda approved as is.

2. CONSENT CALENDAR

C1. Any Consent Calendar items need to move to Action Items?

No consent items to be moved

C2. Accept the June 22, 2017 meeting minutes

Minutes accepted

(M) M. Long (S) M. Oliveria ayes carried

3. PUBLIC COMMENTS

Carol Doud complemented MLJT on obtaining the CSEDD RFP and made comment on the possible obtaining of Channel 8.

4. ACTION ITEMS

4.1. Discussion and possible action on FMLA benefits

D. Thoeny and L. Yanni addressed the BOD on this matter. Staff given direction to review current policy and bring back a draft policy for approval as well as looking into entire Employee Handbook for updates needed. Staff will bring back to the BOD for the next meeting or if needed earlier will call a special meeting. No approval given.

4.2. Approve new Workforce Development Board members

D. Thoeny presented the application for Mike Lemke local builder and developer for Tuolumne and Calaveras Counties. Mike is the president of the BIA for Tuolumne County and will fill the need for MLJT Construction Sector on the WDB. Mike has projects in both Tuolumne and Calaveras counties. Discussion followed regarding members from other sectors still needed governing BOD was asked to recruit members also that are within the five sectors of the Regional Plan. BOD asked staff to look at other sectors such as agriculture and mining.

Application approved. (M) R. Hanvelt (S) M. Long ayes carried 4- 1 Abstain

5. INFORMATION/DISCUSSION ITEMS

Executive Director report

D. Thoeny addressed the BOD with his executive director report, explained that Mother Lode Job Training now also being Central Sierra Econ Development District has counties that are the same, with the exception of Amador County with CSEDD and Alpine County with MLJT. Alpine county has now expressed interest in possibly joining MLJT JPA Workforce Area. L. Yanni added additional information regarding Alpine and explained how we could provide services to this county with the additional distance away from the current region and how their sectors are the same as MLJT's current sectors. More discussion will be made on this topic at the next meeting. Quick discussion on CSEDD just to inform BOD that Amador County has decided to rejoin. D. Thoeny spoke on MLJT having an opportunity to manage the Tuolumne County Public TV Channel 8. BOD directed staff to continue meeting with individuals regarding this matter and bring back information to next meeting. D. Thoeny addressed the BOD on the strategic plan, suggested that a strategic plan session be planned in the near future. Decision was made that this session would include, BOD/WDB members and upper management with a facilitator to plan and manage the session.

Board report(s)

M. Long shared that Mariposa County will be accepting their Economic Vitality Plan and they are working on strategic planning and branding for the county. M. Oliveria thanked D. Thoeny on his involvement in a CTE project they are working on for Calaveras County. F. Axe spoke on Amador's strategic planning also what their plans are for moving forward and being pro-active in business growth.

6. ADJOURN INTO CLOSED SESSION

9-month evaluation of the MLJT Executive Director (per offer letter)

BOD went into closed session.

7. RECONVENE INTO OPEN SESSION

R. Hanvelt reported back to the BOD, requested that the Executive Director and Deputy Director be moved to level E on the wage scale effective August 1, 2017. R. Hanvelt discussed the fact that the wage scale is very outdated, BOD instructed staff to complete a class and wage survey for the entire agency by the next meeting. Each BOD member spoke and complimented both for the excellent job that they are doing.

8. NEXT MEETING

Future Agenda Items

FMLA Policy, Wage Survey, Workforce Development Board Membership, Alpine County update, CCSEDD update. Request made for a legislative update at next meeting.

Next Meeting

Monday, October 16, 2017 10:00am

9. ADJOURNMENT



MEETING MINUTES

Mother Lode Workforce Development Board

Thursday, August 17, 2017 12:00pm

Members	Present	Absent
Mike Lemke	x	
Michelle Watkins		X
Tim Hildabrand	X	
Ben Hulet		X
Frank Leschinsky	X	
Kyle Stivers		X
Mark Borchin	X	
Tyler Newton	X	
Debra Rockwood	X	
Bill Petrone		X
James Wood		X
Margie Bulkin		X
Klaus Tenbergen	X	
Larry Cope	X	
Lorraine Perry	X	
Mahalia Gotico		
Ex Officio Member	Present	Absent
Dave Thoeny	X	
Rebecca Espino	X	
Rebecca Mendibles		X
Velma Whitebear		X
Raj Rambo	X	
Alternates		
Brandon Price		
Erica Angel		
Guests		
Nati Martinez	X	
Zelda Saeli	X	
Valerie Tulier-Laiwa	X	
Roger Schmidt	X	
Staff		
Larry Yanni	X	
Vicki Long	X	

1. CALL TO ORDER

1.1. Roll call / Establish quorum

Meeting called to order and roll call taken, quorum present. L. Yanni will be residing officer
(M) T. Newton (S) L. Cope 1 abstain approval given

1.2 Approval of agenda

Agenda Approved as is
(M) T. Newton (S) L. Cope ayes carried

2. CONSENT CALENDAR

2.1. Any Consent Calendar items need to move to Action Items?

None

2.2. Accept the May 18, 2017 meeting minutes

Minutes Accepted (M) F. Leschinsky (S) L. Perry ayes carried

3. PUBLIC COMMENTS

No Public Comment

4. ACTION ITEMS

4.1. Ratify appointment of Mike Lemke to the Workforce Development Board

D. Thoeny introduced new WDB Member M. Lemke. Mike shared his experience in the community with the rest of the members. Appointment has been ratified.

(M) L. Cope (S) T. Newton

4.2. Approve adding “The Water-School” to MLJT’s list of Eligible Training Providers

D. Thoeny addressed the WDB regarding this matter. “The Water School” is a local training provider that serves students within our four counties and enhances water education in the Mother Lode with career pathways development. Staff requested the WDB approve this training provider as a “Local Board Approved” Trainer. School was approved

(M) T. Hildabrand (S) M. Lemke 1 abstain ayes carried

4.3. Approve cost-sharing budget for MOU Phase-II

L. Yanni /D/ Thoeny addressed the WDB on this matter explaining the WIOA requirement of co-located partners to share in the infrastructure cost of the AJCC with this cost sharing method. This process will be looked at on a yearly basis and then be updated if needed.

(M) D. Rockwood (S) T. Newton ayes carried 1 abstained

5. INFORMATION/DISCUSSION ITEMS

5.1. Executive Director’s report

D. Thoeny gave his report to the WDB member’s, he addressed what the primary functions of the board are and explained that they are representing a cross section of our communities. With the five sectors identified in the plan it is now time to develop what our next steps are in promoting industries partnerships and career pathways as well as prioritizing the services we will offer to individuals.

Decision was made to include the WDB members in MLJT’s strategic planning meeting with the BOD members and upper management. D. Thoeny will send out dates and times to the members to decide when to hold the session. D. Thoeny then introduced guests to the WDB members:

Roger Schmidt from Pro-Path introduced his self to the WDB members and discussed the roles he will play as our One Stop Operator.

Zelda Saeli and Valerie Tulier-Laiwa from San Francisco Public Utility Commission discussed a possible program that MLJT will be partnering with them to develop an Office Assistant program with Columbia College and the agency to develop workers to fill positions with local employers with an emphasis on construction and women.

6. NEXT MEETING

6.1. Pending date for the Strategic Planning Session which will be a considered a joint meeting.

7. ADJOURNMENT