

**MEETING AGENDA**



**Mother Lode Job Training Board of Directors**

Monday, April 15, 2024 (1:00pm)

**Teleconference (Non-voting Attendees):** **In-Person (Primary Location):**  
<https://us02web.zoom.us/j/6067573943> 197 Mono Way, Suite B  
Phone audio: (669) 900-9128 Sonora, CA 95370  
Meeting ID: 606 757 3943 (209) 588-1150

***In-Person (Amador Location):***

1 Prosperity Court  
Sutter Creek, CA 95685  
(209) 267-5590

***In-Person (Calaveras Location):***

7 Main Street  
San Andreas, CA 95249  
(209) 754-4242

***In-Person (Mariposa Location):***

5362 Lemee Lane  
Mariposa, CA 95338  
(209) 966-3643

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

**2. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

**3. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

3.1. Accept the January 22, 2024 meeting minutes

**4. ACTION ITEMS**

- 4.1. Approve Plan Year 2022-23 Single Audit Report from Harshwal & Company LLP [Audit Report](#)
- 4.2. Approve entering into contract with David Shinder to write the Regional and Local Plans, and conduct AJCC certifications in compliance with the requirements of the WIOA, pursuant to the [Request for Proposals \(RFP\)](#)

**5. INFORMATION/DISCUSSION ITEMS**

5.1. Directors' Report (Thoeny/Frost)

**6. 2024 MEETINGS (All 10:00 – 12:00)**

July 15, October 21

**7. ADJOURN**

**MEETING MINUTES**



**Mother Lode Job Training Board of Directors**

Monday, January 22, 2024 (10:00am)

**Teleconference (Non-voting Attendees):** **In-Person (Primary Location):**  
<https://us02web.zoom.us/j/6067573943> 197 Mono Way, Suite B  
Phone audio: (669) 900-9128 Sonora, CA 95370  
Meeting ID: 606 757 3943 (209) 588-1150

**In-Person (Amador Location):**  
1 Prosperity Court  
Sutter Creek, CA 95685  
(209) 267-5590

**In-Person (Calaveras Location):**  
7 Main Street  
San Andreas, CA 95249  
(209) 754-4242

**In-Person (Mariposa Location):**  
5362 Lemee Lane  
Mariposa, CA 95338  
(209) 966-3643

**1. CALL TO ORDER**

1.1. Roll call / Establish quorum

<b>BOD Member</b>	<b>Present</b>	<b>Absent</b>
David Goldemburg	X	
Frank Axe		X
Ben Stopper	X	
Danette Toso		X
Tyler Newton	X	

**2. PUBLIC COMMENTS**

*None*

**3. CONSENT CALENDAR**

3.1. Accept the October 16, 2023 meeting minutes

*Minutes accepted, (M) T. Newton, (S) D. Goldemburg, ayes caried, 2 absent.*

**4. ACTION ITEMS**

4.1. Election of 2024 Board Chair and Vice-Chair

*Nomination of Ben Stopper for Chair and David Goldemburg for Vice Chair.*

*Nominations approved, (M) T. Newton, (S) D. Goldemburg, ayes carried, 2 absent.*

**5. ADJOURN INTO CLOSED SESSION**

5.1. *Discuss and approve proposed organizational and salary changes (Thoeny/Frost)*

**6. RECONVENE INTO OPEN SESSION**

6.1. Report out

*The board approved the salary increases brought to them by D. Thoeny.*

*(M) T. Newton, (S) D. Goldemburg, ayes carried, 2 absent.*

**7. INFORMATION/DISCUSSION ITEMS**

7.1. Directors' Report (Thoeny/Frost)

*See attachment A*

**8. 2024 MEETINGS (All 10:00 – 12:00)**

April 15, July 15, October 21

**9. ADJOURN**

MLJT Funding Summary Through 11/30/2023									
Funding Source	Status	Start Date	End Date	Current Date	Funding Amount	Funds Expended	% Expended	Funds Remaining	
WIOA Formula Funds	Adult 22-23 Round 1	●	7/1/22	6/30/24	71%	\$ 69,244	\$ 69,244	100.00%	\$ -
	Adult 22-23 Round 2	●	10/1/22	6/30/24	67%	\$ 374,440	\$ 342,166	91.38%	\$ 32,274
	Adult 23-24 Round 1	●	7/1/23	6/30/25	21%	\$ 78,452	\$ 62,813	80.06%	\$ 15,639
	Adult 23-24 Round 2	●	10/1/23	6/30/25	9%	\$ 320,439	\$ -	0.00%	\$ 320,439
	Dislocated Worker 22-23 Round 1	●	7/1/22	6/30/24	71%	\$ 71,223	\$ 71,223	100.00%	\$ -
	Dislocated Worker 22-23 Round 2	●	10/1/22	6/30/24	67%	\$ 217,955	\$ 201,703	92.54%	\$ 16,252
	Dislocated Worker 23-24 Round 1	●	7/1/23	6/30/25	21%	\$ 66,760	\$ 57,560	86.22%	\$ 9,200
	Dislocated Worker 23-24 Round 2	●	10/1/23	6/30/25	9%	\$ 242,808	\$ -	0.00%	\$ 242,808
	Youth (Out of School Youth >75% Req) 22-23	●	4/1/22	6/30/24	74%	\$ 320,569	\$ 320,569	100.00%	\$ -
	Youth (Out of School Youth >75% Req) 23-24	●	4/1/23	6/30/25	30%	\$ 328,992	\$ 113,827	34.60%	\$ 215,165
	Rapid Response 23-24 Round 1	●	7/1/23	6/30/24	42%	\$ 62,453	\$ 43,926	70.33%	\$ 18,527
	Rapid Response 23-24 Round 2	●	10/1/23	6/30/24	22%	\$ 227,141	\$ -	0.00%	\$ 227,141
	RR Layoff Aversion 23-24 Round 1	●	7/1/23	6/30/24	42%	\$ 11,201	\$ 10,964	97.88%	\$ 237
	RR Layoff Aversion 23-24 Round 2	●	10/1/23	6/30/24	22%	\$ 40,740	\$ -	0.00%	\$ 40,740
Discretionary Grants	WAF 10	●	6/1/22	3/31/24	82%	\$ 250,000	\$ 215,668	86.27%	\$ 34,332
	STEPS	●	7/1/22	12/31/23	94%	\$ 140,000	\$ 74,999	53.57%	\$ 65,001
	Pathway Home 3	●	7/1/22	12/31/25	40%	\$ 998,343	\$ 521,221	52.21%	\$ 477,122
	QUEST NDWG Workforce Dev	●	9/30/22	9/30/24	58%	\$ 475,822	\$ 322,897	67.86%	\$ 152,925
	QUEST NDWG Temp Job	●	9/30/22	9/30/24	58%	\$ 99,178	\$ 52,273	52.71%	\$ 46,905
	AA Fire	●	8/1/22	12/31/23	94%	\$ 584,110	\$ 581,232	99.51%	\$ 2,878
	Storm Grant 2022	●	5/1/23	6/30/25	27%	\$ 600,000	\$ 164,778	27.46%	\$ 435,222
	RPI 5	●	1/1/23	6/30/24	61%	\$ 150,000	\$ 116,017	77.34%	\$ 33,983
	RRP	●	1/1/23	10/31/25	32%	\$ 600,000	\$ 171,360	28.56%	\$ 428,640
	PZE 2.0	●	4/1/23	12/31/25	24%	\$ 250,000	\$ 129,405	51.76%	\$ 120,595
Contracts	PZE 2.0 TA	●	4/1/23	12/31/25	24%	\$ 325,578	\$ 109,576	33.66%	\$ 216,002
	Calaveras HHS - ESEP 23-24	●	7/1/23	6/30/24	42%	\$ 55,643	\$ 909	1.63%	\$ 54,734
	Mariposa DHS - ESEP 23-24	●	7/1/23	6/30/24	42%	\$ 210,896	\$ 35,242	16.71%	\$ 175,654
	Mariposa DHS - Youth 23-24	●	7/1/23	6/30/24	42%	\$ 35,000	\$ -	0.00%	\$ 35,000
	Mariposa DHS - CalWORKS 23-24	●	7/1/23	6/30/24	42%	\$ 30,000	\$ 10,515	35.05%	\$ 19,485
	Tuolumne Admin Contract	●	7/1/23	6/30/24	42%	\$ 40,000	\$ -	0.00%	\$ 40,000
	Tuolumne DSS - CalWORKS 23-24	●	7/1/23	6/30/24	42%	\$ 62,010	\$ 3,323	5.36%	\$ 40,000
	Tuolumne CalFresh - CFET	●	10/1/23	9/30/24	16%	\$ 53,607	\$ -	0.00%	\$ 58,687
	Biomass Utilization Fund (BUF) - RCAC Task Order 2	●	7/1/22	6/30/25	47%	\$ 150,000	\$ 8,289	5.53%	\$ 141,711
	Forestry - Fresno HRTF	●	9/15/23	12/31/25	9%	\$ 246,581	\$ -	0.00%	\$ 246,581
	Forestry - Fresno CAL FIRE	●	4/1/23	3/31/26	22%	\$ 172,911	\$ 126,382	73.09%	\$ 46,529
	CERF - Economic Development (CSEDD)	●	7/1/23	9/21/24	34%	\$ 250,000	\$ -	0.00%	\$ 250,000
	CERF - Workforce Development (MLJT)	●	7/1/23	9/21/24	34%	\$ 250,000	\$ 50,592	20.24%	\$ 199,408
	Amador Probation - WAPP 23-24	●	5/9/23	5/8/24	56%	\$ 214,338	\$ 76,004	35.46%	\$ 138,334
					\$ 8,676,434	\$ 4,064,676	46.85%	\$ 4,598,151	

