

MEETING AGENDA



Mother Lode Workforce Development Board

Thursday, August 19, 2021 (12:00pm)

Via Teleconference:

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

In Person:

197 Mono Way, Suite B

Sonora, CA 95377

(209) 588-1150

1. CALL TO ORDER

- 1.1. Roll call / Establish quorum

2. PUBLIC COMMENTS

The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.

3. CONSENT CALENDAR

All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

- 3.1. Accept the May 20, 2021 meeting minutes

4. ACTION ITEMS

- 4.1. None

5. INFORMATION/DISCUSSION ITEMS

- 5.1. Welcome Nick Chamulak from Ironstone Vineyards to the WDB Board, representing Tourism/Hospitality & Manufacturing business sectors
- 5.2. Presentation of the plan year 2020-2021 *Preliminary* Performance Metrics
- 5.3. Presentation of the plan year 2021-2022 *Preliminary* Budget
- 5.4. 2021-2024 Regional and Local Plans were approved by the California Workforce Development Board (CWDB)
- 5.5. Director's Report

6. 2021 MEETINGS (All 12:00 – 2:00 pm)

November 18

7. ADJOURN



MEETING MINUTES

Mother Lode Workforce Development Board

Thursday, May 20, 2021 (12:00 pm)
Via Teleconference Only (No physical location)

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128 | Meeting ID: 606 757 3943

1. CALL TO ORDER

1.1. Roll call / Establish quorum

Name	Present?	Absent?
Ann Fremd		X
Ardria Weston	X	
Bill Petrone		X
Cathy Parker	X	
Cory Thomas-Fisk	X	
Debra Rockwood		X
Frank Leschinsky	X	
Jason Wood	X	
JC Rieger	X	
Jonelle Whitehouse		X
Kathryn Gallino	X	
LaChelle Adams	X	
Mark Luster	X	
Mike Lemke	X	
Scott Nanik		X
Steve Amador	X	
Steve Woodward		X
Tim Hildabrand (Vice Chair)	X	
Tyler Newton (Chair)		X
Non-Voting Members		
Joe Bors		X
Rebecca Espino		X
Rebecca Mendibles		X
Velma Whitebear		X

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

3.1. Accept the February 18, 2021 meeting minutes

Meeting minutes accepted. (M) C. Fisk, (S) C. Parker. Ayes carried, 7 absent.

4. ACTION ITEMS

- 4.1. Approve the Plan Year 2019-20 Moss Adams Fiscal Audit Report
MLJT Fiscal Manager Amy Thompson led the board through a summary of the 2019-2020 audit report and explained that MLJT had no findings. Plan Year 2019-2020 Moss Adams Fiscal Audit Report approved. (M) K. Gallino, (S) C. Parker. Ayes carried, 7 absent.
- 4.2. Approve the selection of ProPath Inc. to be Mother Lode's One-Stop Operator, as the sole respondent to the recent Request for Quote (RFQ)
Dave Thoeny explained to the board that MLJT ran an RFQ for a One-Stop Operator, and that Propath Inc was the only respondent. Selection of Propath Inc. to be Mother Lode Job Training's One-Stop Operator approved. (M) J. Rieger, (S) F. Leschinsky. Ayes carried, 1 absent.
- 4.3. 4/29/2021 Executive Committee Report Out:
D. Thoeny shared that the Executive Committee approved the 2021-2024 Local Plan and 2021-2024 Regional Plan on behalf of the Mother Lode Workforce Development Board and further recommended the Chair sign the 2021-2024 Local and Regional Plans for submittal to the State Board. Report out approved. (M) S. Amador, (S) K. Gallino. Ayes carried, 7 absent.

5. INFORMATION/DISCUSSION ITEMS

- 5.1. Form 700s must be completed (Kelly Smith)
Kelly Smith, MLJT Communications Coordinator, informed the WDB that MLJT would be reaching out to collect the remaining Form 700s as required by the California Fair Political Practices Commission (FPPC).
- 5.2. Operations / Funding Report (Amy Frost)
Amy Frost began her report by walking the board through a Funding Summary. She highlighted two newly awarded grants: Regional Plan Implementation 4.0 (RPI) and Disability Employment Accelerator (DEA). Funds from RPI 4.0 will be used to digitalize the enrollment process and help accommodate customers that would like to be enrolled outside of MLJT's regular office hours. Funds from DEA will be used to assist individuals with disabilities obtain employment, with an emphasis in the Natural Resource industry sector.
- 5.3. Director's Report (David Thoeny)
D. Thoeny led the board through a presentation that shared updates on current projects, future initiatives and recent accomplishments for each of MLJT's priority industry sectors: Healthcare, Construction, Advanced Manufacturing, Natural Resources and Leisure and Hospitality.

