



## **MEETING AGENDA**

### **Mother Lode Workforce Development Board & Mother Lode Job Training Board of Directors (Combined)**

Thursday, May 21, 2020 (12:00pm)

**Via Teleconference Only (No physical location)**

<https://zoom.us/j/99096633606>

Phone audio: (669) 900-9128 | Meeting ID: 990 9663 3606

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### **BOARD OF DIRECTORS BUSINESS**

#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum

#### **2. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **3. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 3.1. Accept the January 27, 2020 meeting minutes

#### **4. ACTION ITEMS**

- 4.1. Elect 2020 Chair and Co-Chair
- 4.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams
- 4.3. Approve Ann Fremd for MLWDB Board

#### **5. INFORMATION/DISCUSSION ITEMS**

- 5.1. Defer to agenda item 13

#### **6. NEXT BOD MEETING**

- 6.1. 2020 Meeting Dates – Third Monday of the 1<sup>st</sup> month of the quarter:  
Monday, July 20, 2020 (10:00 am)  
Monday, October 19, 2020 (10:00 am)

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**7. CALL TO ORDER**

- 7.1. Roll call / Establish quorum

**8. PUBLIC COMMENTS**

*The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

**9. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 9.1. Accept the February 20, 2020 meeting minutes

**10. ACTION ITEMS**

- 10.1. Elect 2020 Chair and Co-Chair
- 10.2. Approve 2018-19 Fiscal Audit Report presented by Moss Adams
- 10.3. Approve MLJT as the Youth Services provider for Mother Lode Consortium (retroactively)
- 10.4. Approve policy change log
- 10.5. Authorize One-Stop Operator RFQ
- 10.6. Approve statement of work for consultant David Shinder

**11. INFORMATION/DISCUSSION ITEMS**

- 11.1. Welcome new Board member Ann Fremd

**12. NEXT WDB MEETING**

- 12.1. 2020 Meeting Dates – Third Thursday of the 2<sup>nd</sup> month of the quarter:  
Thursday, August 20, 2020 (12:00 pm)  
Thursday, November 19, 2020 (12:00 pm)

**WDB & BOD COMBINED BUSINESS**

**13. INFORMATION/DISCUSSION ITEMS**

- 13.1. Funding Report (Amy Torres)
- 13.2. Directors Report (David Thoeny)

**14. ADJOURN Board of Directors**

**15. ADJOURN Workforce Development Board**



## Mother Lode Job Training

Workforce Development Board

197 Mono Way, Ste. B

Sonora, CA 95370

Phone 209.533.3396 / Fax 209.533.1079

### PRIVATE INDUSTRY

#### Application for Membership on Workforce Investment Board

(Nominees must represent private industry)

Name of Applicant: Ann Fremd

Title: HR Director/Risk Manager

Name of Business: County of Tuolumne

Physical Address: 2 South Green Street, Sonora, CA 95370

Mailing Address: 2 South Green Street, Sonora, CA 95370

Type of Business/Industry: Local Government

Counties Served: Tuolumne

Number of Employees: 650 FTE's with 200-300 seasonal/relief

Business Telephone: 209-533-6632

Fax: 209-533-5901

Email Address: [afremd@co.tuolumne.ca.us](mailto:afremd@co.tuolumne.ca.us)

Cell Phone (Optional): 209-728-5763

\*\*\*\*\*Applicant to complete questions below\*\*\*\*\*

Briefly state the qualifications/leadership experience you possess which you feel would be an asset to the Mother Lode Workforce Development Board:

I have been in human resources in both private and public sector for 25+ years.

What interests or goals would you bring to the Board?

Local job growth opportunities – more than just fast food restaurants that pay just over Minimum wage

Do you have sufficient time to devote to this responsibility and to attend the required meetings?

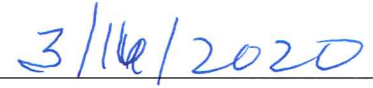
Yes ☒ No ☐ (except for November, I will be out of town)

*Please complete both pages of this application. Thank you.*

Feel free to attach additional information, including your personal resume or biography, along with information about your business or company.



Signature



Date

*Please return all information to:*

Mother Lode Workforce Development Board

[ksmith@mljt.org](mailto:ksmith@mljt.org)

197 Mono Way, Ste. B

Sonora, CA 95370

Phone 209.533.3396 / Fax 209.533.1079

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This section to be completed by Workforce Development Board staff.

Nominating Organization

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Representative

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**MOTHER LODE JOB TRAINING - FUNDING SUMMARY**

Key: <b>Purple</b> = Underexpended; <b>Green</b> = Overexpended												3/31/2020
Pgm Year	MLJT Code	CalJob s Code	Funding Source	Funding Amount	Start Date	End Date	Expended	Time Progress	Expend. Progress	Expend. Gap (%)	Expend. Gap (\$)	Expend. Remaining
2019	9202	202	Adult	\$ 323,018	10/1/19	6/30/20	\$ 183,291	67%	57%	-10%	-\$32,054	\$ 139,727
2019	9502	502	Dislocated Worker	\$ 278,174	10/1/19	6/30/20	\$ 236,542	67%	85%	18%	\$51,093	\$ 41,632
2019	9301	301	In School Youth	\$ 82,400	4/1/19	6/30/20	\$ 82,400	80%	100%	20%	\$16,444	\$ 0
2019	9302	301	Out of School Youth >75% Req.	\$ 247,201	4/1/19	6/30/20	\$ 234,486	80%	95%	15%	\$36,617	\$ 12,715
2019	9541	541	Rapid Response	\$ 202,635	10/1/19	6/30/20	\$ 202,635	67%	100%	33%	\$67,545	\$ -
2019	9293	293	RR Layoff Aversion	\$ 51,159	10/1/19	6/30/20	\$ 32,604	67%	64%	-3%	-\$1,502	\$ 18,555
2017	9115	1115	WAF 6.0 Ex-Offender	\$ 250,000	2/1/18	12/31/19	\$ 250,000	100%	100%	0%	\$0	\$ -
2017	9126	1126	Disability Employment Accelerator	\$ 213,750	3/1/18	3/31/20	\$ 213,695	100%	100%	0%	-\$55	\$ 55
2018	9144	1144	Regional Training Coord./Organizer	\$ 157,300	4/1/19	9/30/20	\$ 120,415	67%	77%	10%	\$15,644	\$ 36,885
2018	9145	1145	Regional Plan Implementation 2.0	\$ 300,000	4/1/19	9/30/20	\$ 104,260	67%	35%	-32%	-\$95,558	\$ 195,740
2019	9169	1169	Regional Plan Implementation 3.0	\$ 245,000	4/1/20	9/30/21	\$ -	0%	0%	0%	\$0	\$ 245,000
2018	9139		Opioid Crisis - Nat. Dislocated Worker	\$ 512,500	10/1/18	9/30/20	\$ 161,347	75%	31%	-43%	-\$222,677	\$ 351,153
2019	9187		Underserved COVID-19 Impacted Indiv.	\$ 135,000	3/1/20	9/30/20	\$ -	14%	0%	-14%	-\$19,014	\$ 135,000
2019	NEW		Employment Recovery - Dislocated Worker	\$ 150,000	4/10/20	3/31/22	\$ -	-1%	0%	1%	\$2,083	\$ 150,000
2019	9188		COVID DW RR Additional Assistance	\$ 600,000	3/1/20	3/31/21	\$ -	8%	0%	-8%	-\$45,570	\$ 600,000
2019	9416		Prison to Employment IDS	\$ 506,350	10/1/19	3/31/22	\$ 83,547	20%	16%	-3%	-\$17,501	\$ 422,803
2019	9417		Prison to Employment SSEL	\$ 796,073	10/1/19	3/31/22	\$ 166,504	20%	21%	1%	\$7,639	\$ 629,569
2019	9702		Calaveras HHS - ESEP	\$ 55,647	7/1/19	6/30/20	\$ 28,559	75%	51%	-24%	-\$13,214	\$ 27,088
2019	9703		Mariposa DHS - ESEP	\$ 150,000	7/1/19	6/30/20	\$ 39,893	75%	27%	-48%	-\$72,710	\$ 110,107
2019	9803		Mariposa DHS - CalWORKs	\$ 30,000	7/1/19	6/30/20	\$ 11,861	75%	40%	-36%	-\$10,660	\$ 18,139
2019	9704		Tuolumne DSS - CalFresh	\$ 177,631	10/1/19	9/30/20		50%	0%	-50%	-\$88,572	\$ 177,631
2019	9804		Tuolumne DSS - CalWORKS	\$ 50,000	7/1/19	6/30/20	\$ 31,102	75%	62%	-13%	-\$6,432	\$ 18,898
2019	9810		Amador Probation - WAPP	\$ 225,932	7/1/19	6/30/20	\$ 25,379	75%	11%	-64%	-\$144,225	\$ 200,553
				\$ 5,739,770			\$ 2,208,520					\$ 3,531,250

## MOTHER LODE JOB TRAINING - FUNDING STRATEGY

Key: <b>Purple</b> = Underexpended; <b>Green</b> = Overexpended				3/31/2020
Expend. Gap (\$)	Funding Source	Status	Strategy	
	Adult	 On Track	20% Carryover; October disbursement	
	Dislocated Worker	 On Track		
	In School Youth	 On Track	April disbursement	
	Out of School Youth >75% Req.	 On Track		
	Rapid Response	 Successfully completed	Expect new RR \$ in October	
	RR Layoff Aversion	 On Track	Expect new LOA \$ in October	
	WAF 6.0 Ex-Offender	 Successfully completed		
	Disability Employment Accelerator	 Successfully completed		
	Regional Training Coord./Organizer	 On Track		
	Regional Plan Implementation 2.0	 MHIP & Innovation Council COVID impacted	Request extension; build 211 website	
	Regional Plan Implementation 3.0	 On Track		
	Opioid Crisis - Nat. Dislocated Worker	 Trainers not on ETPL	18 mo. extension; Exec. Comm. to approve training providers	
	Underserved COVID-19 Impacted Indiv.	 Didn't receive funds until May 1		
	Employment Recovery - Dislocated Worker	 \$135,000 is an estimate; Funds not announced yet		
	COVID DW RR Additional Assistance	 \$600,000 is an estimate; Funds not announced yet		
	Prison to Employment IDS	 On track	Modify workplan - move WEXs to jobs; Adjust client # timeline	
	Prison to Employment SSEL	 On track	Modify workplan - partner with CBOs	
	Calaveras HHS - ESEP	 2 WEXs working, 1 on hold (COVID-19 non-essential business)	Recruit a COVID-19 essential WEX worksite	
	Mariposa DHS - ESEP	 HHS not sending referrals for WEXs	MLJT meet with HHS to identify gating factors	
	Mariposa DHS - CalWORKs	 HHS not sending referrals for assessments	MLJT meet with HHS to identify gating factors	
	Tuolumne DSS - CalFresh	 Late start; Swapped WEX for OJT; DSS not sending ex-offenders	MLJT review the contract and strategy; Jump start with P2E partic.	
	Tuolumne DSS - CalWORKs	 2 WEXs aren't working (non-essential worksites)	Increase participants; Reverse referrals; Recruit essential worksites	
	Amador Probation - WAPP	 No WEXs - Contracted wage is too low (\$13); competes with P2E	Extend and modify contract; Increase wages	



# 2020 Board Meetings

**Primary Location**  
**MLJT Tuolumne Job Center**  
 197 Mono Way, Suite B  
 Sonora, CA 95370  
 Phone: (209) 533- 3396

**Teleconference Locations**  
**Amador Prosperity Center**  
 1 Prosperity Ct, Sutter Creek, CA 95686  
**MLJT Mariposa Job Center**  
 5362 Lemee Ln, Mariposa, CA 95338

## Mother Lode Job Training Board of Directors (BOD)

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## Mother Lode Workforce Development Board (WDB)

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### BOD Meetings

Monday, January 27, 2020\*  
 10:00 am - 12:00 pm

Monday, April 20, 2020  
 10:00 am - 12:00 pm\*\*

Monday, July 20, 2020  
 10:00 am - 12:00 pm

Monday, October 19, 2020  
 10:00 am - 12:00 pm

*\*Postponed for 1/20/20 MLK Day*

**\*\*Moved to Joint meeting 5/21**

### WDB Meetings

Thursday, February 20, 2020  
 12:00 - 2:00 pm

Thursday, May 21, 2020  
 12:00 - 2:00 pm

Thursday, August 20, 2020  
 12:00 - 2:00 pm

Thursday, November 19, 2020  
 12:00 - 2:00 pm

*Lunch provided for WDB Meetings*

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at (209) 533-3396  
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA