



**MEETING AGENDA**

**Mother Lode Job Training  
Board of Directors**

Monday, July 15, 2019 10:00 am

**Mother Lode Job Training Career Center**  
197 Mono Way, Suite B, Sonora, CA 95370

Video Conference Locations:

**Amador Prosperity Center**  
1 Prosperity Court  
Sutter Creek, CA 95686

**MLJT Career Center**  
5362 Lemee Lane  
Mariposa, CA 95338

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
Anaiah Kirk	X	
Frank Axe ( <i>Vice Chair</i> )	X	
Ben Stopper	X	
Marshall Long ( <i>BOD Chair</i> )	X	
Tyler Newton	X	
<b>Staff Members</b>		
Dave Thoeny	X	
Lisa Edwards	X	
Amy Torres	X	
Kelly Smith	X	
Serena Orman-Ochs	X	

1.2. Introduce guests

*Introduction of guests David Shinder and Lisa Edwards. Lisa, previously a Job Developer at MLJT was re-introduced as the new Program Manager for MLJT and the MLWDB.*

**2. CONSENT CALENDAR**

2.1. Accept the April 15, 2019 meeting minutes

*Minutes accepted (M) B. Stopper (S) T. Newton ayes carried.*

**3. PUBLIC COMMENTS**

*None*

**4. ACTION ITEMS**

4.1. *None*

**5. INFORMATION/DISCUSSION ITEMS**

5.1. Featured MLJT staff: Kelly Smith

*Kelly is currently the Communications Coordinator for MLJT. In winter of 2017, Kelly completed an Office Technology cohort offered through MLJT and the San Francisco Public Utilities District. Upon successful completion of the program, Kelly was hired as an Administrative Assistant with the agency. Kelly updated the board on the recent re-construction of the MLJT website. She gave a short demonstration of the new site and explained the importance of making the site a resource and useful tool for Job*

*Seekers, Employers and Partners alike. Kelly demonstrated the “Virtual Job Board” page, which links to a regional community Facebook page where job seekers can preview open positions for the Mother Lode Region and Employers can post their open positions. Progress can be seen at: [www.mljt.org](http://www.mljt.org)*

5.2. MLJT operational restructuring

*D. Thoeny addressed the board on this matter. He referred to a PowerPoint with a matrix that visualized the prior operational structure of MLJT and the new structure, which now allows for some employees to focus strictly on project management so others can focus on clients and programs. (PowerPoint attached.) Dave explained how the new structure has helped to inspire teamwork, fill gaps and encourage new skill growth.*

5.3. Grant update

*Amy Torres, MLJT Project Manager, informed the board of MLJT’s recently awarded grants. Regional Plan Implementation 2.0 (\$150k), the Opioid Crisis Grant (\$512k) and the Prison to Employment grant (\$1.3M). She explained that as a result of the Regional Plan Implementation grant thus far, MLJT has created two additional quarterly meeting groups, the Workforce Innovation Council and the Mother Lode Healthcare Industry Partnership. While existing boards support key functions and objectives from governance to operations, the Workforce Innovation Council’s purpose is to convene “thought leaders” and “change agents” from the region to assist the agency in strengthening our capacity to innovate on key issues and concerns. Amy also notified the board that in June, a Mother Lode Healthcare Industry Partnership (M-HIP) launch brought together a diverse group of healthcare organizations in the region. The purpose of the M-HIP is to assist in identifying common opportunities and potential areas for collective action amongst businesses in the Healthcare industry sector. Next, Amy shared that the goal of the Opioid Crisis grant is to reintegrate long term unemployed workers into the workforce that have also been affected by the Opioid Crisis. The Opioid Crisis grant will allow MLJT to provide temporary job assignments, on-the-job training, training, certifications and various support services. Lastly, Dave reminded the board of the recent Prison to Employment (P2E) grant, which is aimed at using workforce development to reduce recidivism rates amongst the labor force. This grant will have two areas of focus, assisting both Pre and Post- release inmates. Services supported by the P2E grant include Direct Services, such as job search and vocational training, and Support Services such as childcare, transportation and housing. Other initiatives as a result of the P2E grant involve a formal handoff to and from probation or parole and a statewide pilot video that will be showed in the prison system to inform individuals of their options for employment upon preparation of release.*

**6. ADJOURN INTO CLOSED SESSION**

- 6.1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – (Authority: Government Code §54957)  
Title: Executive Director

**7. RECONVENE INTO OPEN SESSION**

- 7.1. Report out: The Board received information

**8. NEXT MEETING(S)**

Monday, October 21, 2019 10:00 am

**9. ADJOURN**