FUNDING SUMMARY

As of 11/30/2023

13

## INITIATIVES



- **Forestry**
  - **Greater Sierra Forestry Corp**  
\$419,492; Launched in August – 60 participants  
First cohort of 13 graduated  
Presenting at ACL Annual Meeting 1/23
  - **Industry Sector Partnership**  
SPI, Sierra Resource Management, ACL, Columbia College, MLJT
  - **Heavy Equipment Logging Operations (HELO)**  
Tuolumne County (\$1,348,380 for MLJT)
- **Construction**
  - **High Road Construction Careers (with Fresno)**  
\$616,379; 50 participants – all 4 counties  
Multi-Craft Core Curriculum (MC3) training at Columbia College (Calaveras, Mariposa)

- **Tribal**
  - **Tuolumne Band of Mi Wuk Indians**  
Planning TANF Welfare to Work contract
- **Tourism/Hospitality**
  - **Chicken Ranch**  
hiring plan (400-500) – Working interregionally;  
Incumbent Worker Training
- **Healthcare**
  - **Mother Lode Gateway to Healthcare Careers**  
\$600,000; 65 participants (Patient Access Rep, CNA, MA)  
First cohort is in session for CNA. AH alone needs 60.
- **Manufacturing**
  - **Apprenticeships - Industry Demand Exploration**  
\$25,000 with South Bay; Business interest?

14

1

**David K. Shinder**  
**Workforce Development Specialist**  
**12056 N. Raphael Way, Tucson, AZ 85742**  
**Phone: (213) 220-8081 ■ Email: davidkshinder@gmail.com**

April 4, 2024

Ms. Nicole Hurtado  
Compliance and Contracts Manager  
Mother Lode Job Training  
197 Mono Way  
Sonora, CA 95370

**RE: Proposal to the Mother Lode Workforce Development Board (WDB) for Services to Support Evaluation and Certification of the America's Job Centers of California, Development of the Mother Lode Workforce Development Board's Program Year 2025-28 Local Plan, and Development of the Middle Sierra Regional Planning Units's Program Year 2025-28 Regional Plan**


Dear Ms. Hurtado:

Please accept this proposal to provide services required by the federal Workforce Innovation and Opportunity Act (WIOA), which are indicated in the subject line above. This proposal outlines my general experience, specific experience related to the work sought through Mother Lode WDB's Request for Proposal(s), work plans for the three projects, and proposed costs/fees.

I have more than 40 years of experience working with federal workforce programs and have written dozens of local and regional plans over the last three decades. In addition, I have successfully completed numerous AJCC certification processes for local workforce boards. I have worked continuously in the field of workforce development since 1983 and began working as an independent contractor in 1990. Since that time, I have assisted more than 150 organizations on a variety of projects, the majority of which have dealt with addressing gaps between industry demand and workforce skills. My areas of focus include strategic planning and group facilitation; staff and board training; resource development; technical assistance; process review and management; management of special projects and initiatives; and quality improvement. My clients have included workforce development boards, career centers, community colleges, organized labor, private businesses, economic development agencies, national non-profits, and local community-based agencies, among others.

I appreciate the opportunity to provide you with this proposal, and I would look forward to working with you and your colleagues. If you have any questions regarding this proposal or need additional information, please do not hesitate to contact me.

Best regards,



David K. Shinder

**DAVID K. SHINDER  
WORKFORCE DEVELOPMENT SPECIALIST**

**Proposal to the Mother Lode Workforce Development Board**

**Services to Support Evaluation and Certification of the America's Job Centers of  
California, Development of the Mother Lode Workforce Development Board's Program  
Year 2025-28 Local Plan, and Development of the Middle Sierra Regional Planning Units's  
Program Year 2025-28 Regional Plan**

**Individual Submitting Proposal**

The proposal is submitted by David K. Shinder, an individual working as an independent contractor. His contact information is:

Address: 12056 N, Raphael Way  
Phone: (213) 220-8081  
Email: davidkshinder@gmail.com

**General Experience and Expertise**

David provides a wide range of consulting services for workforce development organizations, partnerships, and initiatives. With a career spanning more than four decades, his extensive knowledge and experience, keen facilitation and planning skills, and results-oriented approach to his work make David one of the most in-demand consultants in the arena of workforce development in the nation.

**Experience:** David has worked continuously in the field of workforce development since 1983 and began independent contract work in 1990. Since that time, he has assisted more than 150 organizations on a variety of projects, the majority of which have dealt with addressing gaps between industry demand and workforce skills. As he is equally at home working with policymakers and practitioners, David's clients include workforce development boards, career centers, community colleges, organized labor, private businesses, economic development agencies, national non-profits, and local community-based agencies, among others.

**Area of Focus:** Among areas in which David specializes are:

Strategic Planning and Group Facilitation: Whether the focus is on development of strategic objectives, business leaders' identification of industry skill gaps, or workforce stakeholders' convening to address collaboration in service delivery, David's attention to detail and ability to facilitate customer-focused, out-of-the box thinking result in effective solutions for his clients.

Staff Training: From the mechanics of workforce service delivery to strategies for providing work-based learning, David regularly provides training to workforce stakeholders on a broad range of topics.

Resource Development: Over many years, David has honed his skills as a grant writing professional, having authored hundreds of winning proposals. With a unique talent for persuasive writing, David is adept at communicating projects' features and benefits to potential funders.

Technical Assistance: As clients work to implement and manage programs that achieve strong performance, questions frequently arise as to approaches, strategies, rules, and restrictions that affect administration and operations. Leveraging years of experience in supporting myriad workforce programs, David devotes much of his time to providing technical assistance.

Process Review and Analysis: David has completed dozens of organizational reviews for clients of all types to help them achieve their goals of improving performance and process efficiency.

Special Projects and Initiatives: With more and more workforce agencies aiming to not merely comply but to innovate, David assists boards, managers, and staff to devise plans for projects ranging from sector strategies for key industries to career pathway programs for youth.

Compliance and Quality Improvement: David understands that managing public funds and other grant resources requires a commitment to excellence. To ensure that organizations and programs are able to fulfill their commitment to rules governing their funding, David has developed protocols, procedures, and training to support compliance and quality improvement.

### **Experience Related to the Proposed Projects**

David's specific experience related to the proposed projects includes the following:

***AJCC Evaluation and Certification:*** David has led WIOA-mandated AJCC Certification reviews for several local workforce development areas/WDBs, including Fresno Regional WDB, Kings County WDB, Madera County WDB, Merced County WDB, Mother Lode WDB, San Joaquin County WDB, SELACO WDB, and Tulare County WDB.

For MLJT, David led the AJCC certification process in 2018 and 2021.

***Workforce Plans:*** Over the last 30 years, under the requirements of the federal Job Training Partnership Act (JTPA), the federal Workforce Investment Act (WIA), and the current WIOA program, David has worked on dozens of local, regional, and state plans in California, Arizona, the District of Columbia, Nevada, and Ohio. Since the implementation of WIOA, he has assisted the following California organizations with required plans:

Local Plans: Anaheim WDB, Foothill WDB, Fresno Regional WDB, Imperial County WDB, Kings County WDB, Kern-Inyo-Mono WDB, Local Angeles County, Madera County WDB, Merced County WDB, Mother Lode WDB, Orange County WDB, San Joaquin County WDB, Santa Ana WDB, SELACO WDB, South Bay WDB, and Tulare County WDB.

Regional Plans: Easy Bay Regional Planning Unit (RPU), Los Angeles Basin RPA, Orange RPU, Middle Sierra RPU, and San Joaquin Valley and Associated Counties RPU.

For MLJT, David led the development of the Local Plan and the Middle Sierra Regional Plan in the following instances:

- 2019 Biennial Modification to the PY 17-20 Local and Regional Plans
- PY 21-24 Local and Regional Plans
- 2022 Biennial Modification to the PY 21-24 Local and Regional Plans

### **Workplans for the Three Projects**

A Scope of Work for each project, including a workplan, hours, and associated costs are included in the following attachments:

Attachment A: AJCC Evaluation and Certification

Attachment B: PY 25-28 Local Plan

Attachment C: PY 25-28 Regional Plan

### **Contractor Rates and Proposed Costs/Fees for the Projects**

The attached Scope of Work documents summarize the hours and costs associated with each project based on the contractor's hourly rate. Attached D is a Summary of Standard Rate and Fees, and includes a discounted fixed fee option for each project.

## 2024 AJCC EVALUATION AND CERTIFICATION

## SCOPE OF WORK

## Project Workplan, Hours and Costs

	Project Phase	Hours	Costs
1.	<u>Review of Certification Requirements and Past Certification Results:</u> Review state guidance and forms. Review past certification assessments (i.e., Baseline and Indicator Assessments) for all four MLJT AJCC sites. This work will be accomplished in April/May 2024.	6.0	\$720
2.	<u>Conduct Planning and Review Session with Staff and Stakeholders:</u> Conduct a certification review sessions via videoconference with a staff and/or stakeholder workgroup established by Mother Lode WDB. Sessions will address specific aspects of the Baseline and Indicator Certification requirements, and include discussions on the Continuous Improvement Plan. This work will be accomplished in April/May 2024.	4.0	480
3.	<u>On-site Review of 1 Comprehensive and 3 Affiliate Centers:</u> On site review of the one comprehensive center and three affiliates. This work will be accomplished in May 2024.	12.0	1,440
4.	<u>Complete Certification Forms and Prepare Assessment Narrative:</u> Based on discussions, on-site reviews, and review of documentation, forms will be completed and narrative assessments of all indicators will be developed for all four AJCC sites. This will be finalized by July 15, 2024.	26.0	3,120
5	<u>Presentation and Finalization of Certification:</u> Completed forms and narrative will be presented to Mother Lode leadership for review in draft form, and a meeting will be held via videoconference to discuss the drafts. Based on the outcomes of this discussion, the forms and narrative will be finalized. This will be completed by a date determined by Mother Lode WDB.	2.0	240
6.	<u>Development of a Continuous Improvement Plan:</u> Following the completion of the Baseline and Indicator Assessment processes and finalization of all instruments that summarize this assessment, a Continuous Improvement Plan will be developed. The Plan will be completed by August 30, 2024.	10.0	1,200
Sub-Total (costs is based on a rate of \$120/hr.)		60.0	\$7,200
Sub-Total Estimated Travel (1 trip at \$950)		-	950
TOTAL			<b>\$8,150</b>



**DEVELOPMENT OF MOTHER LODE WDB  
PY 2025-28 LOCAL PLAN**

**SCOPE OF WORK**

**Project Workplan, Hours, and Costs**

	Activities/Deliverables	Hours	Cost
1.	Review of State Directive, relevant information from the 2024 State Plan, associated reference documents, and the local board’s current four-year local plan, including its biennial modification. This work will be accomplished in July 2024	6	\$720
2.	Lead initial in-person meeting to review current four-year plan and requirements for development of the PY 25-28 local plan. Hours include time to prepare for in-person meeting. This work will be accomplished in August 2024	12	1,440
3.	Lead session to begin to craft narrative responses and make assignments for additional information that is needed. This work will be accomplished in August/September 2024.	8	960
4.	Conduct follow-up content discussions/communications with local board representatives via videoconference, phone, and/or email. This work will be accomplished from July 2024 to January 2025.	8	960
5.	Design and conduct a community and stakeholder engagement session This work will be accomplished in October/November 2024.	4	480
6.	Draft narrative for PY 25-28 local plan. This work will be accomplished by January 15. 2025.	32	3,840
7.	Prepare, as necessary, final narrative following its review by local board representatives and conclusion of public comment period. This work will be accomplished in February 2025.	4	480
8.	Present summary of the local plan via videoconference to WDB, management and staff, and/or local partners and stakeholders. <sup>1</sup> This work will be accomplished in February 2025.	2	240
	Sub-Total Services (cost is based on a rate of \$115/hr.)	76	9,120
	Sub-Total Estimated Travel (2 trips @ \$950 each)		1,900 <sup>2</sup>
	<b>TOTAL</b>		<b>\$11,020</b>

<sup>1</sup> Presentation can be provided in-person. In this case, additional costs for time and travel would apply.

<sup>2</sup> If travel for the Mother Lode WDB project can be combined with other work-related travel, travel costs for each project would be reduced.

**DEVELOPMENT OF MIDDLE SIERRAS REGIONAL PLANNING UNIT  
PY 2025-28 REGIONAL PLAN**

**SCOPE OF WORK**

**Project Workplan, Hours, and Costs**

	Activities/Deliverables	Hours	Cost
1.	Review of State Directive, relevant information from the 2024 State Plan, associated reference documents, and the RPU's current four-year regional plan, including its biennial modification. This work will be accomplished in July 2024.	6	\$720
2.	Lead initial in-person meeting to review current four-year plan, its indicators and related performance data, and requirements for development of the PY 25-28 regional plan. Hours include time to prepare for in-person meeting. This work will be accomplished in August 2024.	12	1,440
3.	Lead session to begin to craft narrative responses and make assignments for additional information that is needed. This work will be accomplished in August/September 2024.	8	960
4.	Conduct follow-up content discussions/communications with the regional organizer and local board representatives via videoconference, phone, and/or email. This work will be accomplished from July 2024 to January 2025.	8	960
5.	Design and conduct a community and stakeholder engagement sessions. This work will be accomplished in October/November 2024.	4	480
6.	Draft PY 25-28 regional plan narrative. This work will be accomplished by January 15. 2025.	32	3,840
7.	Prepare, as necessary, final regional plan narrative following its review by local board representatives and conclusion of public comment period. This work will be accomplished in February 2025.	4	480
8.	Present summary of the regional plan via videoconference or in-person to WDB, management/staff, and partners and stakeholders. <sup>3</sup> This work will be accomplished in February 2025.	2	240
	Sub-Total Services (cost is based on a rate of \$120/hr.)	76	9,120
	Sub-Total Estimated Travel (2 trips @ \$950 each)		1,900 <sup>4</sup>
	<b>TOTAL</b>		<b>\$11,020</b>

<sup>3</sup> If such presentations were requested, costs for time and travel would be proposed

<sup>4</sup> If travel for the Mother Lode project can be combined with other work-related travel, travel costs for each project would be reduced.

**ATTACHMENT D**

**David K. Shinder | Workforce Development Specialist**

**Contractor Rates and Proposed Costs/Fees for the Projects**

**Standard Rates and Travel Fees**

**Hourly Rate:** \$120 per hour

**Travel Fees:** The contractor makes every attempt to keep the costs of travel at a minimum and, whenever possible, attempts to schedule travel where two or more projects can be served, thereby enabling costs to be shared across customers/projects. The contractor utilizes the following general standards to guide travel costs in California:

Airfare: At available rates.

Car Rental/Fuel: \$150 per day maximum.

Lodging: \$250 per day maximum.

Meals: \$75 per day maximum.

Parking: At available rates.

Incidentals: At available rates.

**Proposed Costs Project Based on Hourly Fees and Anticipated Travel**

The proposed costs are presented in Attachments A, B, and C. They are repeated here for ease in reviewing them.

<i>Project</i>	<i>Work Hours</i>	<i>Travel</i>	<i>Total</i>
AJCC Certification	\$7,200	\$950	\$8,150
Local Plan	9,120	1,900	11,020
Regional Plan	9,120	1,900	11,020
Total	\$25,440	\$4,750	<b>\$30,190</b>

**Optional Fixed Fee per Project**

If preferred by the Mother Lode WDB, the contractor would be willing to enter into a fixed fee contract for each project with payment due at the completion of the project. The proposed fixed fee amount represents a 10% discount per project.

<i>Project</i>	<i>Fixed Fee (including all work and travel costs)</i>
AJCC Certification	\$7,335
Local Plan	9,918
Regional Plan	9,918
Total	<b>\$27,171</b>

**Mother Lode Workforce Development Board**  
**REGIONAL AND LOCAL PLANNING, AJCC CERTIFICATION PY 25-28 RFP SCORING**

RATER: Amy Frost									
	4-YEAR REGIONAL, LOCAL PLANNING, and AJCC Certification Contractor	RFP Date	Response Date	Experience / Expertise	Approach	Community Engagement	Organization	Hourly Rate (Dollars)	TOTALS
	Points Possible (Minimum 50 points required to qualify)			0-25	0-30	0-30	0-15		0-100
1	David Shinder	3/4/2024	4/4/2024	25	30	30	15	\$120	100
2		3/4/2024							0
3		3/4/2024							0
4		3/4/2024							0
5		3/4/2024							0
6		3/4/2024							0
7		3/4/2024							0
8		3/4/2024							0
9		3/4/2024							0
10		3/4/2024							0

**RFP Response and Selection:**

Mother Lode Workforce Development Board received one response on April 4, 2024 from David Shinder. Amy Frost has rated David's response 100 due to his successful response to the RFP and proven track record of excellent performance in all categories on previous projects.

**Mother Lode Workforce Development Board**  
**REGIONAL AND LOCAL PLANNING, AJCC CERTIFICATION PY 25-28 RFP SCORING**

RATER: David Thoeny									
	4-YEAR REGIONAL, LOCAL PLANNING, and AJCC Certification Contractor	RFP Date	Response Date	Experience / Expertise	Approach	Community Engagement	Organization	Hourly Rate (Dollars)	TOTALS
	Points Possible (Minimum 50 points required to qualify)			0-25	0-30	0-30	0-15		0-100
1	David Shinder	3/4/2024	4/4/2024	25	30	30	15	\$120	100
2		3/4/2024							0
3		3/4/2024							0
4		3/4/2024							0
5		3/4/2024							0
6		3/4/2024							0
7		3/4/2024							0
8		3/4/2024							0
9		3/4/2024							0
10		3/4/2024							0

**RFP Response and Selection:**

Mother Lode Workforce Development Board received one response on April 4, 2024 from David Shinder. David Thoeny has rated David Shinder's response 100 due to his superior writing skills, deep subject matter expertise, and preexisting knowledge of the Mother lode from previous engagements.

**Mother Lode Workforce Development Board**  
**REGIONAL AND LOCAL PLANNING, AJCC CERTIFICATION PY 25-28 RFP SCORING**

RATER: Nicole Hurtado									
	4-YEAR REGIONAL, LOCAL PLANNING, and AJCC Certification Contractor	RFP Date	Response Date	Experience / Expertise	Approach	Community Engagement	Organization	Hourly Rate (Dollars)	TOTALS
	Points Possible (Minimum 50 points required to qualify)			0-25	0-30	0-30	0-15		0-100
1	David Shinder	3/4/2024	4/4/2024	25	30	30	15	\$120	100
2		3/4/2024							0
3		3/4/2024							0
4		3/4/2024							0
5		3/4/2024							0
6		3/4/2024							0
7		3/4/2024							0
8		3/4/2024							0
9		3/4/2024							0
10		3/4/2024							0

**RFP Response and Selection:**

Mother Lode Workforce Development Board received one response on April 4, 2024 from David Shinder. Nicole Hurtado has rated David's response 100 due to his extensive experience and confidence that he will be able to accomplish the project.

# FUNDING SUMMARY

As of  
2/29/2024

	Funding Source	Status	Start Date	End Date	Current Date	Funding Amount	Funds Expended	% Expended	Funds Remaining
WIOA Formula Funds	Adult 23-24 Round 1	●	7/1/23	6/30/25	33%	\$ 78,452	\$ 78,452	100.00%	\$ -
	Adult 23-24 Round 2	●	10/1/23	6/30/25	24%	\$ 320,439	\$ 92,471	28.86%	\$ 227,968
	Dislocated Worker 23-24 Round 1	●	7/1/23	6/30/25	33%	\$ 66,760	\$ 66,760	100.00%	\$ -
	Dislocated Worker 23-24 Round 2	●	10/1/23	6/30/25	24%	\$ 242,808	\$ 67,015	27.60%	\$ 175,793
	Youth (Out of School Youth >75% Req) 23-24	●	4/1/23	6/30/25	41%	\$ 328,992	\$ 198,983	60.48%	\$ 130,009
	Rapid Response 23-24 Round 1	●	7/1/23	6/30/24	67%	\$ 62,453	\$ 62,453	100.00%	\$ -
	Rapid Response 23-24 Round 2	●	10/1/23	6/30/24	55%	\$ 227,141	\$ 24,213	10.66%	\$ 202,928
	RR Layoff Aversion 23-24 Round 1	●	7/1/23	6/30/24	67%	\$ 11,201	\$ 11,201	100.00%	\$ -
	RR Layoff Aversion 23-24 Round 2	●	10/1/23	6/30/24	55%	\$ 40,740	\$ 20,890	51.28%	\$ 19,850
Discretionary Grants	WAF 10	●	6/1/22	3/31/24	95%	\$ 250,000	\$ 222,659	89.06%	\$ 27,341
	Pathway Home 3	●	7/1/22	12/31/25	48%	\$ 998,343	\$ 548,768	54.97%	\$ 449,575
	QUEST NDWG Workforce Dev	●	9/30/22	9/30/24	71%	\$ 475,822	\$ 366,853	77.10%	\$ 108,969
	QUEST NDWG Temp Job	●	9/30/22	9/30/24	71%	\$ 99,178	\$ 61,162	61.67%	\$ 38,016
	Storm Grant 2022	●	5/1/23	6/30/25	38%	\$ 600,000	\$ 245,260	40.88%	\$ 354,740
	RPI 5	●	1/1/23	6/30/24	78%	\$ 150,000	\$ 119,061	79.37%	\$ 30,939
	RERP	●	1/1/23	10/31/25	41%	\$ 600,000	\$ 224,884	37.48%	\$ 375,116
	P2E 2.0	●	4/1/23	12/31/25	33%	\$ 250,000	\$ 182,510	73.00%	\$ 67,490
	P2E 2.0 TA	●	4/1/23	12/31/25	33%	\$ 325,578	\$ 148,022	45.46%	\$ 177,556
Contracts	Calaveras HHS - ESEP 23-24	●	7/1/23	6/30/24	67%	\$ 55,643	\$ 983	1.77%	\$ 54,660
	Mariposa DHS - ESEP 23-24	●	7/1/23	6/30/24	67%	\$ 210,896	\$ 53,629	25.43%	\$ 157,267
	Mariposa DHS - Youth 23-24	●	7/1/23	6/30/24	67%	\$ 35,000	\$ -	0.00%	\$ 35,000
	Mariposa DHS - CalWORKs 23-24	●	7/1/23	6/30/24	67%	\$ 30,000	\$ 16,392	54.64%	\$ 13,608
	Tuolumne Admin Contract	●	7/1/23	6/30/24	67%	\$ 40,000	\$ -	0.00%	\$ 40,000
	Tuolumne DSS - CalWORKS 23-24	●	7/1/23	6/30/24	67%	\$ 62,010	\$ 8,383	13.52%	\$ 40,000
	Tuolumne CalFresh - CFET	●	10/1/23	9/30/24	41%	\$ 53,607	\$ -	0.00%	\$ 53,627
	Biomass Utilization Fund (BUF) - RCAC Task Order 2	●	7/1/22	6/30/25	56%	\$ 150,000	\$ 8,289	5.53%	\$ 141,711
	Forestry -Fresno H RTP	●	9/15/23	12/31/25	20%	\$ 246,581	\$ 2,148	0.87%	\$ 244,433
	Fresno HRCC-RWF	●	2/1/24	1/31/26		\$ 616,379			\$ 616,379
	Forestry -Fresno CAL FIRE	●	4/1/23	3/31/26	31%	\$ 172,911	\$ 144,045	83.31%	\$ 28,866
	CERF - Economic Development (CSEDD)	●	7/1/23	9/21/24	54%	\$ 250,000	\$ -	0.00%	\$ 250,000
	CERF - Workforce Development (MLJT)	●	7/1/23	9/21/24	54%	\$ 250,000	\$ 110,812	44.32%	\$ 139,188
	Amador Probation - WAPP 23-24	●	5/9/23	5/8/24	81%	\$ 214,338	\$ 98,739	46.07%	\$ 115,599
						\$ 7,515,272	\$ 3,185,037	42.38%	\$ 4,316,628



# 2024 Board Meetings

Primary Location In-Person: 197 Mono Way, Suite B, Sonora, CA 95370  
 Teleconference (Amador): 1 Prosperity Court, Sutter Creek, CA 95685  
 Teleconference (Calaveras): 7 Main Street, San Andreas, CA 95249  
 Teleconference (Mariposa): 5362 Lemee Lane, Mariposa, CA 95338

## MLJT Board of Directors

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## Mother Lode Workforce Development Board

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**BOD Meetings**

Monday, January 22, 2024  
10:00 am - 12:00 pm

Monday, April 15, 2024  
1:00 pm - 3:00 pm

Monday, July 15, 2024  
10:00 am - 12:00 pm

Monday, October 21, 2024  
10:00 am - 12:00 pm

**WDB Meetings**

Thursday, February 15, 2024  
12:00 - 2:00 pm

Thursday, May 16, 2024  
12:00 - 2:00 pm

Thursday, August 15, 2024  
12:00 - 2:00 pm

Thursday, November 21, 2024  
12:00 - 2:00 pm

*Lunch provided for WDB Meetings*

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Sepelyak, 72 hours in advance, at [ksepelyak@mljt.org](mailto:ksepelyak@mljt.org)  
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA