



## MEETING AGENDA

### **Mother Lode Workforce Development Board & Mother Lode Job Training Board of Directors (Combined)**

Thursday, October 27, 2022 (1:30pm-4:00pm)

#### **Via Teleconference:**

<https://us02web.zoom.us/j/6067573943>

Phone audio: (669) 900-9128

Meeting ID: 606 757 3943

#### **In Person:**

197 Mono Way, Suite B

Sonora, CA 95370

(209) 588-1150

---

**1:30pm**

### **BOARD OF DIRECTORS BUSINESS**

#### **1. CALL TO ORDER**

- 1.1. Roll call / Establish quorum

#### **2. ACTION ITEM**

- 2.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely

#### **3. PUBLIC COMMENTS**

*The Mother Lode Job Training Board of Directors welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

#### **4. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

- 4.1. Accept the July 18, 2022 meeting minutes

#### **5. ACTION ITEMS**

- 5.1. Defer to joint agenda item 17

#### **6. INFORMATION/DISCUSSION ITEMS**

- 6.1. Defer to joint agenda item 18

#### **7. ADJOURN INTO CLOSED SESSION**

- 7.1. Discuss Executive Director's annual performance evaluation, *without* Executive Director present
- 7.2. Discuss Executive Director's annual performance evaluation and salary action *with* Executive Director

**8. RECONVENE INTO OPEN SESSION**

8.1. Report out

**9. NEXT BOD MEETING**

- 9.1. 2023 BOD Meeting Dates – Third Monday of the 1<sup>st</sup> month of the quarter:
- Calendar Attached

**2:00 pm**

**WORKFORCE DEVELOPMENT BOARD BUSINESS**

**10. CALL TO ORDER**

10.1. Roll call / Establish quorum

**11. ACTION ITEM**

11.1. Consideration of Adopting a Resolution Re-Authorizing Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modifies Brown Act Procedures During a Declared Emergency) and Direction Regarding Holding MLJT Board Meetings in Person or Remotely

**12. PUBLIC COMMENTS**

*The Mother Lode Workforce Development Board welcomes public comments. A member of the public may comment on agenda items or any item that is within the subject matter jurisdiction of the Board, even though subject matter may not be on the agenda. The Chair will limit the time allocated for each individual public speaker to no more than five (5) minutes.*

**13. CONSENT CALENDAR**

*All items under the Consent Calendar are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

13.1. Accept the August 18, 2022 meeting minutes

**14. ACTION ITEMS**

14.1. Defer to joint agenda item 17

**15. INFORMATION/DISCUSSION ITEMS**

- 15.1. Report Out: 10/19/2022 Executive Committee Meeting: Reviewed and approved corrected minutes from the 11-21-2019 meeting of the Mother Lode Workforce Development Board, reflecting the local definition of the self-sufficiency standard and establishing it as a board-approved priority of service.
- 15.2. Defer to joint agenda item 18

**16. NEXT WDB MEETING**

- 16.1. WDB Meeting Dates – Third Thursday of the 2<sup>nd</sup> month of the quarter:
- Calendar attached

**WDB & BOD COMBINED BUSINESS**

**17. ACTION ITEMS**

- 17.1. Consideration and Approval of the 2022-23 Plan Year Budget

**18. INFORMATION/DISCUSSION ITEMS**

- 18.1. Farewell to Marshall Long  
18.2. Directors' Report

**2:30 pm**

- 18.3. Local and Regional Planning Event, Biennial Plan Modification Discussion (Facilitated by David Shinder)

- Introduce David Shinder and Local and Regional Plan Modification process to follow
- Brief introduction of Stakeholders/Partners present– MOU partners and other contributors
- Regional and Local Plan Modification feedback collection

**19. ADJOURN Board of Directors**

**20. ADJOURN Workforce Development Board**

<b>COST CENTER BUDGET</b>									
	Amador Career Center	Calaveras Career Center	Mariposa Career Center	Tuolumne Career Center	One-Stop Support	Operations Support (Fiscal)	Workforce Investment Board	Total	
FTE	2.65	2.75	2.65	6.35	2.50	3.00	2.60	22.50	
	11.8%	12.2%	11.8%	28.2%	11.1%	13.3%	11.6%	100.0%	
Personnel (Wages & Benefits)	\$ 294,444	\$ 305,556	\$ 294,444	\$ 705,556	\$ 277,778	\$ 333,333	\$ 288,889	\$ 2,500,000	
Operating Expenses	\$ 82,444	\$ 85,556	\$ 82,444	\$ 197,556	\$ 77,778	\$ 93,333	\$ 80,889	\$ 700,000	
Programs	\$ 124,706	\$ 129,412	\$ 124,706	\$ 298,824			\$ 122,353	\$ 800,000	
<b>Total Requirements</b>	<b>\$ 501,595</b>	<b>\$ 520,523</b>	<b>\$ 501,595</b>	<b>\$ 1,201,935</b>	<b>\$ 355,556</b>	<b>\$ 426,667</b>	<b>\$ 492,131</b>	<b>\$ 4,000,000</b>	
Funding Allocation	\$ 473,939	\$ 491,823	\$ 473,939	\$ 1,135,664	\$ 447,112	\$ 536,534	\$ 464,996	\$ 4,024,007	
<b>Percent Funding (after adjustments)</b>	<b>11.78%</b>	<b>12.22%</b>	<b>11.78%</b>	<b>28.22%</b>	<b>11.11%</b>	<b>13.33%</b>	<b>11.56%</b>	<b>100.00%</b>	
Reserve	\$ (27,656)	\$ (28,700)	\$ (27,656)	\$ (66,270)	\$ 91,556	\$ 109,868	\$ (27,134)	\$ 24,007	

<b>BUDGET COMPARISON (7 YEARS)</b>									
	PY 2016-17	PY 2017-18	PY 2018-19	PY 2019-20	PY 2020-21	PY 2021-22	PY 2022-23		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Budget	YoY (\$)	YoY (%)
FTE	13.9	15.79	16.08	21.01	21.00	21.50	22.50	1.00	4.7%
Personnel	\$ 1,358,120	\$ 1,612,261	\$ 1,802,525	\$ 2,048,683	\$ 2,028,941	\$ 2,192,229	\$ 2,500,000	\$ 307,771	14.0%
Operating Expenses	\$ 427,838	\$ 949,914	\$ 778,453	\$ 618,389	\$ 462,562	\$ 594,356	\$ 700,000	\$ 105,644	17.8%
Programs	\$ 494,318	\$ 739,011	\$ 596,554	\$ 362,095	\$ 411,985	\$ 421,101	\$ 800,000	\$ 378,899	90.0%
<b>Total Requirements</b>	<b>\$ 2,280,276</b>	<b>\$ 3,301,186</b>	<b>\$ 3,177,532</b>	<b>\$ 3,029,167</b>	<b>\$ 2,903,488</b>	<b>\$ 3,207,686</b>	<b>\$ 4,000,000</b>	<b>\$ 792,314</b>	<b>24.7%</b>
<b>Budgeted Funding (from below)</b>	<b>\$ 2,280,276</b>	<b>\$ 3,301,186</b>	<b>\$ 3,177,532</b>	<b>\$ 3,029,167</b>	<b>\$ 2,903,488</b>	<b>\$ 3,207,686</b>	<b>\$ 4,024,007</b>	<b>\$ 816,321</b>	<b>25.4%</b>
*Balance (not including reserves for future y	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,007	\$ 24,007	

<b>FUNDING COMPARISON (7 YEARS)</b>									
	PY 2016-17	PY 2017-18	PY 2018-19	PY 2019-20	PY 2020-21	PY 2021-22	PY 2022-23	YoY (\$)	YoY (%)
Adult	\$ 453,662	\$ 477,071	\$ 415,020	\$ 427,385	\$ 462,071	\$ 425,365	\$ 378,684	\$ (46,681)	-11.0%
AJCC and Partner Staff Training	\$ 9,934	\$ 4,377							
Amador Probation		\$ 58,681	\$ 59,180	\$ 29,826	\$ 16,592	\$ 58,532	\$ 196,000	\$ 137,468	234.9%
Assistance for Capacity Building	\$ 22,241	\$ 3,130				\$ 37,149	\$ 7,851	\$ (29,298)	-78.9%
Calaveras Health Human Services		\$ 4,762	\$ 44,481	\$ 49,248	\$ 33,418	\$ 47,864	\$ 55,000	\$ 7,136	14.9%
CalWORKS Mariposa (assessments)	\$ 18,200	\$ 21,200	\$ 15,500	\$ 18,350	\$ 2,100	\$ 2,271	\$ 30,000	\$ 27,729	1221.3%
CalWORKS Tuolumne	\$ 40,142	\$ 43,699	\$ 26,401	\$ 40,316	\$ 21,031	\$ 30,618	\$ 80,000	\$ 49,382	161.3%
CSEDD Admin							\$ 45,000	\$ 45,000	
CERF Planning							\$ 75,000	\$ 75,000	
COVID-19 Impacted Individuals				\$ 11,309	\$ 68,691				
DHS Mariposa ESEP (W2W)	\$ 87,716	\$ 100,342	\$ 52,703	\$ 66,716	\$ 14,247	\$ 17,352	\$ 201,879	\$ 184,527	1063.4%
Disability Employment Accelerator		\$ 17,559	\$ 111,169	\$ 85,022	\$ 6,816	\$ 279,751	\$ 64,000	\$ (215,751)	-77.1%
Dislocated Worker	\$ 421,264	\$ 290,774	\$ 446,988	\$ 362,860	\$ 397,986	\$ 316,852	\$ 354,178	\$ 37,326	11.8%
Dislocated Worker Rapid Response				\$ 203,439	\$ 396,561				
DWAA Regional Planning	\$ 32,353	\$ 11,032							
Emergency Additional Assistance (Fires)							\$ 600,000	\$ 600,000	
Employment Recovery NDWG (COVID)	\$ 22,084				\$ 82,269	\$ 67,731		\$ (67,731)	-100.0%
Forest Service	\$ 16,755	\$ 10,350	\$ 6,913	\$ 7,223			\$ 50,000	\$ 50,000	
Forestry Corps (CalFire from Fresno)							\$ 50,000	\$ 50,000	
Literacy-Credentials and Apprenticeships	\$ 98,760	\$ 118,429							
NDWG - Storm Damage	\$ 19,971	\$ 681,436	\$ 407,413	\$ 58,747					
Opioid Crisis NDWG			\$ 21,632	\$ 205,429	\$ 37,844	\$ 94,119		\$ (94,119)	-100.0%
Pathway Home 3							\$ 280,000	\$ 280,000	
Prison to Employment			\$ 44,009	\$ 3,491					
Prison to Employment 2.0 - Program							\$ 100,000	\$ 100,000	
Prison to Employment IDS				\$ 163,462	\$ 148,794	\$ 194,094		\$ (194,094)	-100.0%
Prison to Employment SSEL				\$ 269,031	\$ 216,132	\$ 310,910		\$ (310,910)	-100.0%
QUEST - National Dislocated Worker							\$ 200,000	\$ 200,000	
Rapid Response	\$ 477,815	\$ 312,260	\$ 313,529	\$ 245,344	\$ 478,492	\$ 418,718	\$ 286,046	\$ (132,672)	-31.7%
Rapid Response Lay-Off Aversion	\$ 106,643	\$ 84,927	\$ 41,779	\$ 59,649	\$ 118,698	\$ 109,956	\$ 84,152	\$ (25,804)	-23.5%
Reg Organizer / Regional Trainer			\$ 31,981	\$ 119,373	\$ 5,946				
Regional Plan Implementation 3.0				\$ 11,930	\$ 75,589	\$ 157,480		\$ (157,480)	-100.0%
Regional Plan Implementation 4.0					\$ 9,277	\$ 169,433	\$ 73,148	\$ (96,285)	-56.8%
Regional Plan Implementation 5.0							\$ 30,000	\$ 30,000	
Regional Organizer	\$ 982	\$ 80,499	\$ 4,233						
Regional Plan Implementation		\$ 12,939	\$ 287,061						
Regional Training Coordinator	\$ 224	\$ 85,163	\$ 84,719						
Regional Equity & Recovery Partnerships (RERP)							\$ 100,000	\$ 100,000	
Rural Community AC (RCAC Biomass)					\$ 9,328	\$ 852	\$ 25,000	\$ 24,148	2833.9%
San Francisco Public Utilities Commission		\$ 43,749	\$ 6,425						
SlingShot		\$ 325,000							
Slingshot 2.0 Regional Plan Implementation			\$ 15,428	\$ 110,118	\$ 24,454				
STEPS 2022							\$ 140,000	\$ 140,000	
Summer Training and Employment Program		\$ 22,904	\$ 173,992	\$ 17,526				\$ -	
Tuolumne County CalFresh						\$ 1,758	\$ 30,000	\$ 28,242	1606.6%
VOS Technology		\$ 3,000						\$ -	
WAF 6.0 ExOffender		\$ 14,491	\$ 166,625	\$ 68,884				\$ -	
WAF 10.0 (REACH)							\$ 182,500	\$ 182,500	
Workforce Accelerator 3.0 Water	\$ 89,469	\$ 60,531						\$ -	
Youth - Mariposa							\$ 35,000	\$ 35,000	
Youth (In School)	\$ 38,456	\$ 64,480	\$ 112,356	\$ 64,431	\$ 31,989	\$ 110,097	\$ 80,142	\$ (29,955)	-27.2%
Youth (Out of School)	\$ 323,603	\$ 348,402	\$ 287,993	\$ 330,057	\$ 245,162	\$ 356,783	\$ 240,427	\$ (116,356)	-32.6%
<b>TOTAL RESOURCES</b>	<b>\$ 2,280,276</b>	<b>\$ 3,301,186</b>	<b>\$ 3,177,532</b>	<b>\$ 3,029,167</b>	<b>\$ 2,903,488</b>	<b>\$ 3,207,686</b>	<b>\$ 4,024,007</b>	<b>\$ 816,321</b>	<b>28.1%</b>



# 2023 Board Meetings

Attend In-Person: 197 Mono Way, Suite B, Sonora, CA 95370  
 Zoom Conference Link: <https://us02web.zoom.us/j/6067573943>  
 Join Meeting by Phone: (669) 900-9128 Meeting ID: 606 757 3943

## MLJT Board of Directors

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## Mother Lode Workforce Development Board

February						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

May						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

March						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**BOD Meetings**

Monday, January 23, 2023  
10:00 am - 12:00 pm

Monday, April 17, 2023  
10:00 am - 12:00 pm

Monday, July 17, 2023  
10:00 am - 12:00 pm

Monday, October 16, 2023  
10:00 am - 12:00 pm

**WDB Meetings**

Thursday, February 16, 2023  
12:00 - 2:00 pm

Thursday, May 18, 2023  
12:00 - 2:00 pm

Thursday, August 17, 2023  
12:00 - 2:00 pm

Thursday, November 16, 2023  
12:00 - 2:00 pm

*Lunch provided for WDB Meetings*

If you require reasonable accommodation in order to participate in any of these meetings please contact Kelly Smith, 72 hours in advance, at [ksmith@mljt.org](mailto:ksmith@mljt.org)  
 CRS711 (TTY) Auxiliary aids and services are available upon request to individuals with disabilities. EOE/ADA