



**MEETING MINUTES**

**Mother Lode Workforce Development Board**

Thursday, February 15, 2018 12:00pm

**1. CALL TO ORDER**

1.1 Roll call taken by V. Long, quorum present

<b>Members</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Mike Lemke	X		
Michelle Watkins	X		
Tim Hildabrand	X		
Frank Leschinsky	X		
Tyler Newton	X		
Debra Rockwood	X		
Bill Petrone	X		
James Wood			X
Margie Bulkin	X		
Klaus Tenbergen	X		
Larry Cope	X		
Lorraine Perry		X	
Mahalia Gotico	X		
<b>Ex Officio Member</b>	<b>Present</b>		<b>Absent</b>
Dave Thoeny			
Rebecca Espino			
Rebecca Mendibles			
Velma Whitebear			
Raj Rambo			
<b>Alternates</b>			
La Chell Adams For Lorraine Perry	X		
<b>Staff</b>			
Jamie Leigh			
Larry Yanni	X		
Vicki Long	X		
Amy Torres	X		

1.2 Agenda approved as stands

**2. CONSENT CALENDAR**

- 2.1. Any Consent Calendar items need to move to Action Items?  
No items moved
- 2.2. Accept the November 16, 2017 meeting minutes  
Minutes Accepted (M) M. Bulkin (S) D. Rockwood

**3. PUBLIC COMMENTS**

None

**4. ACTION ITEMS**

- 4.1. Elect a 2018 board chair and vice-chair  
D. Thoeny addressed the Board on this process  
M. Bulkin nominated Tyler Newton as Chair

Approval of Tyler Newton as Chair – (M) D. Rockwock (S) K. Tenbergen ayes carried

M. Bulkin nominated Tim Hildabrand as Vice Chair

Approval of Tim Hildabrand for Vice Chair– (M) F. Leshinsky (S) K. Tenbergen ayes carried

4.2. Form industry sector committee(s)

D. Thoeny and L. Yanni led a conversation regarding sector industries. Decision was made on the importance of creating sector subcommittees for each of MLJT’s priority sectors to start the process of career pathways. The following leads were selected from the WDB members for each sector.

Health Services – Tyler Newton

Natural Resources (Fire, Water, Forestry) - Klaus Tenbergen

Construction – Mike Lemke

Advanced Manufacturing – Larry Cope

Leisure and Hospitality – Michelle Watkins

Staff will start working with the subcommittees and assist in any way possible to make this process successful. Sector committees formed. (M) L. Cope (S) M. Watkins ayes carried

**5. INFORMATION/DISCUSSION ITEMS**

5.1. Directors’ report

D. Thoeny gave his quarterly report to the WDB members. He addressed the agency’s successful goals and objectives for 2017. Dave shared with the members that the regional and local plans were both approved by the State as well as MLJT providing Career Services in our 4 AJCC’s. MLJT also ran a successful RFP to obtain a One Stop Operator for the agency. He went on to talk about how the staff is increasing awareness of the Agency by doing public speaking at different organizations and partner offices. MLJT has now successfully started their social media presence with a Facebook page for each county and an agency LinkedIn account as well as a You Tube Channel. The agency is starting to optimize operations; cost controls are in place and the organizational structure was changed to assist with the new demand driven vision. Dave then shared how the agency will now build on the foundation that was created in 2017 and will begin to have industry sector strategies, develop financial autonomy and measure the results of our customers. Dave shared the agency’s successful achievement of the AJCC Base Line Certification and that the Hallmark of Excellence Certification will be next. MLJT has been invited to sit on the State’s Tree Mortality Task Force and Dave is on the Credentials and Degrees committee. MLJT is also a partner with Calaveras Workforce Development Initiative and will be present at the Calaveras College and Career Fair which will take place on 2/21/18 at Bret Harte High School. Dave introduced Jamie Leigh, HR Manager for MLJT, to the WDB members. Jamie spoke regarding the board members compliance requirements and reminded them to get their membership applications, Form 700 and Ethics Training certificates to us.

**6. NEXT MEETING**

6.1. Future Agenda Items

6.2. Thursday, May 16, 2018

**7. ADJOURNMENT**