

MEETING Minutes

Mother Lode Job Training Board of Directors

Monday, July 17, 2017 10:00am Mother Lode Job Training Career Center

Board Member	Present	Absent
R. Hanvelt	X	
Michael Oliveria	X	
Lynn Morgan		X
Marshall Long	X	
Michelle Watkins	X	
Alternate Members		
Frank Axe	X	

1. CALL TO ORDER

Meeting called to order at 10:00 a.m. by R. Hanvelt Roll Call taken by V. Long quorum present

Introduction of guests

R. Hanvelt introduced his intern for the summer.

Approval of agenda

Agenda approved as is.

2. CONSENT CALENDAR

C1. Any Consent Calendar items need to move to Action Items?

No consent items to be moved

C2. Accept the June 22, 2017 meeting minutes

Minutes accepted

(M) M. Long (S) M. Oliveria ayes carried

3. PUBLIC COMMENTS

Carol Doud complimented MLJT on obtaining the CSEDD RFP and made comment on the possible obtaining of Channel 8.

4. ACTION ITEMS

4.1. Discussion and possible action on FMLA benefits

D. Thoeny and L. Yanni addressed the BOD on this matter. Staff given direction to review current policy and bring back a draft policy for approval as well as looking into entire Employee Handbook for updates needed. Staff will bring back to the BOD for the next meeting or if needed earlier will call a special meeting.

No approval given.

4.2. Approve new Workforce Development Board members

D. Thoeny presented the application for Mike Lemke local builder and developer for Tuolumne and Calaveras Counties. Mike is the president of the BIA for Tuolumne County and will fill the need for MLJT Construction Sector on the WDB. Mike has projects in both Tuolumne and Calaveras counties. Discussion followed regarding members from other sectors still needed governing BOD was asked to recruit members also that are within the five sectors of the Regional Plan. BOD asked staff to look at other sectors such as agriculture and mining.

Application approved. (M) R. Hanvelt (S) M. Long ayes carried 4- 1 Abstain

5. INFORMATION/DISCUSSION ITEMS

Executive Director report

D. Thoeny addressed the BOD with his executive director report, explained that Mother Lode Job Training now also being Central Sierra Econ Development District has counties that are the same, with the exception of Amador County with CSEDD and Alpine County with MLJT. Alpine county has now expressed interest in possibly joining MLJT JPA Workforce Area. L. Yanni added additional information regarding Alpine and explained how we could provide services to this county with the additional distance away from the current region and how their sectors are the same as MLJT's current sectors. More discussion will be made on this topic at the next meeting. Quick discussion on CSEDD just to inform BOD that Amador County has decided to rejoin. D. Thoeny spoke on MLJT having an opportunity to manage the Tuolumne County Public TV Channel 8. BOD directed staff to continue meeting with individuals regarding this matter and bring back information to next meeting. D. Thoeny addressed the BOD on the strategic plan, suggested that a strategic plan session be planned in the near future. Decision was made that this session would include, BOD/WDB members and upper management with a facilitator to plan and manage the session.

Board report(s)

M. Long shared that Mariposa County will be accepting their Economic Vitality Plan and they are working on strategic planning and branding for the county. M. Oliveria thanked D. Thoeny on his involvement in a CTE project they are working on for Calaveras County. F. Axe spoke on Amador's strategic planning also what their plans are for moving forward and being pro-active in business growth.

6. ADJOURN INTO CLOSED SESSION

9-month evaluation of the MLJT Executive Director (per offer letter)

BOD went into closed session.

7. RECONVENE INTO OPEN SESSION

R. Hanvelt reported back to the BOD, requested that the Executive Director and Deputy Director be moved to level E on the wage scale effective August 1, 2017. R. Hanvelt discussed the fact that the wage scale is very outdated, BOD instructed staff to complete a class and wage survey for the entire agency by the next meeting. Each BOD member spoke and complimented both for the excellent job that they are doing.

8. NEXT MEETING

Future Agenda Items

FMLA Policy, Wage Survey, Workforce Development Board Membership, Alpine County update, CCSEDD update. Request made for a legislative update at next meeting.

Next Meeting

Monday, October 16, 2017 10:00am

9. ADJOURNMENT