

**Mother Lode Job Training  
Board of Directors  
Meeting Minutes  
Monday, October 17, 2016**

Mother Lode Job Training  
197 Mono Way, Suite B, Sonoma CA 95370

**CALL TO ORDER AND ROLL**

Meeting called to order by R. Hanvelt, roll call completed by V. Long. Quorum Present

Present	Absent	Staff Present
Lynn Morgan	None	Dave Thoeny
Marshall Long		Vicki Long
Chris Wright (arrived 10:15)		
Michelle Watkins (arrived 10:20)		

**PUBLIC COMMENT**

None .

**ACTION ITEMS**

**A1: Acceptance of the August 29, 2016 meeting minutes**

Minutes were approved (M) M. Long (S) L. Morgan ayes carried 2 absent

**A2: Mother Lode Workforce Development Board Membership**

D. Thoeny addressed the BOD regarding consideration of Mother Lode Workforce Board membership changes which consisted of 2 resignations and two appointments.

- M1: Resignations                      Mary Ruiz EDD, Sue Westgate MRL Industries
- M2: Appointment                    Lorraine Perry EDD, Kyle Strivers Mariposa Chamber
- M3: Extensions                        None
- M4: Status Changes                  None

Changes were approved. (M) M. Long (S) L. Morgan ayes carried 1 absent

**A3: Authorization to enter into contracts based on negotiations with Health/Lit/Now for the delivery of Health Career Awareness and Health Literacy Workshop Services**

D. Thoeny addressed the board for authorization for Mother Lode Job Training to enter into a contract for the purposes of providing for the delivery of grant services in accordance with the grant solicitation and the grant application and award.

Action item was approved (M) L. Morgan (S) M. Long ayes carried

## **INFORMATION ITEMS**

### **I1: Selection of AJCC Operator and Services Providers**

D. Thoeny explained to the Board that if Mother Lode Job Training Board of Directors and Mother Lode Workforce Development Board are interested in having Mother Lode Job Training provide services as the AJCC One-Stop Operator, Adult and Dislocated Worker Career Services or Youth Services provider then the Boards must adopt conflict of interest and firewall policies, arrange for a neutral third party to establish the scope of work and complete the procurement, and provide for a neutral third party to conduct oversight and provide recommendations to the Boards to assure compliance and service delivery and performance improvements.

Board of Directors requested that staff convene a meeting with Chair of the BOD, Chair of the WDB and Larry Cope, Executive Director of TCEDA to start the process.

### **I2: Director's Report**

D. Thoeny addressed the Board of the following items:

1. Status Report - EDD Monitoring
2. Fiscal Management/Annual Audit
3. Human Resources/Personnel
4. Executive Director's First 30 Days
5. MLJT Service Level & Expenditure Report period ending September 30, 2016

### **I3: 2016 Meeting Calendar**

### **I4: 2017 Meeting Calendar**

D. Thoeny reminded the Board that the calendars are attached to their agendas.

**NEXT MEETING:** Joint meeting with Mother Lode Job Training Workforce Development Board on November 17, 2016

**ADJOURN**