

## MEETING AGENDA



### **Mother Lode Workforce Development Board**

Thursday, February 16, 2023 (12:00pm)

#### **Via Teleconference:**

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

#### **In Person:**

197 Mono Way, Suite B

Sonora, CA 95370

(209) 588-1150

#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum

#### **2. ACTION ITEM**

- 2.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely

#### **3. PUBLIC COMMENTS**

*The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **4. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 4.1. Accept the October 27, 2022 meeting minutes

#### **5. ACTION ITEMS**

- 5.1. Elect Chair and Vice-Chair for 2023

#### **6. INFORMATION/DISCUSSION ITEMS**

- 6.1. Form 700s due April 3, 2023 (Kelly Smith)
- 6.2. Funding/Operations Report (Amy Frost)
- 6.3. Director's Report (David Thoeny)

#### **7. 2023 MEETINGS (All on Thursday, 12:00 – 2:00 pm)**

February 16; May 18; August 17; November 16

#### **8. ADJOURN**

1 **Mother Lode Workforce Development Board**

2  
3 **FINDINGS OF THE MOTHER LODE WORKFORCE DEVELOPMENT BOARD**  
4 **RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS**  
5 **FOR THE PERIOD FEBRUARY 16, 2023 – MARCH 18, 2023**  
6 **PURSUANT TO THE RALPH M. BROWN ACT.**  
7

8 **WHEREAS**, all meetings of the Mother Lode Workforce Development Board and its legislative  
9 bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so  
10 that any member of the public may attend, participate, and view the legislative bodies conduct their  
11 business; and

12 **WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote  
13 teleconferencing participation in meetings by members of a legislative body, without compliance with the  
14 requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and  
15 requirements; and

16 **WHEREAS**, a required condition of Government Code section 54953(e) is that a state of emergency  
17 is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of  
18 conditions of disaster or of extreme peril to the safety of persons and property within the state caused by  
19 conditions as described in Government Code section 8558(b); and

20 **WHEREAS**, a further required condition of Government Code section 54953(e) is that state or local  
21 officials have imposed or recommended measures to promote social distancing, or, the legislative body  
22 holds a meeting to determine or has determined by a majority vote that meeting in person would present  
23 imminent risks to the health and safety of attendees; and

24 **WHEREAS**, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency  
25 declaring a state of emergency exists in California due to the threat of COVID-19, pursuant to the California  
26 Emergency Services Act (Government Code section 8625); and,

27 **WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-07-21, which  
28 formally rescinded the Stay-at-Home Order (Executive Order N-33-20), as well as the framework for a

1 gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020) but did  
2 not rescind the proclaimed state of emergency; and,

3 **WHEREAS**, on June 11, 2021, Governor Newsom also issued Executive Order N-08-21, which set  
4 expiration dates for certain paragraphs of the State of Emergency Proclamation dated March 4, 2020 and  
5 other Executive Orders but did not rescind the proclaimed state of emergency; and,

6 **WHEREAS**, as of the date of this Finding, neither the Governor nor the state Legislature have  
7 exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency  
8 either by proclamation or by concurrent Finding the state Legislature; and,

9 **WHEREAS**, the California Department of Industrial Relations has issued regulations related to  
10 COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of  
11 Regulations, Section 3205(5)(D) specifically recommends physical (social) distancing as one of the  
12 measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel  
13 more than six feet, especially indoors; and,

14 **WHEREAS**, on [October 27, 2022](#), the Mother Lode Workforce Development Board previously  
15 adopted findings that the requisite conditions existed for the Mother Lode Workforce Development Board  
16 to conduct remote teleconference meetings without compliance with Government Code section 54953  
17 (b)(3), as authorized by Section 54953(e); and,

18 **WHEREAS**, as a condition of extending the use of the teleconferencing provisions for another 30  
19 days beyond the Finding adopted on [October 27, 2022](#), pursuant to Government Code Section 54953(e),  
20 the Mother Lode Workforce Development Board must reconsider the circumstances of the state of  
21 emergency that exists and find that either the state of emergency continues to directly impact the ability of  
22 the members to meet safely in person or state or local officials continue to impose or recommend measures  
23 to promote social distancing; and,

24 **WHEREAS**, the Mother Lode Workforce Development Board has reconsidered the circumstances  
25 of the state of emergency and finds that state or local officials continue to impose or recommend measures  
26 to promote social distancing, based on the California Department of Industrial Relations regulations related  
27 to COVID-19 Prevention, specifically, Title 8 of the California Code of Regulations, Section 3205(5)(D),  
28 continuing to remain in effect; and,

1           **WHEREAS**, as a consequence, the Mother Lode Workforce Development Board does hereby find  
2 that it may continue to conduct their meetings by teleconferencing without compliance with Government  
3 Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative bodies shall comply with  
4 the requirements to provide the public with access to the meetings as prescribed by Government Code  
5 section 54953(e)(2).

6           **NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED** by the Mother Lode  
7 Workforce Development Board, in regular session assembled on [February 16, 2023](#), does hereby find as  
8 follows:

9           Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this  
10 Finding by this reference.

11           Section 2. Reconsideration of the State of Emergency. The Mother Lode Workforce  
12 Development Board has reconsidered the circumstances of the state of emergency that continues to exist  
13 and was proclaimed by the Governor through a State of Emergency Proclamation on March 4, 2020.

14           Section 3. State or Local Officials Continue to Impose or Recommend Measures to Promote  
15 Social Distancing. The Mother Lode Workforce Development Board hereby proclaims that state officials  
16 continue to impose or recommend measures to promote social (physical) distancing based on the  
17 continuance of California Department of Industrial Relations regulations related to COVID-19 Prevention  
18 through Title 8 of the California Code of Regulations, Section 3205(5)(D).

19           Section 4. Remote Teleconference Meetings. The Mother Lode Workforce Development  
20 Board is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of  
21 this Finding including, conducting open and public meetings in accordance with Government Code section  
22 54953(e) and other applicable provisions of the Brown Act.

23           Section 5. Effective Date. This Finding shall take effect immediately upon its adoption and  
24 shall be effective until the earlier of (i) [March 18, 2023](#), or (ii) such time the Mother Lode Workforce  
25 Development Board adopts a subsequent Finding in accordance with Government Code section 54953(e)(3)  
26 to extend the time during which its legislative bodies may continue to teleconference without compliance  
27 with Section 54953(b)(3).

28           ADOPTED this [16th day of February, 2023](#) by the Mother Lode Workforce Development Board,

1 by the following vote:

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3 YES:

4 NO:

5 ABSENT:

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Tyler Newton

6 ABSTAIN:

Chair, Mother Lode Workforce Development Board

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**MEETING MINUTES**

**Mother Lode Workforce Development Board &  
Mother Lode Job Training Board of Directors (Combined)**  
Thursday, October 27, 2022 (1:30pm-4:00pm)

**Via Teleconference:**

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

**In Person:**

197 Mono Way, Suite B

Sonora, CA 95370

(209) 588-1150

**1:30pm**

**BOARD OF DIRECTORS BUSINESS**

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Ryan Campbell	X	
Frank Axe		X
Ben Stopper ( <i>Vice Chair</i> )	X	
Marshall Long ( <i>BOD Chair</i> )	X	
Tyler Newton		X

**2. ACTION ITEM**

2.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely  
*Motion approved, (M) B. Stopper, (S) R. Campbell, ayes carried, 2 absent.*

**3. PUBLIC COMMENTS**

*None*

**4. CONSENT CALENDAR**

4.1. Accept the July 18, 2022 meeting minutes

*Deferred to the next ML BOD Meeting due to technical difficulties and members being unable to view the document.*

**5. ACTION ITEMS**

5.1. *Defer to joint agenda item 17*

**6. INFORMATION/DISCUSSION ITEMS**

6.1. *Defer to joint agenda item 18*

**7. ADJOURN INTO CLOSED SESSION**

- 7.1. Discuss Executive Director’s annual performance evaluation, without Executive Director present
- 7.2. Discuss Executive Director’s annual performance evaluation and salary action with Executive Director

**8. RECONVENE INTO OPEN SESSION**

- 8.1. Report out  
*The board reported out that they voted to give Executive Director a 5% bonus totaling in \$7,302.90. (M) R. Campbell, (S) B. Stopper, ayes carried, 2 absent.*

**9. NEXT BOD MEETING**

- 9.1. 2023 BOD Meeting Dates – Third Monday of the 1<sup>st</sup> month of the quarter:
  - Calendar Attached

**2:00 pm**

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**10. CALL TO ORDER**

- 10.1. Roll call / Establish quorum

Name	Present?	Absent?
Ardria Weston		X
Bill Petrone		X
Bill Redford	X	
Cathy Parker	X	
Cory Thomas-Fisk		X
Debra Rockwood		X
Frank Leschinsky	X	
Jason Wood	X	
Vigi Austin	X	
Kathryn Gallino		X
LaChelle Adams	X	
Mark Luster	X	
Mike Lemke	X	
Stephen Kautz		X
Steve Amador		X
Tim Hildabrand (Vice Chair)	X	
Tyler Newton (Chair)		X

**11. ACTION ITEM**

- 11.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely  
*Motion accepted, (M) M. Lemke, (S) T. Hildebrand, ayes carried, 8 absent.*

**12. PUBLIC COMMENTS**

*None*

**13. CONSENT CALENDAR**

- 13.1. Accept the August 18, 2022 meeting minutes  
*Minutes accepted, (M) C. Parker, (S) T. Hildebrand, ayes carried, 8 absent.*

**14. ACTION ITEMS**

- 14.1. *Defer to joint agenda item 17*

**15. INFORMATION/DISCUSSION ITEMS**

- 15.1. Report Out: 10/19/2022 Executive Committee Meeting:  
*Reviewed and approved corrected minutes from the 11-21-2019 meeting of the Mother Lode Workforce Development Board, reflecting the local definition of the self-sufficiency standard and establishing it as a board-approved priority of service.*
- 15.2. *Defer to joint agenda item 18*

**16. NEXT WDB MEETING**

- 16.1. WDB Meeting Dates – Third Thursday of the 2<sup>nd</sup> month of the quarter:
- Calendar attached

**WDB & BOD COMBINED BUSINESS**

**17. ACTION ITEMS**

- 17.1. Consideration and Approval of the 2022-23 Plan Year Budget  
*2022-23 Plan Year Budget approved.*  
*Board of Directors vote: (M) B. Stopper, (S) R. Campbell, ayes carried, 2 absent.*  
*Workforce Board Vote: (M) T. Hildebrand, (S) M. Lemke, ayes carried, 8 absent.*

**18. INFORMATION/DISCUSSION ITEMS**

- 18.1. *Farewell to Marshall Long*
- 18.2. Directors' Report – See PPT attachment  
*Dave announced that MLJT recently received the National Innovation Award for the Prison to Employment grant and addressing recidivism in the Mother Lode.*

**2:30 pm**

- 18.3. Local and Regional Planning Event, Biennial Plan Modification Discussion (Facilitated by David Shinder)
- *Introduce David Shinder and Local and Regional Plan Modification process to follow*
  - *Brief introduction of Stakeholders/Partners present– MOU partners and other contributors*
  - *Regional and Local Plan Modification feedback collection*

**19. ADJOURN Board of Directors**

**20. ADJOURN Workforce Development Board**





# 2023 Board Meetings

Attend In-Person: 197 Mono Way, Suite B, Sonora, CA 95370  
 Zoom Conference Link: <https://us02web.zoom.us/j/6067573943>  
 Join Meeting by Phone: (669) 900-9128 Meeting ID: 606 757 3943

## MLJT Board of Directors

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
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July						
Su	Mo	Tu	We	Th	Fr	Sa
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October						
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29	30	31				

## Mother Lode Workforce Development Board

February						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28				

May						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
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27	28	29	30	31		

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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26	27	28	29	30		

March						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30	31	

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**BOD Meetings**

Monday, January 23, 2023  
10:00 am - 12:00 pm

Monday, April 17, 2023  
10:00 am - 12:00 pm

Monday, July 17, 2023  
10:00 am - 12:00 pm

Monday, October 16, 2023  
10:00 am - 12:00 pm

**WDB Meetings**

Thursday, February 16, 2023  
12:00 - 2:00 pm

Thursday, May 18, 2023  
12:00 - 2:00 pm

Thursday, August 17, 2023  
12:00 - 2:00 pm

Thursday, November 16, 2023  
12:00 - 2:00 pm

*Lunch provided for WDB Meetings*

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at [ksmith@mljt.org](mailto:ksmith@mljt.org)  
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA