



MEETING AGENDA

**Mother Lode Job Training
Board of Directors**

Monday, January 27, 2020 10:00 am

Mother Lode Job Training Career Center
197 Mono Way, Suite B, Sonora, CA 95370

Video Conference Locations:

Amador Prosperity Center
1 Prosperity Court
Sutter Creek, CA 95686

MLJT Career Center
5362 Lemee Lane
Mariposa, CA 95338

1. CALL TO ORDER

1.1. Roll call / Establish quorum

BOD Member	Present	Absent
Anaiah Kirk	X	
Frank Axe (<i>Vice Chair</i>)	X	
Ben Stopper	X	
Marshall Long (<i>BOD Chair</i>)	X	
Tyler Newton	X	
Staff Members		
Dave Thoeny	X	
Amy Torres	X	
Kim Robben	X	
Kelly Smith	X	
Lauren Griffith	X	
Kim Robben	X	

1.2. Introduce guests

Dave introduced guests, MLJT Staff Lauren Griffith, P2E Grant Coordinator and MLJT's new Project Specialist, Kim Robben.

2. CONSENT CALENDAR

2.1. Accept the October 21, 2019 meeting minutes

Minutes accepted (M) M.Long (S) A.Kirk, 4 ayes, 1 abstention due to absence.

3. PUBLIC COMMENTS

None.

4. ACTION ITEMS

4.1. Review and approve updates to the Mother Lode Workforce Development Board Bylaws

D.Thoeny addressed the board on this matter. He led the board through the updated WDB Bylaws with highlighted additions. Changes include additions and edits to WDB Member responsibilities, filling board vacancies, regulations around "Regular Meetings" and the incorporation of video conferencing and telephone technology, so that board members may attend meetings remotely. The BOD discussed

the proposal made at the prior WDB meeting to extend 60 days to 90, regarding the timeframe that the BOD must fill WDB vacancies (Bylaws Section 3.4). Direction was given to change 60, to 60-90 days. Mother Lode Workforce Development Board Bylaws approved, (M) B.Stopper (S) F. Axe, ayes carried.

4.2. Review and approve one new member of the Mother Lode Workforce Development Board

a. *JC Rieger, Senior Vice President & General Manager, Harrah's Northern California*

JC Rieger is the Senior Vice President & General Manager of Harrah's Northern California. He was a former member of the Iowa Gaming Association and the Iowa West Foundation Grant Review. JC brings with him 21 years' experience in the Gaming Industry, as well as interest in local and regional job training and placement programs to assist in creating hospitality training for local schools.

Addition of JC Rieger to the MLWDB approved, (M) T. Newton (S) F.Axe, ayes carried.

5. INFORMATION/DISCUSSION ITEMS

5.1. Featured staff member: Lauren Griffith, Job Developer I and P2E Grant Lead

Lauren Griffith is a Job Developer with MLJT as well as the Prison to Employment(P2E) Grant lead. Lauren has an extensive background in corrections and has been working inside the local prisons to enroll and educate participants that are currently incarcerated. Eligible participants must be currently incarcerated, previously incarcerated or currently under law enforcement supervision (parole or probation).

5.2. Review results of the Calaveras Customer Satisfaction Survey

MLJT Program Manager, Lisa Edwards, addressed the board on this matter. She shared the results of the Customer Satisfaction surveys for the San Andreas job center from April 2019 through December 2019. Lisa also shared that staff are currently working to digitize the Customer Satisfaction survey for all four job centers, to make it more accessible for clients and MLJT staff. Lisa explained that digitizing the survey will not only allow for MLJT to survey more frequently, but it will also generate automatic illustrated results and data. This will allow for the comparison of all counties regionally, instead of having to tally and interpret the surveys from paper. B. Stopper suggested creating a QR code link to further increase convenience.

5.3. Executive Director's report (David Thoeny)

Dave began by giving an update for each counties job center. He informed the board that Amador will be having a grand opening of the Prosperity Center on May 6, from 3:00–6:00 pm. Calaveras has received a new lease presented by landlord. In Tuolumne, a new 5-year lease (with 5-year option) has been signed and is awaiting landlord signature. In Mariposa, MLJT is still looking for Prosperity Center site and Internet speeds have been significantly boosted. Dave then updated the board on MLJT Personnel changes, including re-titling Amy Torres Project Manager to Operations Manager, hiring Kim Robben as MLJT Project Specialist and the promotion of Annette to Amador Center Manager. Next, Dave shared recent updates with MLJT partnerships. MLJT and The Central Sierra Child Support Agency will be re-booting the EAGER program. San Francisco Public Utilities Commission (SFPUC), with MLJT, will be launching a work-readiness component of pre-apprentice program for a construction co-hort. Furthermore, MLJT and the Rural Community Assistance Corporation will be doing outreach and documentation related to job creation for the Biomass Utilization Facility pillar of the NDRC grant in Tuolumne County. Lastly with partnerships, Tuolumne County's Department of Social Services and MLJT have just signed a CalFresh E&T (Employment and Training) contract to assist CalFresh recipients with finding employment.

5.4. Grant/Funding update

- a. *Funding Summary through 12/31/2019 (new)*
Amy led the board through a detailed funding summary, explaining each individual grant's start date, end date, total amount expended, time progressed, and expenditure remaining.
- b. *Regional Planning 3.0 Grant - \$245K (new)*
Amy notified the board of MLJT's most recently obtained grant, the Regional Planning Grant 3.0, in the amount of \$245,000. Objectives of this grant include supporting state goals, finding best regional practices and creating an alignment of services and strategies. Grant money will be used to create a Construction Industry career pathway, including Work-Readiness training and a pre-apprenticeship partnering with the Tuolumne County Collaborative. RPI 3.0 will end September 30, 2021.
- c. *Regional Planning 2.0 Grant - \$300K*
The innovation Council and Mother Lode Healthcare Industry Partnership (M-HIP) are still meeting and collaborating regularly under the Regional Planning 2.0 grant. The innovation Council is paving the way for an information clearing house for county partners to better align supply and demand for the region. The M-HIP has begun to explore collaboration with local schools to create healthcare career pathways for students, and MLJT has created a Health Sector partner website and regional Resource Guide for M-HIP partners. RPI 2.0 ends September 30, 2020.
- d. *Opioid Grant - \$512K*
MLJT recently had three published press releases regarding the obtainment of the \$512,000 Opioid Crisis Grant. MLJT's goal for on-the-job trainings under this grant are 3, there are currently 2 active and 1 in development. The goal for creation of temporary jobs is 9, 2 are currently active and 3 are in development. The Opioid grant ends September 30th, 2020.
- e. *Prison-to-Employment Grant - \$1.3M*
Amy updated the board on the progress of the pre-release CalJOBS pilot, sharing that specifications have been provided and an agreement has been drafted. She then updated the board on the status of the pre-release state pilot video, sharing that the project scope has been defined and video production has been confirmed and scheduled. Amy then informed the board that there have been 34 participants enrolled in P2E so far, 7 of which currently reside in the Sierra Conservation Center in Jamestown.

6. 2020 MEETINGS (All 10:00 – 12:00)

January 27; April 20; July 20; October 19

7. ADJOURN