6. 2021 MEETINGS (All 12:00 pm – 2:00 pm)

August 19; November 18

7. ADJOURN



**BOARD ROSTERS
UPDATED 7/15/21**

MOTHER LODE WORKFORCE DEVELOPMENT BOARD (WDB)

Representation	Name	Company/Organization	Count
Business (>50%)			10
Healthcare	Tyler Newton (Chair)	Adventist Health Sonora	1
Information Technology	Jonelle Whitehouse	Conifer Communications, Inc.	2
Natural Resources	Mark Luster	Sierra Pacific Industries	3
Construction	Mike Lemke	Miramont Homes (<i>Small Business</i>)	4
Information Technology	Tim Hildabrand (Vice Chair)	Cal.net Inc.	5
Hospitality/Tourism	JC Reiger	Harrah's Northern California	6
Information Technology	Frank Leschinsky	Volcano Telephone (<i>Small Business</i>)	7
Manufacturing	Steve Woodward	MMI Sonora	8
Construction	Cory Thomas-Fisk	Thomas Construction Company (<i>Small Business</i>)	9
Hospitality/Tourism	Nick Chamulak	Ironstone Vineyards	10
Workforce (>20%)			4
Labor	Debra Rockwood	UNITE-HERE! Local 19	11
Labor	Bill Petrone	Service Employees International Union 1021	12
Labor	Jason Wood	Laborers Local 1130	13
Youth Education & Employment	Scott Nanik	Calaveras County Superintendent of Schools	14
Education (2 Required)			2
Higher Education	Steve Amador	Columbia College	15
Adult Education	Cathy Parker	Tuolumne County Superintendent of Schools	16
Economic Development (1 Required)			1
Economic Development	Kathryn Gallino	Calaveras County Economic Development	17
One-Stop Partners (2 Required)			2
Title III Wagner-Peyser	LaChelle Adams	California Employment Development Department	18
Title IV Vocational Rehabilitation	Ardria Weston	California Department of Rehabilitation	19
Other (Non-Voting) Partners			
Title I WIOA Programs	Dave Thoeny	Mother Lode Job Training	n/a
TANF/Welfare-to-Work	Rebecca Espino	Tuolumne County Department of Social Services	n/a
CBO - HUD/CSGB	Joe Bors	Amador-Tuolumne Community Action Agency	n/a
Title V Older Americans	Rebecca Mendibles	SER Jobs for Progress National, Inc.	n/a
Native American Programs	Velma Whitebear	California Indian Manpower Consortium	n/a

MOTHER LODE JOB TRAINING GOVERNING BOARD (BOD)

Representation	Name	Company/Organization	Count
Local Elected Officials*			5
District 4 Supervisor	Frank Axe (Chair)	Amador County	1
District 5 Supervisor	Benjamin Stopper (Vice Chair)	Calaveras County	2
District 3 Supervisor	Anaiah Kirk	Tuolumne County	3
District 3 Supervisor	Marshall Long	Mariposa County	4
*WDB Chair	Tyler Newton	Adventist Health Sonora	5



MOTHER LODE WORKFORCE DEVELOPMENT BOARD **EXECUTIVE COMMITTEE**

Representation	Name	Company/Organization	Count
WDB Chair	Tyler Newton	Adventist Health Sonora	1
Vice Chair	Tim Hildebrand	Cal.net Inc.	2
Previous WDB Chair		Black Oak Casino	3

MOTHER LODE WORKFORCE DEVELOPMENT BOARD **BUSINESS MEMBER MATRIX**

	AMADOR COUNTY	CALAVERAS COUNTY	TUOLUMNE COUNTY	MARIPOSA COUNTY
CONSTRUCTION		MIRAMONT HOMES THOMAS CONSTRUCTION	MIRAMONT HOMES	
HEALTHCARE		ADVENTIST HEALTH SONORA	ADVENTIST HEALTH SONORA	
TOURISM / HOSPITALITY	HARRAH'S NORTHERN CA	IRONSTONE VINYEARDS		
INFORMATION TECHNOLOGY	VOLCANO TELEPHONE	CAL.NET CONIFER COMMUNICATIONS	CAL.NET CONIFER COMMUNICATIONS	
MANUFACTURING		IRONSTONE VINYEARDS	MMI SONORA	
NATURAL RESOURCES	SIERRA PACIFIC INDUSTRIES	SIERRA PACIFIC INDUSTRIES	SIERRA PACIFIC INDUSTRIES	SIERRA PACIFIC INDUSTRIES

CONSIDERATIONS: Industry sector coverage; County coverage; Employers; Active, influential members

2020-2021 WIOA Performance: Mother Lode Exceeded all 23 milestones

50% Pass

	ACTUALS			GOALS			PERCENT OF GOAL			
	ADULT	DW	YOUTH	ADULT	DW	YOUTH	ADULT	DW	YOUTH	
PY 2020 (7/1/2020 - 6/30/2021)										
Employment - 2nd Qtr (7/1/2019 - 6/30/2020)	61.7%	73.2%	56.8%	67.0%	66.0%	69.0%	92.1%	110.9%	82.3%	95.1%
Employment - 4th Qtr (1/1/2019 - 12/31/2019)	65.7%	67.7%	56.1%	64.5%	66.5%	69.0%	101.8%	101.8%	81.4%	95.0%
Median Earnings (7/1/2019 - 6/30/2020)	\$6,143	\$7,104	\$3,361	\$6,000	\$7,000	\$3,600	102.4%	101.5%	93.4%	99.1%
Credential Attainment (1/1/2019 - 12/31/2019)	75.0%	75.0%	38.5%	60.0%	60.0%	40.0%	125.0%	125.0%	96.2%	115.4%
Measurable Skill Gains (7/1/2020 - 6/30/2021)	70.5%	70.0%	66.7%	50.0%	50.0%	45.0%	133.3%	133.3%	148.2%	138.3%
							110.9%	114.5%	100.3%	Average

90% Pass

Budget Summary

Mother Lode Job Training		Considerations							
PY2021-22 BUDGET (Preliminary)		1. Note: Carry-In represents unused funds from prior year							
8/19/2021		2. Specialized positions (Compliance & Planning) created for operational efficiencies							
		3. Northern Counties (Amador, Calaveras) combined into one management unit for resource optimization							
		4. Three COVID grants rolled off (\$612K); replaced with 2 new grants (\$602K)							
COST CENTER BUDGET		Amador Career Center	Calaveras Career Center	Mariposa Career Center	Tuolumne Career Center	One-Stop Support	Operations Support (Fiscal)	Workforce Investment Board	Total
FTE		3.25	3.25	2.75	5.15	2.30	2.50	1.80	21.00
		15.5%	15.5%	13.1%	24.5%	11.0%	11.9%	8.6%	100.0%
Personnel (Wages & Benefits)		318,655	318,655	269,631	504,945	225,510	245,119	176,486	2,059,000
Overhead		83,571	83,571	70,714	132,429	59,143	64,286	46,286	540,000
Programs		260,802	260,802	220,679	413,272			144,444	1,300,000
Total Requirements		663,029	663,029	561,024	1,050,645	284,652	309,405	367,216	3,899,000
Funding Allocation		603,420	603,420	510,586	956,189	427,036	464,170	334,202	3,899,024
Percent Funding (after adjustments)		15.48%	15.48%	13.10%	24.52%	10.95%	11.90%	8.57%	100.00%
Reserve		(59,608)	(59,608)	(50,438)	(94,456)	142,384	154,765	(33,014)	24

BUDGET COMPARISON (6-YEARS)	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Change from Prior Year	Percent Change
	Budget Adopted	Budget Adopted	Budget Adjusted	Budget Adjusted	Budget Adjusted	Budget Preliminary		
FTE	13.9	15.79	16.08	21.01	21.00	21.00	-	0.0%
Personnel	1,398,916	1,485,815	1,789,294	2,014,091	1,946,944	2,059,000	112,056	5.6%
Overhead	476,623	508,658	499,953	529,971	538,689	540,000	1,311	0.2%
Programs	935,122	1,941,043	1,628,003	1,355,988	1,221,968	1,300,000	78,032	5.8%
Total Requirements	2,810,661	3,935,516	3,917,250	3,900,050	3,707,601	3,899,000	191,399	4.9%
Budgeted Funding (from below)	2,810,661	4,196,701	4,179,573	3,899,876	3,705,092	3,899,024	193,932	5.0%
*Balance (not including reserves for future years)	-	261,185	262,323	(174)	(2,509)	24	2,533	
FUNDING COMPARISON (6 YEARS)	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Change	Percent
Adult Carry-In	121,797	82,384	111,322	124,133	84,483	30,000	(54,483)	-64.5%
Adult Formula	392,533	360,563	337,844	306,136	322,920	360,510	37,590	11.6%
Dislocated Worker Carry-In	71,336	56,396	157,841	81,455	36,278	20,000	(16,278)	-44.9%
Dislocated Worker Formula	362,354	297,292	294,914	269,285	257,386	343,222	85,836	33.3%
Youth Carry-In	62,537	63,131	66,482	33,175		25,317	25,317	-
Youth Formula	334,913	309,622	292,037	262,903	278,962	306,035	27,073	9.7%
Rapid Response Formula & Carry-In	524,347	427,727	353,773	245,200	490,400	260,000	(230,400)	-47.0%
Lay-Off Aversion Formula & Carry-In	161,698	120,030	88,372	61,906	118,699	100,000	(18,699)	-15.8%
Dislocated Worker Rapid Response (COVID)					600,000		(600,000)	-100.0%
COVID-19 Impacted Individual (COVID)					135,000		(135,000)	-100.0%
Prison to Employment			47,500	1,370,972	441,012	534,483	93,471	21.2%
Probation Amador		225,932	225,000	225,000	225,000	400,000	175,000	77.8%
Calaveras HHS		45,000	40,238	40,238	50,000	55,643	5,643	11.3%
Cal-WORKS Mariposa	30,000	30,000	30,000	30,000	30,000	30,000	-	0.0%
Cal-WORKS Tuolumne	100,000	100,000	100,000	50,000	50,000	50,000	-	0.0%
Cal-FRESH Tuolumne						177,631	177,631	-
Biomass Utilization Fund - RCAC						35,000	35,000	-
Storm Damage Grant	22,084	1,083,332	607,090	151,180			-	-
Natural Resources WAF6.0			217,509	3,491			-	-
US Forest Service Tuolumne	22,806	14,042	16,000	8,000	10,000		(10,000)	-100.0%
Opioid				125,868	920	225,000	224,080	24356.5%
Cal-WORKS Mariposa ESE	154,000	150,000	150,000	150,000	150,000	100,000	(50,000)	-33.3%
Customer Center Design	14,311						-	-
Regional Training Coordinator/Organizer			114,612	106,094	15,993		(15,993)	-100.0%
Regional Plan Implementation 1.0, 2.0, & 3.0	68,756	204,885	287,061	134,571	258,040	173,150	(84,890)	-32.9%
Water Resource Management	150,000	108,614						-
Health-Lit Now Education Accelerator	217,189	118,429						-
Regional Organizer / RPI 4.0		129,322				251,600	251,600	-
SlingShot		270,000						-
Employment Recovery NDWG (COVID)			207,441		150,000	71,433	(78,567)	-52.4%
STEPS			227,096	35,247				-
Disability Employment Accelerator			207,441	85,022		350,000	350,000	-
TOTAL RESOURCES	2,810,661	4,196,701	4,179,573	3,899,876	3,705,092	3,899,024	193,932	5.0%

August 11, 2021

Amy Frost
Mother Lode Workforce Development Board

SUBJECT: Local Plan for PY 2021-2024

Dear Director Frost,

The Local Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Local Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Gabriel Garcia, Regional Advisor

August 10, 2021

Dave Thoeny
Amy Frost
Middle Sierra Regional Planning Unit

SUBJECT: Regional Plan for PY 2021-2024

Dear Dave and Amy,

The Regional Plan you have submitted for Program Year (PY) 2021 - 2024 has been reviewed and evaluated for compliance with the Regional and Local Plan requirements outlined in [Workforce Services Directive WSD20-05](#).

On behalf of the California Workforce Development Board (CWDB), your Regional Plan has been approved. We want to thank you for your efforts to meet the goals outlined in the California Unified Strategic Workforce Development Plan by facilitating a planning process that ensures greater coordination and collaboration with our strategic partners.

If you have any questions, please contact your Employment Development Department Regional Advisor.



TIM RAINEY, Executive Director
California Workforce Development Board

cc: Gabriel Garcia, Regional Advisor



2021 Board Meetings

Primary Location
MLJT Tuolumne Job Center
 197 Mono Way, Suite B
 Sonora, CA 95370
 Phone: (209) 533- 3396

Teleconference Location
Zoom Conference Link
<https://us02web.zoom.us/j/6067573943>
 Phone: (669) 900-9128
 Meeting ID: 606 757 3943

Mother Lode Job Training Board of Directors (BOD)

January						
Su	Mo	Tu	We	Th	Fr	Sa
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31						

April						
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July						
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31						

Mother Lode Workforce Development Board (WDB)

February						
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May						
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August						
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November						
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March						
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June						
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September						
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December						
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BOD Meetings

Monday, January 25, 2021
 10:00 am - 12:00 pm

Monday, April 19, 2021
 10:00 am - 12:00 pm

Monday, July 19, 2021
 10:00 am - 12:00 pm

Monday, October 18, 2021
 10:00 am - 12:00 pm

WDB Meetings

Thursday, February 18, 2021
 12:00 - 2:00 pm

Thursday, May 20, 2021
 12:00 - 2:00 pm

Thursday, August 19, 2021
 12:00 - 2:00 pm

Thursday, November 18, 2021
 12:00 - 2:00 pm

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at (209) 533-3396
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA