



## MEETING AGENDA

### **Mother Lode Workforce Development Board**

Thursday, November 16, 2017 12:00pm  
Mother Lode Job Training Career Center  
197 Mono Way, Suite B, Sonora, CA 95370

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#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum
- 1.2. Introduction of guests
- 1.3. Approval of agenda

#### **2. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 2.1. Any Consent Calendar items need to move to Action Items?
- 2.2. Accept the October 12, 2017 meeting minutes

#### **3. PUBLIC COMMENTS**

*The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **4. ACTION ITEMS**

- 4.1. Approve FMLA policy revision
- 4.2. Approve 2017-18 budget

#### **5. INFORMATION/DISCUSSION ITEMS**

- 5.1. Executive Director's report
- 5.2. Board Member report(s)

#### **6. NEXT MEETING**

- 6.1. Future Agenda Items
- 6.2. Thursday, February 15, 2018

#### **7. ADJOURNMENT**

### Mother Lode Workforce Development Board Membership Effective August 17, 2017

Total Seated*: 17 (*Members fill multiple requirements) <b>Have 16 / Need 1</b>	Total Business: 9 Percent: 56% Have 8 / Need 1	Workforce : 4 Percent: 25% Have 4 / Need 0	Mandated Partners*: Meets Have 5 / Need 0
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WIOA Membership Sec. 107(b)(2)	Name	Company/Organization	
Business Representation (>50%)			9
Natural Resources	<Open>		1
Leisure/Hospitality/Tourism	Michelle Watkins	Black Oak Casino (Chair)	2
Construction	Mike Lemke	Miramont Homes	3
Technology/Communications	Tim Hildabrand	HSTAR, Inc.	4
Technology/Communications	Ben Hulet	Mother Lode Internet	5
Technology/Communications	Frank Leschinsky	Volcano Telephone	6
Technology/Business	Kyle Stivers	Mariposa County Chamber of Commerce	7
Construction/Retail Trade	Mark Borchin	The Glass Doctor	8
Health/Medical	Tyler Newton	Adventist Health Sonora (Vice-Chair)	9
Workforce Representation (20%)			4
Labor	Debra Rockwood	UNITE-HERE! Local 19	10
Labor	Bill Petrone	Service Employees International Union 1021	11
Labor	James Wood	Laborers Local 1130	12
Youth Education & Employment	Margie Bulkin	Tuolumne County Superintendent of Schools	13
Education (2 Required)			2
Higher Education	Klaus Tenbergen	Columbia College	14
Title II Adult Education	Klaus Tenbergen	Columbia College	*
Economic Development (1 Required)			1
Economic Development	Larry Cope	Tuolumne County Economic Development Authority	15
One-Stop Partners (2 Required)			2
Title III Wagner-Peyser	Lorraine Perry	California Employment Development Department	16
Title IV Vocational Rehabilitation	Mahalia Gotico	California Vocational Rehabilitation Department	17
Optional Partners (Ex-Officio)			
Title I WIOA Programs	Dave Thoeny	Mother Lode Job Training	O
TANF/Welfare-to-Work	Rebecca Espino	Tuolumne County Department of Social Services	O
CBO - HUD/CSGB	Raj Rambob	Amador-Tuolumne Community Action Agency	O
Title V Older Americans	Rebecca Mendibles	SER Jobs for Progress National, Inc.	O
Native American Programs	Velma Whitebear	California Indian Manpower Consortium	O

**JOINT MEETING MINUTES**  
**Mother Lode Workforce Development Board &**  
**Mother Lode Job Training Board of Directors**  
Thursday, October 12, 2017

<b>Members</b>	<b>Present</b>	<b>Absent</b>
Mike Lemke		X
Michelle Watkins	X	
Tim Hildabrand	X	
Ben Hulet		X
Frank Leschinsky	X	
Kyle Stivers		X
Mark Borchin		X
Tyler Newton	X	
Debra Rockwood		X
Bill Petrone		X
James Wood	X	
Margie Bulkin	X	
Klaus Tenbergen		X
Larry Cope		X
Lorraine Perry	X	
Mahalia Gotico		X
<b>Ex Officio Member</b>	<b>Present</b>	<b>Absent</b>
Dave Thoeny	X	
Rebecca Espino		X
Rebecca Mendibles		X
Velma Whitebear		X
Raj Rambo	X	
<b>Alternates</b>		
Angie Fairchilds	X	
<b>Staff</b>		
Larry Yanni		X
Vicki Long	X	
Amy Torres	X	
Jamie Leigh	X	

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

1:00 pm: Meeting called to order by Michelle Watkins, Roll Call taken quorum present

**2. PUBLIC COMMENTS**

*None*

**3. CONSENT CALENDAR**

3.1. *Any Consent Calendar items need to move to Action Items?*

*None*

3.2. Accept the August 17, 2017 meeting minutes

Minutes approved

(M) M. Bulkin (S) T. Hildabrand 7-0-0 ayes carried

**4. ACTION ITEMS**

4.1. None

### **BOARD OF DIRECTORS BUSINESS**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Randy Hanvelt	X	
Lynn Morgan	X	
Michael Oliveria	X	
Marshall Long	X	
Michelle Watkins	X	
<b>Alternates</b>		
Frank Axe	X	
<b>Staff</b>		
Dave Thoeny	X	
Larry Yanni		X
Amy Torres	X	
Jamie Leigh	X	

#### **5. CALL TO ORDER**

##### **5.1. Roll call / Establish quorum**

Meeting called to order by Randy Hanvelt, roll call taken quorum present

#### **6. PUBLIC COMMENTS**

*None*

#### **7. CONSENT CALENDAR**

##### **7.1. Any Consent Calendar items need to move to Action Items?**

*None*

##### **7.2. Accept the July 17, 2017 meeting minutes**

Minutes approved (M) M. Long (S) L. Morgan 5-0-0 ayes carried

#### **8. ACTION ITEMS**

##### **8.1. None**

### **WDB & BOD JOINT BUSINESS**

#### **9. INFORMATION/DISCUSSION ITEMS**

##### **9.1. Strategic Planning discussion**

David Shinder facilitated a strategic planning session with the ML Workforce Development Board and MLJT Board of Directors. The focus of the planning was on Building on our Demand-Driven System. Board members were asked to give input on

- Sustainability,
- Prioritization of Sectors,
- Skill Gaps and Bridges,
- What's missing from our regional workforce system, and
- What is our value and How can we have the greatest impact.

After an enthusiastic discussion the following key points were taken:

- We need to do a better job at getting information and using information to improve the services offered by the agency.

- The agency needs to work on doing better marketing to both businesses and job seekers to make us relevant within our communities.
- Conduct regular convening's with businesses within our five sectors, and develop subcommittees from these meetings utilizing WDB members as Ambassadors.
- Workforce Development and Economic Development need to collaborate and not work in silos.
- Keep Technology in the forefront – Ecommerce
- MLJT needs to be the pulse of all industries in our communities

Staff was instructed to look at all the information gathered at this session and draft goals to bring back to each of the perspective Boards to continue this process.

#### **10. NEXT MEETING**

- 10.1. Board of Directors: Monday, October 16, 2017
- 10.2. Workforce Development Board: Thursday, November 16, 2017

#### **11. ADJOURNMENT**

Meeting was adjourned at 4:30 pm.



# 2018 Board Meetings

197 Mono Way, Suite B  
Sonora, CA 95370  
Phone: (209) 533-3396  
Fax: (209) 533-1079

## MLJT Board of Directors

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Mother Lode Workforce Development Board

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

March						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

If you require reasonable accommodation in order to participate in any of these meetings please contact Vicki Long, 72 hours in advance, at **(209) 533-3396**